

Monmouth Town Council Budget 2021/22

	2019/20		2020/21				2021/22		
	Budget	Actual	Budget	Actual Spend to end Nov	Predicted Year End Total	Underspend/overspend	Budget	Percentage change	Comments
<b>Administration (F&amp;P)</b>									
<b><u>Income</u></b>									
Cluster grant funding	0	927	0	0					
Precept Received	0	388,308	396,395	264,263	396,395		383,261		
Interest Received	0	448	0	22	33				
<b><u>Total Income</u></b>	<b>0</b>	<b>389,683</b>	<b>396,395</b>	<b>264,285</b>	<b>396,395</b>		<b>383,261</b>	<b>97%</b>	
4000 Salaries	110,000	75,813	110,000	55,104	95,000	15,000	85,000	77%	Budget proposed and approved by resolution (07.12.20 minute 128 b)) to reflect actual staff costs for existing staff structure as cost benefit of current staffing review not yet known; to be reviewed at budget setting 2022/23; £10K from 2021/22 resolved to be vired to EMR 9014 staff absence contingency (07.12.20 minute 128 a))
4005 Payroll Expenses	500	240	500	180	270	230	1,152	230%	Budget increased to reflect cost of successful tender; approved by resolution (07.12.20 minute 128 h))
4007 Officer Travel	250	26	250	32	32	218	250	100%	Councillors support professional development and opportunities to attend face to face sector conferences; approved by resolution (07.12.20 minute 128 h))
4009 Staff training & subsistence	3,000	522	3,000	0	500	2,500	3,000	100%	New postholder will require training; £3K approved by resolution (07.12.20 minute 128 c)); current financial year underspend to be transferred to a new EMR at year end.
4010 Conferences	200	160	200	0	0	200	200	100%	Councillors support professional development and opportunities to attend face to face sector conferences; approved by resolution (07.12.20 minute 128 h))
4011 Member Training	2,000	320	2,000	150	150	1,850	2,000	100%	Noted that whole council training on various subjects would be beneficial; approved by resolution (07.12.20 minute 128 d))
4021 Stationery & Office Supplies	600	163	600	405	600	0	600	100%	Approved by resolution (07.12.20 minute 128 h))
4022 Postage	500	406	450	63	100	350	250	56%	Allocation reduced to reflect increased use of electronic communication; approved by resolution (07.12.20 minute 128 e))
4023 Copying	1,700	1,185	1,700	674	1,000	700	1,200	71%	copier lease £350; allow £500 for consumables; approved by resolution (07.12.20 minute 128 f))
4025 Insurance	1,930	1,897	1,700	2,312	2,312	-612	1,700	100%	Approved by resolution (07.12.20 minute 128 h))
4027 Subscriptions	1,800	1,728	2,000	1,920	1,920	80	2,000	100%	Covers One Voice Wales and SLCC subs; Approved by resolution (07.12.20 minute 128 h))
4031 Publicity & Website	3,750	1,708	2,000	1,868	2,000	0	2,000	100%	Approved by resolution (07.12.20 minute 128 h))
4032 Cluster grant	0	927	0	0	0	0	0	0%	
4057 Audit	1,800	2,058	2,000	-380	1,800	200	2,500	125%	+ £700 as MTC required to have a transaction audit in year one under new arrangements for 2020/21; Approved by resolution (07.12.20 minute 128 h))
IT licences	0	0	0	0	0	0	1,500		RBS £255 + £100 extra access; adobe pro £216; Microshade £624; office 365 £204; Approved by resolution (07.12.20 minute 128 h));
4060 IT Support	3,200	2,251	3,200	925	2,000	1,200	5,000	156%	New contract out for tender; final costs unknown. Additional costs over amount budgeted are recommended to be paid from Gen reserves; Approved by resolution (07.12.20 minute 128 h))

4070 Office Equipment	4,000	305	2,500	10	2,500	0	5,000	200%	Allow for equipment upgrade following whole office review; Approved by resolution (07.12.20 minute 128 h))
4071 Shire Hall SLA annual payment	13,011	13,100	15,000	28	13,430	1,570	15,000	100%	New SLA commences 1/4/20 cost TBC will incl top office from April. ( 20-21 costs of £9695 +£3735 top office costs) est £15000 max- same as 20-21; Approved by resolution (07.12.20 minute 128 h))
4081 Specialist advice services	3,100	529	3,100	2,641	3,100	0	3,100	100%	Ellis Whittam H&S and HR; Approved by resolution (07.12.20 minute 128 h))
4095 Clerks Contingency Fund	500	20	500	225	500	0	500	100%	Approved by resolution (07.12.20 minute 128 h))
4200 Section 137	45	38	50	55	55	-5	60	120%	Approved by resolution (07.12.20 minute 128 h)) eg solicitors fees, planning consultants and other specialist advice. Approved within budget resolution 04.01.21 Min 157.
Professional Fees							2,000		
Totals	151,886	103,394	150,750	66,212	127,269	23,481	134,012	89%	

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<b>102 Civic Affairs</b>										
4100 Mayor's civic expenses	3,000	608	3,000	0		3,000	3,000	100%	Approved by resolution (07.12.20 minute 128 h)) Civic service. Also remote mtg costs at present - zoom & BT conferencing £2,500. RMRR Freedom Parade July 2021 road closures etc £4K allowed; Approved by resolution (07.12.20 minute 128 h))	
4105 Civic Expenses	8,500	2,912	8,500	1,238	3,000	5,500	6,500	76%	Approved by resolution (07.12.20 minute 128 h))	
4110 Mace Bearers	400	300	500	0	0	500	500	100%	Approved by resolution (07.12.20 minute 128 h))	
4115 Elections	5,000	1,500	3,000	-1,500	1,500	1,500	3,000	100%	Approved by resolution (07.12.20 minute 128 h))	
4120 Members' payments allowances &	8,500	4,119	8,500	465	4,000	4,500	6,500	76%		
<b>Totals</b>	<b>25,400</b>	<b>9,439</b>	<b>23,500</b>	<b>203</b>	<b>8,500</b>	<b>15,000</b>	<b>19,500</b>	<b>83%</b>		
<b>Combined Total</b>	<b>177,286</b>	<b>112,833</b>	<b>174,250</b>	<b>66,415</b>	<b>135,769</b>	<b>38,481</b>	<b>153,512</b>	<b>88%</b>		
<b>201 Community Affairs</b>										
4093 CCTV	13,984	13,056	23,383	10,037	13,383	10,000	13,383	57%	£10K extra budgeted for a new camera has not progressed; transfer £10K to EMR at year end; Approved by resolution (07.12.20 minute 128 o))	
4203 Community Contributions	20,000	18,000	20,000	16,000	16,000	4,000	20,500	103%	Museum not operating due to covid, trsfr u/spend to EMR; budget allocation increased by £500 for library newspapers; Approved by resolution (07.12.20 minute 128 o))	
4204 Community Grants combined Mind Partnership Agreement	24,000	24,000	34,480	4,951	34,480	0	37,000	107%	£10K ringfenced to allotment association; Approved by resolution (07.12.20 minute 128 o))	
4205 Emergency Grant Funding	1,308	0	0	0	0	0	0	0%	Approved by resolution (07.12.20 minute 128 o))	
4216 Christmas Festival	5,508	5,508	7,000	0	4,000	3,000	7,500	107%	20/21 spend significantly reduced due to Covid; 7% inflationary increase as no increase for 3 years; Approved by resolution (07.12.20 minute 128 o))	
4221 Events	50	50	1,500	0	0	1,500	0	0%	Transfer u/spend to EMR for future events; Approved by resolution (07.12.20 minute 128 o))	
4222 Armed Forces Covenant Funding	0	0	0	-1,792	0	0	0	0%		
4223 Lib.newspapers/Communication/P	2,434	834	2,400	0	0	2,400	0	0%	Newspapers to be funded under community contributions; transfer £1k of u/spend to EMR; Approved by resolution (07.12.20 minute 128 o))	
4229 MTC Newsletter	0	0	1,000	0	0	1,000	0	0%		
<b>Totals</b>	<b>67,284</b>	<b>61,448</b>	<b>89,763</b>	<b>29,196</b>	<b>67,863</b>	<b>21,900</b>	<b>93,383</b>	<b>104%</b>		

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<b>301 Environmental Affairs</b>									
4306 New bridge area paving	0	-800	0	0	0	0	0		
4307 Agincourt St. Toilets	23,107	24,093	23,570	0	23,570	0	25,500	108%	2% inflation increase + increased by £1,500 to cover building maintenance work required to £25.5K (07.12.20 minute 128 j))
4308 MCC Street Sweep	26,923	26,266	26,792	26,922	26,922	-130	27,500	103%	2% inflation increase; Approved by resolution (07.12.20 minute 128 m))
4309 Dog waste bins	7,050	6,735	8,160	5,357	7,433	727	8,550	105%	£4/bin/week x 39 bins = £8,112. The allocation increased to £8,550 for extra bins. Approved by resolution (07.12.20 minute 128 k))
4310 Town Maintenance	8,650	8,645	9,474	2,525	3,117	6,357	4,500	47%	£4k agreed at 01.12.20 meeting but further demands on this budget would suggest need to reconsider to £4.5K; £4K grounds maintenance; £100 sign cleaning; £150 tree inspection; more benches
4315 Street Decorations	29,360	24,360	27,816	2,205	26,370	1,446	34,816	125%	Christmas lights replacements; new contract; contingency; green wall £2K; suggest a further increase of £3k to cover electricity for the lights and extra contingency for replacements eg timers £125 ea (6 in total); Approved by resolution (07.12.20 minute 128 l))
4317 Town Centre Enhancements	7,541	3,440	7,000	-189	5,089	1,911	7,000	100%	Approved by resolution (07.12.20 minute 128 m))
4321 Blestium St. Toilets 18/19	23,107	14,356	23,570	0	23,570	0	24,000	102%	2% inflation increase; Approved by resolution (07.12.20 minute 128 m))
4322 Plastic Free Monmouth	500	185	500	0	0	500	500	100%	Approved by resolution (07.12.20 minute 128 m))
4323 Peds.Bridge over R Wye	500	51	500	0	0	500	500	100%	Approved by resolution (07.12.20 minute 128 m))
4324 Climate Change Emergency Climate Change Festival	3,000	535	3,000	56	1,356	1,644	2,000 0	67%	£1K baby library stock; £1k for further tree planting
<b>Total</b>	<b>129,738</b>	<b>107,866</b>	<b>130,382</b>	<b>36,876</b>	<b>117,427</b>	<b>12,955</b>	<b>134,866</b>	<b>103%</b>	
<b>401 Planning</b>									
4600 Plg extra meeting costs	2,000	1,252	2,000	150	500	1,500	1,500	75%	
<b>Total</b>	<b>2,000</b>	<b>1,252</b>	<b>2,000</b>	<b>150</b>	<b>500</b>	<b>500</b>	<b>1,500</b>		
<b>GRAND TOTALS</b>	<b>376,308</b>	<b>283,399</b>	<b>396,395</b>	<b>132,637</b>	<b>322,559</b>	<b>73,836</b>	<b>383,261</b>	<b>97%</b>	
Tax base 2020	5263.83		5,320.26				5,415.00		
Band D household charge	73.77		74.51				70.78		