

## Request for Pre-application Support from potential Developers

Planning Act (Wales) 2015  
Monmouth Town Council

Please complete this form using BLOCK CAPITALS and **black ink** and return to the address above.  
If you have any queries relating to your request, please call us on telephone number 01291 626370.

**It is important that you complete the form correctly and accurately and any incomplete form may delay the processing of your request.**

### 1. Applicant Details

Name:

Address:

Postcode:

Tel. (day):

Fax:

E-mail:

### 2. Agent/Developer Details (if applicable)

Please note that if an Agent is used, all correspondence will be sent to them.

Name:

Address:

Postcode:

Tel. (day):

Fax:

E-mail:

### 3. Interest in Property/Land

State your interest in the property or land, e.g. owner/occupier, developer, prospective purchaser etc.

### 4. Location of Proposed Development

If there is **no** postal address, please give a clear and accurate description of the site location and the size of the development.

### 5. Type of pre application Support Requested from the Council

- Meeting with the full the Planning Committee and with Council
- Advertisement on the town council website
- Hold and facilitate a community meeting
- One-off meeting with the Town Clerk at the Town Council's offices where no formal response is required
- Advise on a venue
- E mail network to access the community
- Entry into a Newsletter

**6. Viewing the Site**

If relevant, can the site be seen from a public road, footpath, bridleway or other public land? Yes  No

If No, is there a need for a Councillor to enter the site (does not apply to one-off meetings)? Yes  No

Contact details in the event that a Councillor needs to visit the site Applicant  Agent  Other

Contact Name Telephone number

Email address

**7. Description of Proposal along with description with full disclosure details including values proposals for Community Planning Gain that will benefit the Community and residents of Monmouth Town**

Please provide an accurate, detailed description of the proposed development along with practical costed examples of the Community Related Benefits(CIL) the Scheme can deliver to the residents businesses and visitors of Monmouth Town.

**8. Plans and Supporting Information along with examples of previous successful delivered Community Related Benefits**

Below is a checklist of information that should normally accompany a request where a formal response to Planning Committee and Council s required.

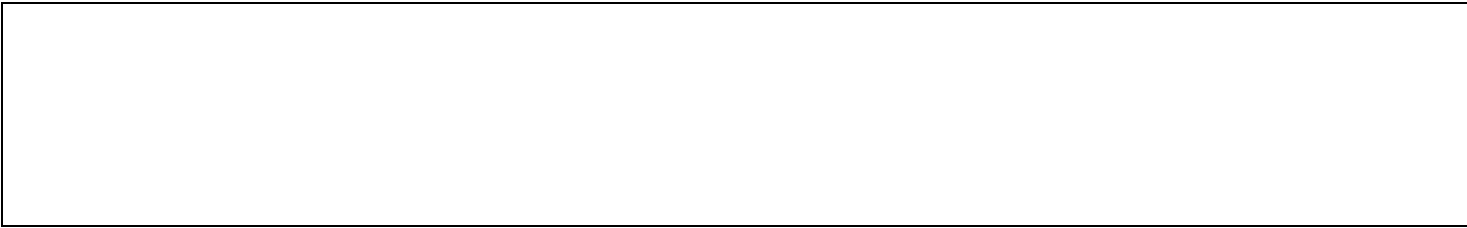
Where just a meeting with the Town Clerk with no formal response is required, any information submitted in advance will help subsequent debate However in the interests or openness and transparency developers are advised that a presentation with full details is the preferred method of assessing the Community Related Benefits of your scheme.

The more information you can provide, the more informed and quicker the Town Council's response will be.

(i) Site Location Plan with the site clearly identified Yes  No

(ii) Existing use of the land (if known) .....





Signed:

Date:

Name (in BLOCK CAPITALS):

On behalf of: