

MONMOUTH TOWN COUNCIL

Shire Hall
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Monmouth
NP25 3DY



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Staffing Sub- Committee **Notice of Meeting**

**You are hereby summoned to attend a
meeting of the Staffing Sub-Committee,
to be held on Tuesday 19th January 2021 at 4 p.m.
via BT Telephone Conferencing**

D McNeill

D.McNeill, Locum Town Clerk

AGENDA

To join the meeting please dial **Tel: 0800 032 8068** (free of charge) and enter the following passcode when prompted: **11721683** then # and then state your full name.

Please note: If agreed, members of the press and public will be excluded from the meeting for the confidential items.

01.	Attendance and Apologies for Absence To receive and accept apologies for absence.
02.	Declarations of Members Interests and Dispensations To receive declarations of interest in items on the agenda in accordance with Part III of the Local Government Act 2000.
03.	Local Government Pension Scheme Exit Cap To note the requirements to report on capping for redundancy and business efficiency exits.
04.	Exclusion of the Press and Public To resolve to exclude members of the press and public from the meeting during consideration of the following items of business, by the Public Bodies (Admission to meetings) Act 1960, Section 1 (2), on the grounds of confidentiality'.
05.	Staffing Sub Committee Minutes To approve the Confidential Minutes of the Staffing Sub Committee Meeting 06.11.2020

06.	<p>Appointment of Town Clerk/RFO To consider and recommend for approval to Full Council, the job description, salary scale, advertisement and timeline to fill the new post.</p>
07.	<p>Existing Roles Review To review the current roles including job descriptions and salary scale ranges.</p>
08.	<p>Staff Issues (Standing Item) To consider any issues staff may wish to raise.</p>
09.	<p>Date of Next Meeting To note that the next meeting will be called when required.</p>