

Monmouth Town Council

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COMMUNITY AFFAIRS

**Minutes of the meeting
held on 10 April 2006 at 7.00pm
Community Room Shire Hall**

Present: The Chairman Councillor L Robson, The Mayor Councillor Mrs S Chivers, Councillor G F W Buckland, Councillor Mrs A Dewhurst, Councillor J Fletcher, Councillor Mrs V Mitchell and Councillor Mrs C Pearce.

Agenda Item	Details	Action
1.	<u>To Receive Declaration of Interest of Items on the Agenda:</u> None received.	
2.	<u>To Receive Apologies for Absence:</u> Councillor T Christopher and Councillor Mrs S. White	
3.	<u>To Approve Minutes of the Meeting held on 20 March 2006:</u> Confirmed correct with the exception of Item 4 'Wyesham Town Council Notice Boards' should read 'Wyesham notice board for Town Council business'.	
4.	<u>To Consider Review of Actions:</u> The large-scale map of Monmouth and its environs has arrived. A suitable form of portable display will be sought. Wyesham Notice Boards Permission to fix the board on the railings still being sought Youth Council: Councillor L Robson still to write to all three schools. Community Room (access at weekends) Councillor Mrs A Dewhurst reported on meeting with Jenny Lewis, who offered to write a proposed Induction Form dealing with fire emergency, security of the building, personal security and insurance etc. One version would be in the form of an agreement to be signed by the hirer and the other version to be displayed on the wall.	AD/LR CP/LR LR

	<p>The idea would be to make the Community Room genuinely available for groups and special events, but not for commercial use. The County Council would reserve the right to refuse a hirer on safety or commercial grounds. The Town Council will have the opportunity to discuss the proposed form before it is introduced. A calendar for the use of The Shire Hall by the Town Council at weekends will be listed and regularised.</p>	
5.	<p><u>Correspondence:</u> Request for funding 'Services Veterans' Day' June 27th The committee need more information about what is proposed before any decision can be made.</p> <p>GAVO Magazine and information.... Noted</p> <p>Terry Curtin Funding Request for Hospice. Send Community Grant Scheme application form.</p> <p>Theatre Fynnon Funding Request. Send Community Grant Scheme application form</p> <p>Air Ambulance funding Request. Could the Clerk advise us on previous years' donation.</p> <p>Play Equipment Catalogue To be filed.</p> <p>Presentation by Pupils from Monmouth Comprehensive Requesting funding help to take part in a volunteer project in Kenya 2007. The Committee was very impressed by the presentation that the pupils had prepared for the F and P Committee meeting It was felt that, in order to be able to make fair comparisons with other requests, we need more information.</p>	<p>Town Clerk to write to the Monmouth Electors Group seeking clarification, also write to The British Legion enquiring Whether or not the have plans for the occasion.</p> <p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk Add to agenda for next meeting.</p> <p>Town Clerk</p> <p>LR to contact Mr Andy Williams to ascertain how it is proposed to raise the rest of the funding.</p>
6.	<p><u>To Finalise Arrangements for Mayors Civic Awards Ceremony:</u> The Programme order was altered slightly. Members attending are asked to be at Bridges by 6.45pm. Councillor L Robson to be MC as Mr Ian McIntyre cannot attend. £200 extra has been required to engrave the medals that are to be presented to the Macebearers. This remains within budget.</p>	
7.	<p><u>The Annual Report and Forward Plan for 2006/2007</u> Presented by Councillor L Robson. The Committee discussed the feasibility of employing a minute's secretary</p>	<p>Town Clerk LR /GFWB</p>

	and how business could be better co-ordinated. It was agreed that this would be best developed at the next Chairs' Meeting.	
8.	<u>To Receive Financial Report:</u> This was received £2,691 to be returned to General Reserves.	AW/DS/Town Clerk
9.	<u>Any Other Business:</u> A representative of RNID will advise on improving acoustics and sound amplification in the Community Room tomorrow.	TC/AD/Town Clerk
10.	<u>To Agree Next Meeting Date:</u> 22 May 2006	
Meeting Closed at 8.30 pm		

Date: _____

Signature: _____