

Monmouth Town Council

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COMMUNITY AFFAIRS

Minutes of the Meeting Held on 25 September 2006 Community Room Shire Hall

PRESENT: Councillor Mrs A Dewhurst, Councillor T Christopher and Councillor Mrs V Mitchell

IN ATTENDANCE: Councillor G F W Buckland

Agenda Item	Details	Action
	<p><u>Mike Moran (Leisure & Recreation Manager MCC)</u> <u>Presentation on this Year's Summer Holiday Activity Scheme:</u> Mike Moran explained how this year's scheme differed from that of previous years and why attendance numbers were down. The scheme had been altered due to reduced funding. Additionally, there were problems in that different Councils gave differing levels of funding and also charged differing amounts. He is trying to set up a Focus Group meeting with the parents of those not attending to establish the reasons and requested that we try to gather as much information as possible ourselves. A decision will soon need to be made regarding next year's scheme; it may be that MCC will have to decide that this is a service to the community and as such needs additional funding.</p> <p>It was agreed that Mike Moran would forward his letter of enquiry to the other Community Councils via the Town Clerk so we do not duplicate or confuse when we later write to them requesting their co-operation.</p>	<p>ALL To give any information regarding non-attendance this year to the Town Clerk</p>
1.	<p><u>To Receive Declaration of Interest of Items on the Agenda:</u> None received.</p>	
2.	<p><u>To Receive Apologies of Absence:</u> Councillor Mrs S Chivers, Councillor Mrs M C Atkins, Councillor Mrs C Pearce, Councillor J Fletcher, Councillor Mrs A Were and Councillor Mrs S White.</p>	
3.	<p><u>To Approve the Minutes of the Meeting held on 2 and 14 August 2006:</u> Confirmed Correct.</p>	

4.	<p><u>To Receive Action Review List:</u> Received.</p>	
5.	<p><u>To Receive Correspondence:</u> It was agreed that letter 8 re the Local Health Board and letter 15 re the Monmouth Community Web Site be circulated.</p>	<p>Town Clerk to circulate letters.</p>
6.	<p><u>To Arrange Presentation Night for Community Grants Awards:</u> It was agreed that, so long as the room was free, the presentation should take place in the Community Room on Thursday 26th October at 7.30 pm. It was agreed to spend up to £100 on wine, soft drinks, crisps and nuts, and Councillor Mrs S White would be asked to arrange some flowers. The Mayor agreed to present the prizes.</p>	<p>Town Clerk to send out invitations. AD to arrange for flowers and refreshments</p>
7.	<p><u>To Discuss Developing a Community Safety Strategy:</u> It was agreed to defer this item until after the meeting on 4 October of the CCTV Group.</p>	
8.	<p><u>To Discuss Plans for Christmas Event:</u> Debbie McCarty reported that the Marketing Monmouth Group of the Partnership Forum was planning a holistic approach. A theme with a working title of 'Monks' had been agreed; this was regarded as easy and relatively cheap to do by way of people dressing up and window dressing and provided opportunities for ghost stories, tours, a treasure hunt, a concert of Gregorian chants, a monks race etc. All retailers will receive a letter requesting their participation and a brochure will be produced detailing all Christmas events with the aim of attracting visitors. It was noted that the tree would be lit on the 1st of December with the official lighting on the 15th of December. This would be preceded by a procession starting at The Gate House at 6 pm. People would be given lighted candles, children would be encouraged to wear fancy dress, and the procession would include a choir and attractions such as a Snow Queen and a Gnome on stilts. Lyndon Webb agreed to source the acts and the provision of music; it was suggested that Sally Ellerington from Monmouth Comprehensive be contacted to provide singers/musicians. The Rotary Club would, as usual, provide Father Christmas, and the Town Band would play under the arches. The budget for the event is £1,500.</p>	<p>Debbie McCarty via Marketing Monmouth Group.</p> <p>Debbie McCarty to arrange further meeting and inform of date.</p> <p>Lyndon Webb re acts and music.</p> <p>AD to liaise with Town Band and Rotary.</p>
9.	<p><u>To Discuss Outcome of Play Area Site Visit:</u> The Chairman reported that the equipment and play surface had been removed from the Woodland View site and agreed to write to the Housing Department asking why this had been done and what was planned for the site. Neither MTC or the residents had been consulted. If there was an H&S issue we would require a report. The Kings Fee play area was very good. The Chairman said she would be writing a report on the visit.</p>	<p>AD: To write to Housing Department</p>

10.	<u>Any other Business:</u> None.	
11.	<u>To Confirm Date of Next Meeting:</u> 6 November 2006	
Meeting Closed at pm		

Date: _____

Signature: _____