

Monmouth Town Council

Mayor's Parlour,
Shire Hall,
Monmouth NP25 3DY

Tel: 01600 715662

Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk



COMMUNITY AFFAIRS

**Minutes of the meeting
held on
16 July 2007
Community Room Shire Hall**

PRESENT: Chairman Councillor Mrs A Dewhurst.
Councillor Mrs S Chivers, Councillor T Christopher, Councillor J Fletcher and
Councillor Mrs S White

AGENDA ITEM	DETAILS	ACTION
12.	<u>To Receive Declaration of Interest of Items on the Agenda:</u> Cllr Mrs Dewhurst – Item 20 Cllr Mrs White – Item 20 Cllr Christopher –Item 20	
13.	<u>To Receive Apologies for Absence:</u> Cllr Mrs V Mitchell and Cllr Mrs A Were	
14.	<u>To approve minutes of previous meeting dated 4th June 2007.</u> The minutes were agreed and approved and signed accordingly.	
15.	<u>To elect Deputy Chairman of committee:</u> There was only one nomination received for Cllr Mrs S White. This was accepted unanimously.	
16.	<u>To review action summary and receive Town Clerk's report:</u> The action summary was circulated to all members and accepted.	
17.	<u>To receive correspondence:</u> Monmouthshire Youth Service – It was agreed to write a letter to advise that this was not within the Town Council remit. Shelter – The committee members agreed that is wanted to focus on local issues and as there was no provision in the Monmouth area there was no financial support available. British Red Cross – Investigations will be made to consider what facilities are available locally.	Town Clerk Town Clerk SC

Initials: _____

	<p>Wales Rural Observatory – Members did not think that the questionnaire was suitable to be completed by the committee. A copy will be sent to all members to be completed individually.</p> <p>MCC Mike Moran – Members agreed to approach F&P committee to re-allocate budget for summerplayscheme. To be deferred to discuss project at next meeting.</p>	<p>Town Clerk</p> <p>Town Clerk</p>
18.	<p><u>To consider Forward Plan for 2007/2008:</u></p> <p>It was agreed in principal to accept the model that was used previously but further discussions would be deferred to the next meeting.</p>	
19.	<p><u>To consider arrangements for Community Grant Scheme and review criteria for eligibility:</u></p> <p>It was agreed that there would be no change to the criteria or the application forms. Application forms to be distributed to those organisations on the mailing list with a closing date of 28th August. Cllrs Mrs Dewhurst and Christopher to write a press release to advertise the scheme. There will be an additional committee meeting on Wednesday 29th August at 6.00pm, venue to be confirmed to award and allocate funding for the scheme. It was also agreed to hold one presentation evening after the second round of awards in February 2008.</p>	<p>Town Clerk</p> <p>TC/AD</p>
20.	<p><u>To agree payment to assisted schemes within the budget heads:</u></p> <p>Members agreed to ask the Clerk to arrange payments to all those organisations that the committee offer financial support to in line with the budget heads.</p>	Town Clerk
21.	<p><u>To discuss arrangements for Monmouth Carnival and Festival:</u></p> <p>Cllr Mrs Dewhurst asked for volunteers who can act as Stewards or collectors who are available to attend The Carnival to meet at the Leisure Centre on 29th July at 1.00pm.</p>	
22.	<p><u>To Discuss performance of Wales Ambulance Service in Monmouth.</u></p> <p>Cllr Fletcher was pleased to report that following recent correspondence he was impressed with progress that has been made in the improved response times. He advised that he has had first hand experience and noted that he felt relieved that there has been an improvement. The committee agreed that it should be an ongoing issue that would need to be reviewed again in the future.</p>	
23.	<p><u>Any other business:</u></p> <p>Summer Playscheme – It was agreed that members would accept the invitation to attend a session at the Leisure Centre during the school holidays.</p>	ALL

Initials: _____

	<p>The furniture outside the Gatehouse Public House is in breach of highways regulations and the committee agreed to write a letter to MCC Highways Dept expressing this committee's concerns about the environment around the ancient monument. Copy to be sent to CADW and a copy to be sent to the office.</p> <p>A letter to be written congratulating Monmouth Comprehensive on achieving national Fairtrade recognition.</p> <p>A letter to be written to Andy Williams from Monmouth Comp to thank him and the students for the presentation on their Kenya trip.</p> <p>Cllr Mrs Dewhurst suggested a request should be made to the Environment committee to consider funding for refurbishment of benches on the millennium field. It was agreed that this would be put on the next agenda.</p>	<p>SC</p> <p>TC</p> <p>TC/AD</p>
<p>23.</p>	<p><u>To confirm date of next meeting:</u> Tuesday 28th August 2007 at 7.00 pm.</p>	
<p>Meeting Closed at 9.20 pm</p>		

Date: _____

Signature: _____

Initials: _____