

# Monmouth Town Council

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## COMMUNITY AFFAIRS

**Minutes of the meeting  
Held on  
28 August 2007  
Community Room Shire Hall**

**PRESENT:** Chairman Councillor Mrs A Dewhurst.  
Councillor Mrs S Chivers, Councillor T Christopher, Councillor J Fletcher and  
Councillor Mrs V Mitchell, Councillor Mrs A Were and Councillor Mrs S White

AGENDA ITEM	DETAILS	ACTION
25.	<b><u>To receive declarations of interest of items on the agenda:</u></b> Councillor T Christopher agenda item 30, 32 & 34 Councillor Mrs A Dewhurst agenda item 32 & 34 Councillor Mrs S White agenda item 34 Councillor J Fletcher agenda item 34	
26.	<b><u>To receive apologies for absence:</u></b> None received	
27.	<b><u>To approve the minutes of the previous meeting held on 16 July 2007:</u></b> Approved correct	
28.	<b><u>To review action summary:</u></b> Review completed and updated	
29.	<b><u>To review committees expenditure to date:</u></b> The Chair updated members about the current budget and expenditure to date.	
30.	<b><u>To receive correspondence:</u></b> <b>Peter Ellis MCC:</b> The committee agreed to send an e-mail confirming our invitation for Peter Ellis and Mike Moran to attend a committee meeting on 8 October 2007. Requesting them to bring with them the results of the questionnaire from the Monmouth Leisure Centre. <b>Dave Harris MCC:</b> standard response received, which the committee found unsatisfactory. We request an urgent response to our original letter to the highways department. Town Clerk to send copies of letter to, CADW and the planning	<b>Town Clerk</b>

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	<p>department at MCC</p> <p>The committee would also like a letter sent to Inspector Jeff Smith at the Monmouth police station about our urgent request to PC John Smith at the last Environment Affairs committee meeting to be proactive in regard to illegal parking on the old Monnow Bridge.</p> <p><b>Barry Engelfield:</b> The committee accepts his offer to attend a meeting and suggest that he makes a presentation at the next Full Council meeting.</p> <p><b>Mike Moran:</b> The committee do not feel that they were not consulted about S106 for last year. Town Clerk to write to Mike Moran to pass on the committees' feedback.</p>	<p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk</p>
31.	<p><b><u>To consider adopting Forward Plan for 2007/2008:</u></b></p> <p>Members agreed to make some minor changes and circulate the amended forward plan in due course.</p>	
32.	<p><b><u>To review Monmouth Carnival and Festival:</u></b></p> <p>The committee felt both of the events were a success with many positive comments having been received.</p> <p>Councillor Mrs Were commented that perhaps more activities could be sited between the two Monnow Bridges, in particular on the old Monnow Bridge.</p>	
33.	<p><b><u>To consider reallocation of funding within the summer play scheme budget to another project:</u></b></p> <p>The committee agreed to request that the F&amp; P Committee authorise to transfer the amount of £3000 from summer play scheme 2007 to the Community Grants scheme 2007/2008.</p>	Town Clerk
34.	<p><b><u>To agree payment to Oakwood of £50 for Millennium Field project from contingency budget:</u></b></p> <p>Agreed. The committee specified that a letter be sent to Dave Smith informing him that the funds are for the repair of riverside seats.</p>	
35.	<p><b><u>To consider the consequences of the closure of the Job Centre:</u></b></p> <p>Members requested that a letter should be written to the Area Manager Job Centre Plus requesting the following information; how many enquiries are received from people living in Monmouth at Abergavenny, what facilities are there in Monmouth when applying for a job?</p> <p>It was agreed that a letter should be sent to MCC regarding the poor display on the notice board in the front window of the redundant Job Centre as it is an eyesore within an important area of the town.</p>	<p>Town Clerk</p> <p>Town Clerk</p>
36.	<p><b><u>To review liaison arrangements with Monnow Vale:</u></b></p> <p>Councillors Christopher and Mrs Dewhurst informed the committee about their recent meeting with the new facility manager Kate Crosby. A letter to the manager written by them</p>	

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	<p>was read out to the committee outlining an invitation for her to attend a meeting of her choice.</p> <p>The committee would also like a letter sent to the manager requesting the following information:- whether or not a qualified nurse is on duty at all times to undertake nursing duties in the Minor Injuries Unit.</p>	<b>Town Clerk</b>
<b>37.</b>	<p><b><u>To consider financial support for promoting Connect 2 day:</u></b> A figure of up to £200 has been allocated from the contingency fund.</p>	
<b>38.</b>	<p><b><u>To consider purchase replacement lifebelt on the river Monnow:</u></b> Agreed to purchase one lifebelt as per quote.</p>	<b>Town Clerk</b>
<b>39.</b>	<p><b><u>Any other business</u></b> The committee expressed its thanks to Councillor Fletcher for his persistent work in regard to the ambulance service. It was agreed to move the meeting to discuss the Community Grant awards to Friday 31 August 2007 so that more members could attend. Councillor Fletcher expressed his concern about the dangerous state of the road that leads to the allotments and the Millennium Field. He understands that visitors are being directed to the riverside and experience difficulty walking along the unmade track.</p>	
<b>40.</b>	<p><b><u>To confirm date of next meeting:</u></b> The next meeting will be on Friday 31 August to discuss the awarding of Community Grants and the next committee meeting will be held on Monday 8 October 2007.</p>	
<p>There being no further business the meeting closed at 8.30pm</p>		

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

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