

# Monmouth Town Council

Mayor's Parlour,  
Shire Hall,  
Monmouth NP25 3DY

Tel: 01600 715662

Email: [townclerk@monmouth.gov.uk](mailto:townclerk@monmouth.gov.uk)  
[www.monmouth.gov.uk](http://www.monmouth.gov.uk)



## COMMUNITY AFFAIRS

**Minutes of the meeting  
held on  
Monday 8<sup>th</sup> October 2007  
In The Community Room, Shire Hall**

**PRESENT:** Chairman Councillor Mrs A Dewhurst.

Councillor Mrs S Chivers, Councillor T Christopher, Councillor J Fletcher,  
Councillor Mrs V Mitchell and Councillor Mrs S White

**IN ATTENDANCE:** Mr David Cummings MDCTC, Mike Moran MCC

There was a presentation at the commencement of the meeting from Mike Moran about the provision of play activities during the summer holidays last year. Mr Moran agreed to see if the questionnaire had gone out to schools and give members the result of the questionnaire. It was agreed to organise a meeting of Town & Community Councils by MCC so that the budget could be agreed well in advance.

AGENDA ITEM	DETAILS	ACTION
41.	<b><u>To Receive Declaration of Interest of Items on the Agenda:</u></b> Cllr Mrs Dewhurst re Item 47 Cllr Christopher re Item 49 (budget)	
42.	<b><u>To Receive Apologies for Absence:</u></b> Apologies were received and accepted from Cllr Mrs Were	
43.	<b><u>To Approve the Minutes of the Meeting held on 28<sup>th</sup> August 2007:</u></b> The minutes were approved and signed as correct.	
44.	<b><u>To Review Action Summary:</u></b> Noted	
45.	<b><u>To Receive Correspondence:</u></b> Job centre Plus: Noted. It was agreed to draft a response with additional questions	AD
	<b><u>Standing orders were suspended at this point.</u></b> Mr David Cummings spoke to inform members of the ideas that MDCTC are suggesting for encouraging business activities in the run up to Christmas. It was agreed to support him by publicising his leaflet. A press release will be sent shortly promoting the Christmas event.	AD

Initials: \_\_\_\_\_

	<b><u>Standing orders were re-instated to continue with the order of business.</u></b>	
46.	<b><u>To consider adopting the forward plan for 2007/2008</u></b> Members agreed to accept this.	
47.	<b><u>To review gaps in provision of play facilities and summer play scheme</u></b> The committee agreed to liaise with Mike Moran about the provision for the coming year's summer play scheme. Members expressed some concern that whilst the facilities were adequate and generally in a good state of repair there were some problems in relation to damage of the surrounding areas, such as fencing, shrubbery and trees. It was agreed to write a letter to Sgt S Thorpe to request that the PCSO's pay particular attention to the park areas near Kings Fee, Drybridge Park and Rockfield Estate. The members were keen to try and encourage more community participation and asked if the police could work closely with residents to resolve the issues of vandalism and anti social behaviour.	AD
48.	<b><u>To consider publicity and information available for Monnow Vale</u></b> It was agreed that The Manager of Monnow Vale would be invited to give a presentation at the next appropriate Full Council Meeting. Members agreed that it would give them an opportunity to be supportive but to try and gather more information regarding specific issues.	TC
49.	<b><u>To consider budget preparation for 2008/2009</u></b> There was a general discussion regarding setting the budget for the coming year but it was agreed to defer this item until the next meeting on 19 <sup>th</sup> Nov when a draft budget will be circulated for review and approval.	
50.	<b><u>To review financial contributions to Supported Schemes</u></b> Members agreed that following the presentation by Barry Engelfield regarding the Attik at the last Council meeting, that continued support for this scheme is vital. Details of the 'zip wire' event taking place on Oct 20 <sup>th</sup> will be circulated to all members to gain sponsorship for the team from The Town Council for Attik. It was suggested that due to reduction in funding by WAG and MCC to The CAB, The Town Council should consider increasing its financial contribution. It was agreed that in future it was not necessary to make payment by instalments but that one payment at the commencement of the year would be more satisfactory.	
51.	<b><u>To discuss organising Christmas Event</u></b> It was agreed that the format should be based on the model that was used last year. Cllr Dewhurst agreed to contact Whitchurch School regarding the choir, the Rotary Club and Monmouth Band. Further discussion would be deferred until the next	

Initials: \_\_\_\_\_

	<p>meeting (29<sup>th</sup> November at 7.30pm )  Cllr Christopher briefed members concerning the competition that he is holding again this year with the local school to design a Christmas card.  At this point in the meeting Cllrs Mrs Chivers and Mrs White left the meeting.</p>	
52.	<p><b><u>To discuss supporting Monmouth Comprehensive for fundraising for Kenya trip</u></b>  The committee has taken responsibility for organising the raffle at the concert in aid of the Kenya trip due to be held on 20<sup>th</sup> Oct at the Leisure Centre. There will also be a stand in the Market on 20<sup>th</sup> October for selling tickets to the concert.</p>	TC/AD
53.	<p><b><u>Any other Business</u></b>  It was confirmed that a press release to local papers would be circulated to provide information about the Community Grants allocation for the first instalment</p>	AD
54.	<p><b><u>To Agree Next Meeting Date</u></b>  Members agreed to hold an extra meeting to discuss the Christmas event to be held on Monday 29<sup>th</sup> October at 7.30pm.    Next scheduled meeting on Monday 19<sup>th</sup> November at 7.00pm</p>	
<p><b>Meeting Closed at 9.10 pm</b></p>		

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Initials: \_\_\_\_\_