

Monmouth Town Council

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**Minutes of the Community Affairs meeting
 held on
 8 February 2010
 Market Hall Priory Street Monmouth**

PRESENT: Chairman Councillor Mrs A Dewhurst,
 Councillor G Bright, Councillor Mrs S Chivers, Councillor T Christopher,
 Councillor Mrs J Gunter, Councillor Mrs J Hall, Councillor M Jones,
 Councillor C Munslow, Councillor and Councillor Mrs A Were

AGENDA ITEM		ACTION
84.	<p>To receive apologies for absence:</p> <p>None received</p>	
85.	<p>To receive apologies for absence:</p> <p>Councillor J Fletcher, Councillor Mrs B Smith and Councillor Mrs S White</p>	
86.	<p>To approve minutes of the previous meeting dated 11 January 2010:</p> <p>Approved with the following amendments: Councillor M. Jones was present. Councillor G. Bright, also intended to attend the next Festival/Carnival meeting (with Councillor's Mrs Gunter and Councillor Mrs Dewhurst)</p>	Town Clerk
87.	<p>To Review Action Summary:</p> <p>Please could the Clerk insert Actions from each meeting's minutes onto the Action Summary as before. The committee referred to previous minutes the purpose of this meeting.</p> <p>27/07/09 Jobcentre Completed 27/07/09 Secret Millionaire Completed 02/09/09 Where Were You Day Completed All new Actions are 'in hand'</p>	Town Clerk

<p>88.</p>	<p>To receive correspondence:</p> <p>Noted.</p> <p>e-mail received from Welsh Assembly Petitions Committee re Jobcentre, concluding their current efforts on our behalf. Councillor Mrs Dewhurst will write to Jenny Lewis to trace further progress after visit from External Relations Manager, Jobcentreplus SE Wales</p> <p>After receiving this information, MP and Prospective Parliamentary Candidates will be contacted</p> <p>*Letter from MCC re Applications for CED's funding Copy requested by JH</p>	<p>AD</p> <p>AD</p> <p>Town Clerk</p>
<p>89.</p>	<p>To Review Committee's Expenditure to Date:</p> <p>The Clerk had confirmed in writing that the Christmas Festival is in credit. Christmas Lights had been included under this heading, in error, rather than Environment Committee. £7,203.50 has been allocated in Community Grants.</p>	
<p>90.</p>	<p>To discuss details for the Landerneau visit:</p> <p>Councillor Gunter has listed details from her correspondence with Landerneau Tourist Information Centre</p> <p>The invitation is for 28th-31st May2010</p> <p>The Tourist Office has been approached suggesting one of its staff could attend with one councillor. A decision will be made at the next Committee meeting.</p>	
<p>91.</p>	<p>To discuss the event of 'A Day in the Life of Monmouth' 'A Day in the Life of Monmouth':</p> <p>Councillor Munslow reported on continued progress and involvement of local experts. The photographs will be taken during the week of 26th June and 3rd July .The final day will be the detailed record. Next meeting 17th March.</p>	<p>CM</p>

<p>92.</p>	<p>To discuss the idea of the suggested newsletter/events diary:</p> <p>Presently this idea seems too much of a time commitment for a councillor. However, the committee agreed on actions to aim for optimum communication within the community and the Town Council:</p> <p>*Could the Clerk forward press releases to Beacon, Free Press, Forest Review, Monnow Voice, Sunshine Radio *Ensure the Meetings schedule is displayed on the three ward notice boards</p>	<p>AD/CLERK</p> <p>AW/AD/ TOWN CLERK</p>
<p>93.</p>	<p>To review gaps in provision of play facilities:</p> <p>It was agreed that this is the responsibility of the Environment Committee. Ours is the Summer Playscheme.</p>	<p>TC/ TOWN CLERK</p>
<p>94.</p>	<p>To arrange Community Grants awards and presentation [4 March 2010]:</p> <p>The Priory has been booked 6pm-9.30pm 11th March 2010 The budget will not exceed £150 including £50 for room hire. The Committee agreed that the remainder of the Community Grant funds that were not able to be allocated, may be transferred as emergency funds for Rolls Day, if necessary</p> <p>Two guests from each organisation will be invited for 7pm (room available from 6.30 to set up their displays)</p> <p>Follow similar pattern to last year: two sets of short presentations with a break for refreshments and networking in the middle. Mayor to present cheques, Councillor M Jones and Councillor Mrs Dewhurst to introduce each organisation.</p> <p>(Councillor Chivers left meeting at 8.30pm)</p> <p>Set up room and display area.</p> <p>Offers to organise refreshments from JH, JG, GB, MJ</p> <p>If possible locally produced fruit juice, wine, milk and home - made nibbles will be offered.</p> <p>Tea, coffee will be Fairtrade</p> <p>Invite Beacon, Free Press, Monnow Voice</p>	<p>CLERK</p> <p>AW/MJ/AD</p> <p>AD</p> <p>JH/JG/GB/MJ</p> <p>JG</p> <p>CLERK</p>
<p>95.</p>	<p>To agree contents of Press Release Community Grants evening</p>	<p>AD</p>

96.	To agree items of business for forthcoming meetings: Landerneau decision Carnival/Festival planning	
97.	To confirm date of next meeting: Monday 22 March 2010 at 7.00 pm	
	Meeting closed at 8.45pm	