

# Monmouth Town Council

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## COMMUNITY AFFAIRS COMMITTEE

You are summoned to attend a meeting

To be held on  
Monday 16 May at 7.00 pm  
At The Shire Hall, Agincourt Square, Monmouth  
For the purpose of transacting the following business

Mrs S James Town Clerk Dated 10th May 2011

## AGENDA

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda	
2.	To receive apologies for absence	
3.	To elect a Chair	
4.	To elect a Deputy Chair	
5.	To approve minutes of the meeting of 4 April 2011	
6.	To review the Action Summary	
7	To Review Committee's expenditure to date	
8	To receive correspondence	
9	To receive reports from working party i. To receive and report to CSATS working party	
10	To consider Forward Plan for 2011-12	
11	To agree action on Carnival2011	

<b>12</b>	<b>To discuss progress on ward notice boards.</b>	
<b>13</b>	<b>To agree how/when money to be released to Monmouth Youth Project for this year</b>	
<b>14</b>	<b>To discuss progress on the Three Counties Play Project and Summer Activities Scheme</b>	
<b>15</b>	<b>To discuss updates on the football spectator stand at Chippenham</b>	
<b>16</b>	<b>To discuss updates on Trevor Bowen Court</b>	
<b>17</b>	<b>To discuss parking offences noted by Councillors and : the need for signs, lines, and co-ordinating the matter with Paul Keeble, list of solutions, powers of PCSO's to impose on-the-spot fines</b>	
<b>18</b>	<b>To agree Press release</b>	
<b>19</b>	<b>Items for discussion for future meetings</b>	
<b>20</b>	<b>To confirm date of next meeting: Monday 27 June 2011</b>	

Minutes of the meetings can be found on the website

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.