

# Monmouth Town Council

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## COMMUNITY AFFAIRS COMMITTEE

### Minutes of the Community Affairs meeting held on 16 May 2011 Shire Hall Street Monmouth

**PRESENT:** Chairman Councillor Mrs A Dewhurst.

Cllr G Bright  
Cllr Mrs S Chivers  
Cllr T Christopher  
Cllr J Fletcher  
Cllr Mrs J Gunter

Cllr Mrs J Hall  
Cllr Mrs B Smith  
Cllr Mrs A Were  
Cllr Mrs S White

AGENDA ITEM		ACTION
1.	<b>To receive declarations of interest on items on the agenda</b>  Cllr Mrs Dewhurst Agenda Item 13 Cllr Christopher Agenda Item 13 Cllr Mrs B Smith agenda Item 13 Cllr Mrs White Agenda Item 13	
2.	<b>To receive apologies for absence</b>  Cllr Bright, Cllr Jones and Cllr Munslow	
3.	<b>To elect a Chair</b>  When put the vote Cllr Mrs Gunter was elected as Chairperson	
4.	<b>To elect a Deputy Chair</b>  When put to the vote Cllr Mrs White was elected as deputy chair	
5.	<b>To approve minutes of the meeting of 4 April 2011</b>  The minutes were confirmed as a true record and signed  For: 8                  Against: 0                  Abstention: 1	

6.	<p><b>To review the Action Summary</b></p> <p>Noted. To be updated</p>	
7.	<p><b>To Review Committee's expenditure to date</b></p> <p>To be updated after CAB meeting Cllr Christopher will report back</p>	<b>TC</b>
8.	<p><b>To receive correspondence</b></p> <p><b>Noted</b></p>	
9.	<p><b>To receive reports from working party</b></p> <p><b>i. To receive and report to CSATS working party</b></p> <p>Cllr Gunter has reported to Cllr Chivers and will report back to the next meeting</p>	
10.	<p><b>To consider Forward Plan for 2011-12</b></p> <p>Ongoing</p>	
11.	<p><b>To agree action on Carnival2011</b></p> <p>It was agreed that the Carnival will go ahead as per previous (extra) meeting. Cllr Mrs Dewhurst will attend the meetings and report back to this committee</p>	<b>AD</b>
12.	<p><b>To discuss progress on ward notice boards.</b></p> <p>Notices of Committee dates have gone up on the ward notice boards, also at Overmonow Post Office and Rockfield Community Centre.</p> <p>Cllr Mrs J Gunter reported that the notice board at Wyesham is leaking and asked if Rudolph Griffiths could repair.</p> <p>Agreed</p> <p>Cllr Mrs White will take measurements of the wall at Kings Fee and ask for one to be made at Monnow Vale , Cllr Christopher will give Cllr White information on Monnow Vale Workshop</p>	<p><b>Town Clerk</b></p> <p><b>SW</b></p>
13.	<p><b>To agree how/when money to be released to Monmouth Youth Project for this year</b></p> <p>Cllr Dewhurst proposed that the Committee pay half of the grant until more information is available regarding a possible move.</p> <p>Agreed</p>	<b>Town Clerk</b>

<b>14.</b>	<b>To discuss progress on the Three Counties Play Project and Summer Activities Scheme</b>  Hayley Kettle to be asked if she could attend the next meeting to update the committee	<b>Town Clerk</b>
<b>15.</b>	<b>To discuss updates on the football spectator stand at Chippenham</b>  The Town Council has received a letter from Lee Robson and will arrange a meeting with him to discuss the Grand stand	<b>JG</b>
<b>16.</b>	<b>To discuss updates on Trevor Bowen Court</b>  Cllr Fletcher is very concerned about the future of Trevor Bowen Court. The Committee have asked that someone from MHA come to update them as to the progress and address concerns	<b>Town Clerk</b>
<b>17.</b>	<b>To discuss parking offences noted by Councillors and : the need for signs, lines, and co-ordinating the matter with Paul Keeble, list of solutions, powers of PCSO's to impose on-the-spot fines</b>  Letter to be written to Mr Paul Keeble (MCC) asking for more disabled bays in Agincourt Square and Priory Street with double yellow lines on the bend from Castle Hill to the start of parking in Priory Street with the first 4 parking bays being for disabled (by the railings), also disabled bays outside the old antique shop Agincourt Square	<b>Town Clerk</b>
<b>18.</b>	<b>To agree Press release</b>  Cllr Mrs Dewhurst will do a press release after information has been sent regarding the festival	<b>AD</b>
<b>19</b>	<b>Items for discussion for future meetings</b>  Forward Plan, Sports Stadium Trevor Bowen Carnival and disabled parking	<b>Town Clerk</b>
<b>20</b>	<b>To confirm date of next meeting:</b>  Monday 27 June 2011	

Minutes of the meetings can be found on the website