

Monmouth Town Council

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COMMUNITY AFFAIRS COMMITTEE

You are summoned to attend a meeting

To be held on
Monday 27 July at 7.00 pm
At The Shire Hall, Agincourt Square, Monmouth
For the purpose of transacting the following business

Mrs S James Town Clerk Dated 21st June 2011

Talk by Hayley Kettle of Three Counties Community Play Project

AGENDA

AGENDA ITEM		ACTION
1.	To receive declarations of interest on items on the agenda	
2.	To receive apologies for absence	
3.	To approve minutes of the meetings of 10 th May 2011 and the (amended) minutes of the meeting of 16th May 2011	
4.	To review the Action Summary	
5.	To Review Committee's expenditure to date	
6.	To agree timetable for release of funds to: i. CAB ii. Summer Play Scheme iii. Festival /Carnival iv. Library for newspapers	
7.	To receive correspondence (listed separately)	
8.	To receive reports from working parties i. To receive and report to CSATS working party ii. Carnival/Festival	

9.	To Agree Forward Plan for 2011-12	
10.	To discuss progress on the Three Counties Play Project	
11.	To agree donation to Children's Language Festival of £103 to cover room hire costs for the event 16 July 2011, from Community Contingency budget	
12.	To agree Press release	
13.	Items for discussion for future meetings Discuss possibility of setting up a youth Council to meet alongside Community	
14.	To confirm date of next meeting: Monday 8 th August 2011	

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.