

Monmouth Town Council

Market Hall
Priory Street
Monmouth NP25 3XA

Tel: 01600 715662

Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk



COMMUNITY AFFAIRS COMMITTEE

Minutes of the Community Affairs meeting held on 8 August 2011 Shire Hall Monmouth

PRESENT: Chairman Councillor Mrs J Gunter

Cllr G Bright	Cllr Mrs Hall
Cllr Mrs S Chivers	Cllr Mrs B Smith
Cllr Christopher	Cllr Mrs A Were
Cllr Mrs A Dewhurst	Cllr Mrs S White
Cllr J Fletcher	

AGENDA ITEM		ACTION
1.	<p>To receive declarations of interest on items on the agenda</p> <p>Cllr T Christopher- Item 15, Cllr Mrs B Smith-Item 14, Cllr Mrs A Dewhurst-Item 14, Cllr Mrs S White-Item 6, Cllr Mrs J Gunter-Item 6</p>	
2.	<p>To receive apologies for absence</p> <p>Cllr C Munslow and Cllr M Jones</p>	
3.	<p>To approve minutes of the meetings of 27th June 2011 and the minutes of the meeting of 11th July 2011</p> <p>Minutes of 11th July 2011 were confirmed correct and signed Proposed: Cllr Dewhurst Seconded Cllr Bright Unanimous</p> <p>Minutes of 27th June 2011 were confirmed correct with the following amendment, Page 5 Item 4, the word " removed", corrected to "improved" in relation to the Monnow Vale sign.</p> <p>Proposed: Cllr Mrs A Dewhurst Seconded Cllr Mrs S White For: 8 Against: 0 Abstention: 2</p>	

4.	<p>To review the Action Summary</p> <p>Trevor Bowen Court: Request an update from MHA for the committee</p> <p>Traffic concerns: Cllr Bright will write to Mr Paul Keeble MCC</p> <p>Football Stand: On going, Cllr Gunter will follow up</p> <p>Wyesham noticeboard: Now repaired</p> <p>Millennium board is reported to be very heavy to open and use Cllr Munslow going ahead with the Osbaston board and will measure boarding for the replacement at Kings Fee and price up to £200 to complete</p> <p>Cllr T Christopher to ask Monnow Vale Day Centre regarding possibility of making notice board</p>	<p>Town Clerk</p> <p>GB</p> <p>JG</p> <p>CM</p> <p>TC</p>
5.	<p>To Review Committee's expenditure to date</p> <p>The Library newspapers have been paid and will appear on the next budget sheet. Request a notice be put in the Library saying 'Newspapers part funded by Monmouth Town Council'</p> <p>Expenditure noted and agreed.</p> <p>Proposed: Cllr Bright Seconded Cllr Mrs Smith Unanimous</p>	<p>Town Clerk</p>
6.	<p>To agree timetable for release of funds to:</p> <p>i. CAB: Funds to be released Unanimous</p> <p>ii. Summer Play Scheme:</p> <p>Cllr Were requested an update for a future meeting</p> <p>Cllr Christopher has been asked why parents who work have to pay, whilst parents who don't work can receive free places for children. To be included in future update</p> <p>It was agreed that the publicity for this year was very good</p> <p>Funds to be released</p> <p>Proposed: Cllr Bright Seconded Cllr Mrs White</p> <p>For: 8 Against: 0 Abstentions: 2</p>	<p>Town Clerk</p>
7.	<p>To receive correspondence (listed separately)</p> <p>The chair requested a copy of letter number 7 for all members of the Committee</p>	<p>Town Clerk</p>

8.	<p>To receive reports from working parties</p> <p>i. To receive and report to CSATS working party: Drinking on seats at Monnow Bridge. In the absence of the CSATS representative Cllr White will pass on the information</p> <p>ii. Carnival/Festival: Cllr Dewhurst reported that it had been a very successful year and thanked all the Councillors for their help. The Mayor also gave a vote of thanks to all concerned. We felt that the Community Affairs financial contribution had been well-spent</p>	SW
9.	<p>Discuss possibility of setting up Youth Council to meet alongside Community.</p> <p>Cllr White will ask Monmouth Secondary Schools Youth Council if they would like to attend one of our future meetings.</p>	SW
10.	<p>To identify gaps in provision of play facilities and summer play scheme and form action plan</p> <p>Cllr Hall has identified a gap in play provision in the Osbaston Ward. It was agreed to set up a working Group with the following members Cllr Mrs Hall, Cllr Fletcher, Cllr Mrs Smith and Cllr Dewhurst, Cllr Hayward will be asked on his return.</p> <p>Proposed: Cllr Christopher Seconded Cllr White Unanimous</p>	JH,JF,BS, AD
11.	<p>To review the Community Grants Scheme</p> <p>After discussion the Grant scheme still to have a maximum of £750 or up to 75% of project , total £9,000</p> <p>Closing date will be 12 noon last working day of January 2012, discuss the list in February with the presentation in March First week in September publish the availability of the Grants Scheme.</p> <p>Proposed: Cllr Christopher Seconded Cllr Bright Unanimous</p>	JG/Town Clerk
12.	<p>To discuss and receive update on roundabout proposal on the A40 near tunnels</p> <p>A report from Cllr Munslow was read out in his absence</p>	

13.	<p>To discuss the Christmas event and set up a working group to progress</p> <p>Working group will consist of Cllr Mrs Gunter, Cllr Bright , Cllr Christopher, Cllr Mrs Dewhurst, Cllr Mrs Smith, Cllr Mrs Were and Cllr Mrs White</p>	JG/GB/TC/A D/BS/AW/S W
14.	<p>To consider funding for an updated energy saving leaflet for Transition Monmouth Food Group, for up to £100</p> <p>Proposed: Cllr Bright seconded: Cllr Christopher For: 6 Against:4 Funds to be taken from Communication and publicity budget</p>	
15.	<p>To discuss inclusiveness and awareness training</p> <p>This training has been requested by Cllr Christopher following a recent council meeting when it appeared some members were not fully aware of the Disability Discrimination Act and its implications. Cllr Christopher requested that a named vote be taken on this subject, seconded by Cllr Bright.</p> <p>For: 6 Against: 4</p> <p>A suggestion that this be referred to Full Council was declined</p> <p>To agree to training for inclusiveness and awareness for members and staff</p> <p>For: Cllr Christopher, Cllr Mrs Smith, Cllr Mrs Dewhurst, Cllr Mrs Were, Cllr Bright, Cllr Mrs White Cllr Mrs Gunter, Cllr Fletcher and Cllr Mrs Hall Against: Cllr Mrs Chivers</p> <p>Agreed</p>	Town Clerk
16.	<p>To agree Press release</p> <p>None</p>	
17.	<p>Items for discussion for future meetings</p> <p>Publicity of Grants Scheme</p>	
18.	<p>To confirm date of next meeting: Monday 19th September 2011</p>	