

Monmouth Town Council

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ENVIRONMENTAL AFFAIRS COMMITTEE

**Minutes of the meeting
held on 8 May 2006
in the Community Room, Shire Hall**

Present: The Chairman Councillor D Stevens, Councillor Mrs C Atkins, Councillor GFW Buckland, Councillor T Christopher, Councillor Mrs A Dewhurst, Councillor R Hayward, Councillor Mrs V Mitchell, Councillor Mrs C Pearce, Councillor and Mrs S White.

In Attendance: Mr D Cummings Chairman Monmouth Chamber of Trade and Commerce.

Agenda Item	Details	Action
1.	To receive declarations of interest on items on the agenda: None received.	
2.	To Receive Apologies for Absence: Apologies received from Councillor R Bond and Councillor J Fletcher	
3.	<u>To Approve Minutes of the Previous Meeting held on 6 March 2006:</u> The minutes were confirmed correct.	
4.	To Receive Towns Clerk's Report (for information only): The Town Clerk reported that she had written to Somerfield in regard to the litterbins near the riverbank. Councillor R Hayward requested that the Town Clerk write to Somerfield in regard to the entrance and exit from their car park. The Town Clerk also reported that Merlin Waste had experienced difficulty in removing the dog waste bags dispenser from dog waste bins.	Town Clerk to consult with Councillor Hayward.

5.	<p>Correspondence: A letter from MFP confirming that insurance is in place. There was also a letter from the Monmouth Sports Association requesting funding to erect fencing around the football pitch. It was decided that the sports association should apply for S106 monies for this scheme, if however they are unable to obtain funding through S106 grants them to apply again to the Town Council.</p> <p>There was also a letter from Zurich Insurance in regard to swings in Drybridge Park play area. The committee wondered if this included previous costs from Zurich.</p>	<p>Town Clerk to advise the Monmouth Sports Association.</p> <p>Town Clerk to check costing from Zurich.</p>
6.	<p>To Review Committees Objectives As Set Out In Shaping Our Future: Deferred to new committee</p>	<p>Town Clerk to agenda for next meeting.</p>
7.	<p>To Consider Forward Plan for 2006/2007: Deferred to new committee.</p>	<p>Town Clerk to agenda for next meeting.</p>
8.	<p>To approve expenditure for 2 dog bins at Wyesham and Rockfield Estate: It was agreed that one bin should be installed by children's play area adjacent to football pitch at the Rockfield Estate. The other bin was scheduled to be sited in Sky Farm Lane in Wyesham, Councillor Mrs Pearce requested that this bin should be sited opposite the Wyesham infant's school. This request was agreed.</p>	
9.	<p>To Consider Purchase of Litter Bins Drybridge Park: This item was deferred to next meeting.</p>	<p>Town Clerk to agenda for next meeting.</p>
10.	<p>To Discuss Survey For Regular Users Of Car Parking Facilities In Town: See Item 13.</p>	
11.	<p>To Approve The Proposal For Purchase of Christmas Lights: A discussion took place about street decorations in general. First of all the committee discussed the problem of hanging baskets within the town, in particular the watering of the hanging baskets and the sad lack of interest from traders in the town. Mr David Cummings Chair of the Monmouth Chamber of Trade and Commerce volunteered to contact traders within the town to try and enlist some support to manage the hanging baskets scheme. Councillor Buckland suggested that perhaps instead of hanging baskets further floral displays could be positioned around the town. Councillor Pearce suggested that perhaps coloured banners could be hung from lampposts.</p>	

	<p>The committee then discussed the proposals for this years Christmas lights. Councillor Pearce presented to the committee the plans for this years Christmas lights display. It is intended to purchase new Christmas lights and to also utilise the old Christmas lights. It is the intention to decorate the entry routes into the town as well as if possible the entrance to the Oldway centre, but this will depend on Health and Safety issues.</p> <p>The chairman Councillor D Stevens stated that the committees recommendations will have to be put forward to the full council and once the council have agreed the purchase of the new lights then an order will be placed with the supplier, the Chair also informed the committee that a quote would be required for the refurbishment and erection of the old lights as this would have to be financed from a different budget.</p> <p>The chairman Councillor D Stevens thanked Councillor Mrs Pearce for her input into the Christmas lights project.</p>	
12.	<p>To Discuss Damage Caused at Town Field and Consider Options:</p> <p>The committee decided that the council should claim on their insurance to replace wooden post with a metal post.</p>	
13.	<p>To Discuss Any Matters Arising:</p> <p>Councillor R Hayward stated that he thought that there was hardly any information available in regard to the town's CCTV system. It was agreed that the council should consider very carefully whether or not they are getting value for money from this scheme.</p> <p>Councillor Mrs C Atkins stated that we should try to encourage more people visiting the town to use public transport and not their private vehicles. Councillor Mrs Atkins informed that she would like to undertake a one off survey in one of the car parks of the town. This survey would ask people where do you live and would also compare the cost of public transport with the use of private vehicles.</p>	<p>Members agreed that the survey should be carried out and volunteers were requested to help.</p>
14.	<p>To receive Treasurers report:</p> <p>No report received.</p>	
Meeting Closed at pm		

Date: _____

Signature: _____