

Monmouth Town Council

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ENVIRONMENTAL AFFAIRS COMMITTEE

Minutes of the Meeting held on 31 July 2006.

Present: The Chairman Councillor L Robson.

Councillor Mrs M Atkins, Councillor R Bond, Councillor G F W Buckland,
Councillor T Christopher, Councillor Mrs A Dewhurst, Councillor J Fletcher,
Councillor R Hayward, Councillor D Stevens and Councillor Mrs S White.

In Attendance: Councillor Mrs V Mitchell and David Cummings

Agenda Item	Details	Action
1.	<u>To Receive Declarations of Interest on Items on the Agenda:</u> None.	
2.	<u>To Receive Apologies for Absence:</u> Councillor Mrs S Chivers.	
3.	<u>To Approve Minutes of the Previous Meeting held on 19 June:</u> Approved.	
4.	<u>To Review Action Summary:</u> List of actions were prioritised. The Town Centre: The chairman suggested forming a joint committee which consists of MCC, Chamber of Commerce, Town Council to promote economic and social growth within the main area of the town. This was duly agreed. Law and Order: The Chairman suggested forming a committee with interested parties such as CSAT to promote public safety within the town. The committee felt that more work was need to determine the role of the committee. Terms of reference needed. Open Spaces: Concerns were expressed by members of the committee about the deplorable state of Chippenham concerning litter. It was proposed that the Town Council should apply for a by law prohibiting glass bottles on Chippenham. Proposed: Cllr Mrs S White Seconded: Cllr Mrs C Atkins For: 6 Against: 2 Abstentions: 2 Matter to be raised at next Town Council Meeting.	Councillor L Robson. Town Clerk To make enquiries to making by-law.

5.	<p><u>To Receive Correspondence:</u> Letter received from a shop worker in Monmouth asking to review car parking charges. Deferred to transport debate.</p>	
6.	<p><u>To Review Committees Objectives as set out in 'Shaping Our Future and Consider Forward Plan for 2006/2007':</u> Issue discussed. Decision made to try to achieve some of the smaller objectives over the lifetime of the present Council and to broaden the aims to more adequately reflect the work of the committee.</p>	
7.	<p><u>To Consider Power Supply at Monnow Bridge:</u> Not known which power supply this was referred to so this issue deferred waiting further information.</p>	
8.	<p><u>To Consider Purchase of Litter Bins for Drybridge Park and Riverbank by Somerfield:</u> Deferred, aim to do a survey to establish location of all dog waste bins and benches. Locations to be marked on the Town Councils town map. Agreed to purchase new litter bin for Drybridge Park.</p>	Town Clerk to purchase new bin.
9.	<p><u>To Consider Purchase of Dog bin for Wyesham School:</u> Deferred, see Agenda item 8.</p>	
10.	<p><u>To Consider Purchase of Replacement Benches at Dixon Field:</u> Deferred, see Agenda item 8.</p>	
11.	<p><u>To Review Service Level Agreement for Monmouth Flower Project:</u> Service Level Agreement will be maintained. Chairman expressed concerns at the lack of hanging baskets around the town, he will discuss this issue with Annette Baker of the Monmouth Flower Project.</p> <p>Councillor Hayward expressed concerns regarding maintenance of the water irrigation system. The previous chairman stated that there was an agreement with Mr Phil Parkinson to manage the system. In this agreement it was stated that Mr Parkinson would be responsible for the maintenance and repair of the system. It was agreed to review this situation at a future date.</p> <p>The Chairman stated that perhaps the Monmouth Flower Project could also manage the Christmas Street decorations this suggestion was not accepted by the committee. Cllr Stevens inquired as to whether or not the new Christmas Decorations had been purchased.</p>	<p>Councillor Robson</p> <p>Town Clerk To check with Cllr Pearce if decorations have been ordered as the price will rise in September.</p>

12.	<u>To Discuss Car Parking Report:</u> It was agreed by the committee that Councillor Atkins could publish the findings of her survey in the local press and websites, this as a personnel observation and to stress it is not the findings of the Town Council.	
13.	<u>To Discuss Town Maintenance Issues:</u> After discussion it was agreed that the Town Clerk could authorise payments for urgent maintenance work. Town Clerk to liaise with chairs of relevant committees before authorising payments.	
14.	<u>To Discuss Any Matters Arising:</u> None.	
15.	<u>Any Other Business:</u> None.	
16.	<u>To Confirm Date of Next Meeting:</u> Monday 11 th September 2006	
Meeting Closed at 8.45 pm		

Date: _____

Signature: _____