

# Monmouth Town Council

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## ENVIRONMENTAL AFFAIRS COMMITTEE

### Minutes of the Meeting held on 11<sup>th</sup> September 2006.

**Present:** The Chairman Councillor L Robson.  
Councillor Mrs M Atkins, Councillor R Bond, Councillor G F W Buckland,  
Councillor T Christopher, Councillor Mrs A Dewhurst, Councillor J Fletcher,  
Councillor R Hayward, Councillor D Stevens, Councillor Mrs S Chivers and Councillor  
Mrs S White.

Agenda Item	Details	Action
1.	<b><u>To Receive Declarations of Interest on Items on the Agenda:</u></b> None.	
2.	<b><u>To Receive Apologies for Absence:</u></b> Cllr C. Pearce. .	
3.	<b><u>To Approve Minutes of the Previous Meeting held on 31<sup>st</sup> July:</u></b> Approved.	
4.	<b><u>To Review Action Summary and Clerks report.</u></b> List of actions were prioritised. <b>Purchase of Christmas lights.</b> There was no update on progress. Cllr Pearce to be asked to provide update as soon as possible. <b>The Town Centre and Community Safety.</b> The chairman to progress details of how best to improve information communication and joint working between MCC and police on these issues. <b>Open Spaces:</b> recent CSAT meeting refused to consider actioning by law preventing use of glass at Chippenham. Cllr Hayward and White to discuss issue with County legal services. <b>Street Decorations.</b> Chairman to follow up review of existing provision with MFP to be invited to next meeting. Irrigation system causing some concern. Needs to be switched off within next month.	<b>Clerk</b>  <b>Councillor L Robson.</b>  <b>Councillor White and Hayward.</b>  <b>Councillor Robson/Clerk.</b>

	<b>Aims and objectives of committee: Agreed as amended.</b>	
5.	<p><b><u>To Receive Correspondence:</u></b>  Invoice re irrigation system. It was agreed that the maintenance of the system was to be wholly at the expense of the operator and that the invoice would not be passed for payment.</p> <p>Road safety strategy. Agreed to circulate to members for comments.</p> <p>Green web newsletter: Circulated.</p> <p>Ruralnet conference. Noted.</p>	
6.	<p><b><u>To Review Committees Objectives as set out in 'Shaping Our Future and Consider Forward Plan for 2006/2007':</u></b>  Agreed as amended.</p>	
7.	<p><b><u>To Consider Implementation of policy re town furniture.</u></b></p> <p>Cllr Atkins outlined her report. The report was noted at this stage and Cllr Atkins thanked for her work. It was agreed that the report need to be developed further to include details of all current litter bins, benches and dog waste bins including location ownership and revenue costs to Town Council.</p> <p>Proposals for sighting of new items to include consideration of volume and new costs.</p> <p>Proposals for removal of existing provision.</p> <p>Proposals for initiatives aimed at increasing funding e.g. legacy schemes etc.</p>	<b>Cllr Atkins</b>
8.	<p><b><u>To consider awarding annual contract for town maintenance.</u></b>  The Clerks report was received. It was agreed to establish a general contract for town maintenance work and to formalise existing arrangements.</p>	<b>Clerk</b>
9.	<p><b><u>Street decorations and Christmas Arrangements.</u></b></p> <p>It was agreed that the Community Committee would lead on the Christmas events and that the lights would be switched on Friday 1<sup>st</sup> December with the official event being 15<sup>th</sup> December.</p>	<b>Cllrs Dewhurst /Robson</b>
10.	<p><b><u>To Discuss Any Matters Arising:</u></b></p> <p>Cllr Dewhurst reported that the Partnership forum had established a transport working group the first meeting of which would be w/c 18<sup>th</sup> September. It was agreed that the Town Council whilst opposing the appointment of further consultants would agree to the suggestion that a literature review would need to be carried out to establish baseline position.</p>	<b>Clerk</b>

	It was further agreed that the Town council would need to have a collective view on transport and traffic matters and that a special meeting would be held to discuss issues of transport and traffic and to use the Chairman's initial document as the starting point for the discussions. Report to be circulated. Meeting to be held Tuesday 17 <sup>th</sup> October 6pm.	
11.	<b><u>Any Other Business:</u></b> None.	
12.	<b><u>To Confirm Date of Next Meeting:</u></b> Monday 23 <sup>rd</sup> October 2006	
<b>Meeting Closed at 8.21pm</b>		

Date: \_\_\_\_\_

Signature: \_\_\_\_\_