

Monmouth Town Council

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ENVIRONMENTAL AFFAIRS COMMITTEE

Minutes of the meeting
Held on
25th April 2007
Community Room Shire Hall

Present: The Chairman Councillor L Robson,
Councillor T Christopher, Councillor G F W Buckland, Councillor Mrs S Chivers,
Councillor Mrs A Dewhurst, Councillor J Fletcher and Councillor Mrs V Mitchell.

Agenda Item	Details	Action
1.	<u>To receive declarations of interest on items on the agenda:</u> None received.	
2.	<u>To receive apologies for absence:</u> Councillor Mrs M C Atkins	
3.	<u>To approve minutes of the previous meetings held on 15th January & 26th February:</u> Approved.	
10.	<u>To consider updating town maps.</u> Following a presentation by David Cummings and David Evans of the Chamber of Commerce it was agreed. a) That The Chamber of commerce would reproduce the maps using advertising revenue to fund the up dated versions. b) That the Town council would obtain quotes to repaint the 'furniture'. c) That any additional maps will need to be costed, the siting agreed and should be 'heritage' products.	
4.	<u>To review action summary and receive Town Clerk's report:</u> Received. It was agreed to accept the proposed Maintenance Agreement for Mr R Griffiths on the basis of an annual contract for a specific sum with other services on an ad hoc basis for an hourly rate. Town Clerk to write to Mr Griffiths and confirm agreement.	Town Clerk

Signature: _____

<p>5.</p>	<p><u>To receive correspondence:</u></p> <ol style="list-style-type: none"> 1. Suggestion of blue plaque to be forwarded to Civic society with proposal that they draw up comprehensive scheme. 2. Letter from Joan Firms. Chairman to write. 3. Frances Grennall. Cllr Chivers to visit. 	<p>SC/LR</p> <p>LR SC</p>
<p>6.</p>	<p><u>a) To retrospectively approve decision made to increase match funded payment for one new bench from £600.00 to £670.00 for two benches.</u> Approved</p> <p><u>b) To receive Treasurers Report and consider earmarking reserves.</u> It as agreed to earmark reserves for Street decorations and Christmas Capital of £1671 and £674 for eye bolts and decorations for the Christmas Tree. It was agreed to match fund the lighting at Redbrook of £650. It was further agreed to earmark £3500 to match fund the lighting at Chippenham with the condition that the lights are painted green and that they are reverted to a heritage product. The remaining balance was earmarked for future match funded schemes in 2007/08.</p>	
<p>7.</p>	<p><u>To discuss suggested improvements to pathways and consider additional lighting in Drybridge Park.</u> It was considered but agreed that all members would have improvement schemes in their wards and that to make improvements on a first come first served basis would not be appropriate. The council did not own the land in question. Members were asked to forward other schemes but the committee were reminded that The Town Council still have other priorities e.g. the town centre and The Shire Hall.</p>	<p>ALL</p>
<p>8.</p>	<p><u>Take Pride Take Part – A civic pride campaign.</u></p> <ol style="list-style-type: none"> a) <u>Litter group.</u> The proposals of the litter group were noted. It was agreed that the wider take pride initiative would be presented to the next Community Affairs committee to include proposals that included tackling litter hot spots etc. b) <u>Blue Plaque Scheme.</u> The Civic Society would be contacted to request a comprehensive proposal for the scheme. c) <u>Sponsorship of Flowerbeds.</u> It was agreed that any sponsorship should be deferred and that the contract should stand as it with the Contractor taking overall responsibility. d) <u>Flower project.</u> It was agreed to accept the tender from Phil Parkinson. It was further agreed that discussions would be held with the flower project group as it was still the longer term intention of the Council to foster voluntary groups to undertake the responsibility for developing the floral decorations in town. 	<p>Town Clerk</p> <p>LR/SC</p>

Signature: _____

9.	<p><u>To consider Town Regeneration – A revised Monmouth On the Move.</u> The paper was discussed in the light of comments from the Partnership forum. It was agreed that Town Centre regeneration should be led and co-ordinated by the Town Council and that the Chairman would redraft the proposal in the light of the forthcoming meeting on ‘Shared Spaces’ with Ben Hamilton Baille.</p>	LR
11.	<p><u>To Consider arrangements for Christmas lighting for 2007:</u> It was agreed to appoint Centregreat of Bridgend as the contractor for this year’s Christmas lights at the tendered rate of £7820.88.</p>	Town Clerk
12.	<p><u>Any other business:</u> Councillor Fletcher requested that the Town Council write to MCC about the ‘No Parking/Keep Clear’ sign that was removed from the allotment road when work was carried out by the Council. It was agreed that this would be done.</p>	Town Clerk
13.	<p><u>To agree next meeting date as Monday 21st May at 7.00pm</u></p>	
Meeting Closed at 8.30pm		

Date: _____

Signature: _____

Signature: _____