

Monmouth Town Council

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ENVIRONMENTAL AFFAIRS COMMITTEE

**Minutes of the meeting held on 11th February 2008 at 6.30 pm in the
Community Room, Shire Hall**

Present: The Chairman Councillor Mrs V Mitchell
Councillor Mrs M Atkins, Councillor Mrs S Chivers, Councillor T Christopher,
Councillor Mrs A Dewhurst, Councillor J Fletcher and Councillor Mrs S White

Agenda Item	Details	Action
107.	<u>To receive declarations of interest on items on the agenda:</u> Cllr Mrs Mitchell declared an interest in Item 115: To consider support for the Monmouth 'Modbury' bag	
108.	<u>To receive apologies for absence:</u> Cllr R Hayward, Cllr L Robson and Cllr D Stevens	
109.	<u>To approve minutes of the previous meeting held on 17th December 2007:</u> The minutes were approved and signed by the Chairman. Cllr Mrs Chivers agreed that Cllr Mrs Mitchell had correctly reported at the meeting of the Town Council on 4 th February that the Committee had agreed to include the following item for inclusion in the Monmouth Regeneration Plan:- Redevelopment of 20-24 Monnow Street to include a covered market and pedestrian access from Monnow Street to Chippenham and the car parks	
110.	<u>To review action summary and receive Town Clerk's report:</u> <u>Town map furniture:</u> Cllr Mrs Mitchell reported that MCC had agreed that these were their responsibility and had also agreed to meet the cost of repainting them and replacing damaged Perspex. Cllr Christopher requested that consideration be given to having a cover with raised signage to help the visually impaired. Cllr Mrs Mitchell agreed to write to David Evans <u>Organise replacement life belt at the Town Field:</u> Cllr Mrs Mitchell reported that the replacement life belt is now missing <u>Cleaning town furniture:</u> This is now underway and will be completed shortly <u>Arrange to mend lights in Drybridge Park:</u> This matter remains on going; Cllr Christopher suggested the Town Clerk contact Morley Sims to expedite. It was agreed that the Committee could not pay the entire cost as this would have on going responsibility implications.	VM Clerk

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	<p><u>Keep Wales Tidy campaign:</u> The wording for an appropriate letter to be sent to the schools was proposed by Cllr Mrs Atkins and approved</p> <p><u>Osbaston CiW School: Report on litter education programme:</u> Cllr Mrs Atkins reported that an enthusiastic programme was being developed</p> <p><u>Traffic calming in Oaklands Drive:</u> It was agreed to ask Mr Pilot if other neighbours supported his request</p> <p><u>Siting of cycle racks:</u> It was noted that the existing cycle racks were little used and that their locations should be publicised. It was agreed (For: 4; Against: 3) that cycle racks be installed near the Millennium Wheel. A decision on the possibility of a location in Monnow Street near the entrance to the Oldway Centre was deferred pending a site meeting. This, together with a site by the Town map in Priory Street (which might be suitable for the rack currently at the Shire Hall) to be considered at the next meeting. Cllr Atkins presented brochures on cycle racks from various suppliers; none were deemed suitable. In particular, members requested that cycle racks be installed into the surface, not bolted to it.</p> <p><u>Heritage style lanterns on Chippenham:</u> Roger Joy has confirmed that each would cost an additional £500. It was agreed that, while not entirely satisfactory, the existing lanterns be kept. Cllr Mrs Mitchell suggested that the monies could be better spent on replacing one in Blestium Street and those along the road between the Waitrose car park and Chippenham. The item was deferred to the next meeting pending a site visit.</p> <p><u>Concrete post fence on Redbrook Road:</u> It was noted that we are still awaiting a response from the Boys' School</p> <p><u>Lights in Drybridge Park:</u> It was noted that the Clerk had received no reply from Mike Moran; however Cllr Atkins had received one and agreed to pass this to the Chair and the Clerk</p> <p><u>Town Clerk's Report:-</u></p> <p><u>Drybridge Park play area:</u> Mr Griffiths is waiting for a spell of dry weather before re-concreting the swings into the ground</p> <p><u>Irrigation system in Monnow Street:</u> Mr Korn, a local plumber, has indicated that while able to cap the water supplies at the six properties in Monnow Street, dismantling the pipe system is a two man job that requires ladders and he does not at present have such resources</p> <p><u>Town Field:</u> Glyn Edmunds has arranged for the carpet dumped on the field (by a member of the public and not the Rowing Club) to be removed. With regard to registration of the title, the deeds cannot be found in the Shire Hall and costs will be incurred in MTC substantiating their claim to the land. When the land was purchased in 1979 a bond was taken out from MCC in the sum of £8,000; MCC might well have the deeds in safe storage and this will be ascertained.</p> <p><u>Heritage style bins for Monnow Street:</u> These have been delivered and will be installed shortly by Mr Griffiths</p> <p><u>Benches at bus stops:</u> MCC has provided a quote of £2,636 to supply and fix. It was agreed this quote was acceptable</p> <p>The bin in Williamsfield Lane was removed when resurfacing and it was agreed that it should be reinstated</p>	<p>CA</p> <p>VM</p> <p>VM</p> <p>CA</p> <p>VM</p> <p>CA</p> <p>CA</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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111.	<p><u>To receive correspondence:</u> <u>MCC: Letter regarding issues relating to the Old Bridge:</u> It was noted that no progress had been made in regard to restricting the use of the bridge by the Gatehouse Pub; it was agreed to obtain advice from One Voice Wales <u>MCC: Request to relocate dog litter bin:</u> It was noted that the bin could not be moved as requested because of access by the collection vehicle. It was agreed that consideration be given to replacing the bin with a design not accessible by the public.</p>	<p>AD Clerk</p>
112.	<p><u>To receive and approve the summary of expenditure:</u> Members agreed the summary to date which showed a spend of £23,709. In addition it was noted that unposted cheques brought the total to £28,559. Items agreed but not yet paid include: Shire Hall: £10,000, Mr Griffiths: £475, Dog litter bins: £150, Benches at bus stops: £2,636, Lighting on Chippenham: £3,500, Cleaning town furniture: £500, Monmouth planting: £1,180, Irrigation system in Monnow Street: £1,000 (estimate), Mowing river bank: £136, Lights in Drybridge Park: £1,000. It was agreed to allocate £600 to the installation of cycle racks. This brought the total to £49,736. (Note: Omitted from the list considered at the meeting is £808 for the Shared Space study; this brings the total to £50,544). The total budget is £56,845. It was agreed that we should also:- a) Replace the dog litter bin on the Rockfield Estate b) Install a dog litter bin by the river walk behind Somerfields c) Repair the bench on the river walk behind Somerfields d) Request that Somerfield be asked to litter pick along the river bank behind their store and install a litter bin at the entrance Cllr Mrs Dewhurst advised members that she was submitting a CEDS bid on behalf of the MPF for a kissing gate at the Millennium Field.</p>	<p>Clerk Clerk AD VM</p>
113.	<p><u>To consider Strategic Working Party Report:</u> Deferred to next meeting.</p>	
114.	<p><u>To receive an update on Shared Space:</u> None since the report to Town Council on 4th February.</p>	
115.	<p><u>To consider support for the Monmouth ‘Modbury’ Bag:</u> Cllr Mrs Chivers took the Chair for this item. Details of the project were presented by Cllr Mrs Mitchell with the request for £500 underwriting from the Town Council. Cllr Mrs Dewhurst proposed there be a time limit to end March 2009; this was seconded by Cllr Mrs Atkins. With this proviso it was agreed to provide such funding (For: 4; Against: 1; Abstentions: 2)</p>	

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116.	<p><u>To consider MCC Strategy on Climate Change and Sustainable Energy:</u> Cllr Mrs Mitchell reported that a consultation meeting open to the public, will be hosted by MPF on Tuesday, 4th March at 6 pm in the Community Room, Shire Hall. Copies of the proposals together with Cllr Mrs Were's submission on behalf of the Town Council are available from the Clerk.</p>	All
117.	<p><u>To receive an update on the Monmouth Planting Scheme:</u> Cllr Mrs Mitchell advised members that, following an audit she had undertaken, it had been found that four phormiums, three sage and one lavender plant were missing. It was agreed that replacements be purchased for planting later in the year and that in the meantime a letter be sent to the press advising the public of the situation and stating that should the culprits be caught they would be prosecuted.</p>	VM
118.	<p><u>To consider additional Blue Plaque for the Cattle Market:</u> It was agreed that this be deferred to the next tranche for consideration with other proposals that the Civic Society might have.</p>	
119.	<p><u>To finalise Local Area Projects:</u> All projects are complete or in hand apart from the refurbishment of the garages in Woodland View.</p>	LR
120.	<p><u>Any other business:</u> <u>20-24 Monnow Street:</u> It was noted that Graham Frecknall would be attending the Planning meeting on 18th February <u>Broken fence and burned out bin on Chippenham:</u> It was requested that the Clerk contact MCC with regard to rectifying these matters <u>Sponsored litter pick:</u> Cllr Mrs Dewhurst reported that she would be participating in a sponsored litter pick on behalf of kidney research on Sunday, 30th March.</p>	
121.	<p><u>To confirm date of next meeting:</u> The next meeting will be held on Monday, 10th March at 6.30 pm in the Community Room, Shire Hall</p>	

There being no further business the meeting closed at 8.32 pm

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