

Monmouth Town Council

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ENVIRONMENTAL AFFAIRS COMMITTEE

**Minutes of the meeting
 held on 2 June 2008**

PRESENT: Councillor R Bond, Councillor G Bright, Councillor Mrs S Chivers,
 Councillor T Christopher, Councillor Mrs A Dewhurst, Councillor J Fletcher,
 Councillor Mrs J Hall, Councillor Mrs B Smith and Councillor Mrs A Were

IN ATTENDANCE: Mr D Cummings

Agenda Item	Details	Action
1.	<u>To Receive Declarations of Interest on Items on the Agenda:</u> None	
2.	<u>To Receive Apologies of Absence:</u> Councillor Ms C Edwards, Councillor R Hayward, Councillor M Jones and Councillor L Robson	
3.	<u>To elect Chairman of the Environmental Affairs Committee:</u> Councillor Mrs A Were duly elected	
4.	<u>To elect Deputy Chairman of the Environmental Affairs Committee:</u> Councillor Mrs B Smith duly elected	
5.	<u>To approve minutes of the previous meeting dated 21 April 2008:</u> Minutes confirmed correct	
Agenda Item brought forward		
13.	<u>To consider request by MDCTC for funding of new Visitors Guide:</u> David Cummings requested part funding for the new 2008-2010 Town Guide. The Total cost will be £7,000 for 50,000 copies, the Chamber of Commerce contribution will be £2,000. It will include a town map and information about the history of the town. This will also be downloadable from the internet.	Clerk: Pass on information re printers offering to produce guide for free DC: Report back to next meeting re ways to reduce costs.

Initials: _____

6.	<p><u>To review action summary and receive Town Clerk's report:</u> Arrange new benches at bus stops Bench behind Somerfield Refurbishment of Garages in Woodland View Arrange to move lifebelt on Monnow River</p>	<p>Clerk to chase up AD to remind supplier AW to speak to LR Clerk to meet with EA</p>
7.	<p><u>To receive correspondence:</u> Letter No 3 : Newland Parish Council invitation to join consortium declined as felt no power to Town Council at this level Letter No 5: Monmouth Rowing Club request for signpost to river and concerns re gulley pass onto MCC also write to Monmouth Comprehensive School re problems of rubbish asking if it could organise litter picks and keep an eye on the lifebelt. Noted that the lifebelt already checked on a weekly basis Letter No 6: Councillor Mrs Hacket Pain letter to be written explaining a) already two placed in Wyesham in appropriate places b) cannot be sited in residential area c) suggest Councillor Hacket Pain contacts enforcement officer and puts notices on the public notice board</p>	<p>Clerk Clerk Clerk</p>
8.	<p><u>To consider Forward Plan for 2008/2009:</u> As per 2007/2008 version and to include</p> <ul style="list-style-type: none"> ▪ Keep the need for CCTV scheme under review ▪ Drop Green light project as not funded ▪ Insert appropriate tourism projects ▪ Monmouth Town Council to be represented on CSP ▪ Pursue policy on licensing ▪ Work closely with Partnership Forum on 'Shared Space' plan for Monnow Street and have representative on project group <ul style="list-style-type: none"> ▪ Support Monmouth Links cycle project 	
9.	<p><u>To consider Annual Report for 2007/2008:</u> Ask Mrs V Mitchell to produce annual report as offered</p>	<p>Clerk</p>
10.	<p><u>To consider Local Area Projects for 2008/2009:</u> List issues in each ward and report back at next meeting</p>	<p>All Members</p>
11.	<p><u>To consider requirements for Monmouth Planting Scheme for 2008/2008:</u> Put out to tender as soon as possible x 3 for tendering. The contract will be for maintaining and watering. Any further planting will follow the Henry V planting scheme that was agreed last year. Approach Mrs V Mitchell for price for 2 months watering, weeding and any planting due. Price not to exceed £500 + cost of any plants</p>	<p>Clerk</p>

Initials: _____

	For: 7 Abstentions: 2	
12.	<u>To consider registration of title of town field:</u> Agreed The Town Field should be registered but be paid from general fund. To be put on the next agenda of the Full Council	Clerk
14.	<u>Any other Business:</u> a. Bin for Kings Fee play area: Write to Jenny Lewis asking for it to be placed without delay b. Write to Jenny Lewis enforcing no parking in market area Thurs and Friday night c. Check cost/value of re cycling cardboard separately as opposed to composting. d. Invite Town Warden to future meeting to explain role e. Write to Manager of Punch House asking him not to serve alcohol to customers improperly dressed.	Clerk Clerk GB Clerk Clerk
15.	<u>To confirm date of next meeting:</u> Monday 14 July 2008	
Meeting Closed at 9.10 pm		

Date: _____

Signature: _____

Initials: _____