

Monmouth Town Council

Market Hall
Priory Street
Monmouth NP25 3XA

Tel: 01600 715662
Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk



ENVIRONMENTAL AFFAIRS COMMITTEE

Minutes of the meeting held on 14 July 2008

PRESENT: Councillor R Bond, Councillor Mrs S Chivers, Councillor T Christopher, Councillor Mrs A Dewhurst, Councillor J Fletcher, Councillor Mrs J Hall, Councillor B Hayward Councillor Mrs B Smith and Councillor Mrs A Were

IN ATTENDANCE: Mr G Thomas, Mr D Cummings

Mr Grahame Thomas from the Civic Society requested funding to extend the Blue Plaque trail with 12 more plaques. The Committee agreed to include this on the next agenda but confirmed agreement to the funding in principal. It was agreed that once the additional plaques are in place an extra page would be inserted into the existing guide to update it until they have all been sold and the amendments can be made to a new edition. Once the new Blue Plaques are installed, new guides will be printed with all the plaques included and the Committee would then be approached for funding for this when needed. The Committee also asked if the new Blue Plaques could include recognition that they have been funded by MTC.

Agenda Item	Details	Action
16.	<u>To receive declarations of interest on items on the agenda:</u> None	
17.	<u>To receive apologies of absence:</u> Councillor G Bright, and Councillor M Jones	
18.	<u>To approve minutes of the previous meeting dated 2nd June 2008:</u> Minutes confirmed correct	
19.	<u>To review Action Summary and receive Town Clerk's report:</u> Life belt on Monnow River. It was agreed to purchase a new lifebelt and housing for railings at a cost of £247.88. However, it was noted that the river is normally shallow in this area except when in flood. The committee was concerned that the lifebelt would be submerged when needed. Please could this be considered when fitting it? The members requested that "Monmouth Town Council" be painted onto it?	Clerk

Initials: _____

	<p>Town Guide – David Cummings showed samples of guides which could be part funded by advertising and offered several different options. The Committee agreed to approve option 4 which was a match funding option with the Committee paying £480.00 plus VAT. A letter should be sent to Mr. Cummings to inform him of the decision. This contribution will come from the Match Funding budget.</p> <p>Please can Jenny Lewis be chased up regarding the bin for Kings Fee as it has still not been installed?</p> <p>Replacement of bark for Drybridge Park – the members approved expenditure of £82.35.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
20.	<p><u>To receive correspondence:</u> Letter 6 – MCC: Recycling and Waste Management: Write to ask when the trial ends and when the results will be available. Letter 11 –MCC: Blue Plaque Guide Write to Andrew Helme and ask him if he would like to write an A5 size errata for inclusion in copies sold at the Museum and if he would reconsider selling them. The Town Council will provide photocopies for him.</p>	<p>Clerk</p> <p>Clerk</p>
21.	<p><u>To review expenditure of committee’s budget to date:</u> The expenditure was reviewed. It was noted that there are earmarked monies for Christmas lights. It was agreed that this could be put on the agenda for discussion at the next meeting and that catalogues should be made available for members to consider, if available.</p>	<p>Clerk</p>
22.	<p><u>To consider Local Area Projects for 2008/2009:</u> Members agreed to consider the following: Purchase and install a new bin on Old Dixton Road, close to the entrance to the Rowing Club Purchase new cycle racks to replace the ones near the Attik Chippenham – construct steps up the bund by the playground. Osbaston – look at possibilities for a play area near the school for very young children with options of match funding. Osbaston – replace litter bin by Vauxhall bridge, on the opposite side of the road. Rolls Ave - provide a bench at the bus stop.</p>	<p>BS</p> <p>AD</p> <p>BS</p> <p>JH</p> <p>JH</p> <p>TC</p>

Initials: _____

23.	<p><u>To consider extending existing contract arrangements for Monmouth Planting Scheme until September 2008:</u> The members approved this arrangement providing the Clerk can check that allowing Mrs Mitchell to continue does not contravene Standing Orders. The cost of £250 was agreed plus watering, if any needed.</p>	Clerk
24.	<p><u>To agree to contribute funding towards publicity for the Green Travel Day:</u> It was agreed to contribute £300.00 out of the Transport Budget for this. Approved: For: 6 Against: 2</p>	Clerk
25.	<p><u>To consider introducing a policy for use of the Town Field:</u> It was agreed that there should be no parking of vehicles but everything else should be decided on a case by case basis. The Chair will put a policy together for approval at the next Environment meeting.</p>	AW
26.	<p><u>To consider the policy 'Shaping our Future' – the next four years:</u> This item to be deferred to the next meeting as there was no paperwork for consideration.</p>	Clerk
27.	<p><u>To confirm contents of Press Release:</u> Blue plaques, Town Guide, Green Travel Day, Lifebelt.</p>	AW
29.	<p><u>Any other business:</u> Write to MCC to request replacement of the Town Map by the Oldway Centre as it was destroyed by fire? Write to MCC to request that the equipment at Kings Fee play area that has been removed be replaced and a supply of additional play equipment, particularly some for younger children be installed. Write to MCC to request the replacement of benches at the nature pond in recycled plastic to prevent vandalism. It was agreed to include on the next agenda a request to continue with the mowing on the bank of the River Monnow. A request was made to find out the cost of litter picking on Chippenham on Sundays so that consideration could be given at the next meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
30.	<p><u>To confirm date of next meeting:</u> Tuesday 26th August 2008 at 6.30pm</p>	
Meeting Closed at 9.10 pm		

Date: _____

Signature: _____

Initials: _____