

Monmouth Town Council

Market Hall
Priory Street
Monmouth
NP25 3XA

Tel: 01600 715662

Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk



ENVIRONMENTAL AFFAIRS COMMITTEE

**Minutes of the meeting held on
26th January 2009
in Market Hall, Priory Street, Monmouth**

PRESENT: Chairman Councillor Mrs A Were
Councillor R Bond, Councillor Mrs S Chivers, Councillor T Christopher,
Councillor Mrs A Dewhurst, Councillor J Fletcher, Councillor Mrs J Hall,
Councillor R Hayward and Councillor B Smith

Mr Glyn Edmunds, Waste Business Manager from MCC and Mrs Liz Shaw attended the meeting to give a presentation on the work that the authority is doing within this department. The Cleansing Dept services 38,300 properties in Monmouthshire and the county stretches forty miles North to South and thirty five miles East to West. There are recycling targets that are set by the EEC and WAG in order to reduce the amount of waste sent to landfill. The current cost of sending refuse to landfill is £82.00, £40.00 of which is landfill tax. The Green waste recycling service is now reaching 80% of properties within the county and producing 7809 tonnes each year. The Department is also responsible for street sweeping, this is a huge task with forty villages in the county to cover. There is also the Dog Warden service. Mr Edmunds finished his presentation by offering to take members on a tour of the facilities if there was an interest.

AGENDA ITEM	DETAILS	ACTION
103.	<u>To receive declarations of interest in items on the agenda:</u> Councillors Christopher, Mrs Dewhurst, Mrs Smith and Mrs Were all declared a personal interest in Agenda Item No. 112 – Transition Monmouth	
104.	<u>To receive apologies for absence:</u> Councillor G Bright, Councillor M Jones and Councillor L Robson.	
105.	<u>To approve minutes of the previous meeting dated 15th December 2008:</u> Minutes of meeting dated 15 th December 2008 were unanimously approved and signed	
106.	<u>To review Action Summary and receive Town Clerk's report:</u> <ul style="list-style-type: none">• Somerfield bench still dangerous. Councillors Fletcher and Mrs Dewhurst have agreed to repair it• The payment for the lights at Drybridge Park was agreed and members expressed satisfaction at the work that had been carried out	AD/JF Clerk

Initials _____

	<ul style="list-style-type: none"> Williamsfield Lane bin not yet sited. MCC to be reminded Blestium St lights; MCC should be reminded that the lanterns need to be changed to heritage style as previously agreed Skatepark; an inspection report from MCC is awaited to determine the condition of the equipment Benches for play areas; these are due to be installed at Kings Fee and Tudor Road shortly. MCC has agreed to fund the overpayment due to installation costs Cutting Monnow Riverbank; members were advised that an alternate verbal quote had been obtained at a cost of £80.00. The Clerk was asked to request a written quote and put this item for discussion on the next agenda 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
107.	<p><u>To receive correspondence:</u></p> <p>No. 5 L Napier re St Mary's Churchyard; Councillor Christopher reported that Tim Bradfield MCC is intending to carry out work there shortly. A request was made for a copy of the letter referred to dated 1939</p> <p>No. 8 MCC re Williamsfield Lane; the committee was pleased with the decision to install a sign indicating that it is a cul-de-sac</p> <p>No. 10 Councillor L Hacket Pain re allotments; the members were pleased to hear that Councillor Mrs Hacket Pain had recently spent several hours talking to the allotment holders. It was suggested that a further letter should be written to enquire about the use of the allotments at the rear of Beech Road</p> <p>No. 7 MCC CED'S application; Councillors Mrs Were and Mrs Dewhurst agreed to attend the surgery arranged in Usk to discuss the possibility of applying for money for additional benches in Wyesham. Members were advised to let the Clerk know if there were any projects they wished to be considered.</p>	<p>Clerk</p> <p>Clerk</p> <p>ALL</p>
108.	<p><u>To agree to purchase new dog waste bin for Vauxhall Field area:</u></p> <p>At the previous committee meeting held on 10th March 2008 a discussion took place and Cllr Hayward reported that the existing bin was inadequate. It was agreed that quotes be obtained for:-</p> <ol style="list-style-type: none"> an additional bin getting the existing bin emptied more often <p>Merlin Waste confirmed that it was not economic for them to come to Monmouth to empty one bin on a more frequent basis. Therefore the only other option is to consider the purchase of an additional bin. The cost of a new plastic bin with post is approximately £60.00 The cost of a new metal bin with post is approximately £180.00 The members agreed to fund a new metal bin from the Town Enhancements budget at a cost of £180.00</p>	<p>Clerk</p>
109.	<p><u>To agree to purchase litter/dog bin for the Town Ditch area near Clawdd Du:</u></p> <p>Cllr Bright had requested that consideration be given to the provision of an additional litter bin and a dog waste bin as the existing bins in this area are inadequate.</p>	

Initials _____

	<p>Litter Bins Following a site meeting with Glyn Edmunds from MCC Cleansing, an agreement has been reached regarding the location and the arrangements for waste collection. Wyebone Ltd can provide new litter bins at a cost of £330.00 plus fixing kits. The cost of installation is not included and it was agreed to ask Mr Griffiths to carry out the fitting as part of the Town Maintenance contract. It was unanimously agreed to allocate a maximum of £450.00 for the cost of the litter bin and installation from the Town Enhancements budget</p> <p>Dog Waste Bins In addition to the capital cost of a new dog bin members were reminded that there would also be ongoing revenue costs of approximately £140.00 per annum for emptying the bin. The cost of a new plastic bin with post is approximately £60.00 The cost of a new metal bin with post is approximately £180.00 Members agreed to purchase a new metal bin from the Town Enhancements budget. For: 7 Against: 0 Abstention: 2</p>	<p>Clerk</p> <p>Clerk</p>
<p>110.</p>	<p><u>To agree to purchase litter bins in Old Dixton Road and behind the Queen’s Head Inn at a cost of £330 each plus fixing:</u> These are two sites that have been considered as areas that are in need of litter bins. Following a site meeting with Glyn Edmunds from MCC Cleansing, an agreement has been reached regarding the location and the arrangements for waste collection. Wyebone Ltd can provide new litter bins at a cost of £330.00 each plus fixing kits. The cost of installation is not included and it was agreed to ask Mr Griffiths to carry out the fitting as part of the Town Maintenance contract. It was agreed to allocate a maximum of £450.00 per bin for the cost of the litter bin and installation from the Town Enhancements budget For : 8 Against: 0 Abstention 1</p>	<p>Clerk</p>
<p>111.</p>	<p><u>To agree budget for purchase of new cycle racks:</u> Councillor Mrs Dewhurst reported that it would cost £650.00 for four stainless steel bicycle racks including the cost of installation. It is proposed that these will be sited at the rear of the Attik. It was agreed that this should go ahead and be paid for from the Transport Scheme budget. For : 8 Against: 0 Abstention 1</p>	
	<p>8.00pm Councillor Mrs Hall left the meeting</p>	
<p>112.</p>	<p><u>To consider match funding request from Transition Monmouth:</u> Following the previous meeting members had been concerned about approving the funding prior to seeing a copy of the leaflet. A draft leaflet was distributed at the meeting and members agreed to match fund the project in the sum of £900.00 on condition that more detail about Transition Monmouth was available in the leaflet to explain what the group is doing and advising people how to become involved. A copy of the final draft was requested prior to the release of funding.</p>	<p>Clerk</p>

	It was agreed that this would be allocated from the Match Funding Budget. For : 5 Against: 3 Abstention: 0	
113.	<u>To consider match funding floodlighting on St Thomas's Church:</u> It was agreed to defer this item due to a lack of information. It was suggested that a quote be obtained so that costs could be considered at the next meeting.	SC
114.	<u>To confirm payment for Planting Contract and receive report on scheme to date:</u> Members were in agreement with the work undertaken to manage the scheme had been done well. It was reported that there had been some loss of plants over the winter due to the frosty conditions and that more than half the cyclamens had perished. There was also a problem with the digitalis and this was going to be taken up with the supplier, the bulbs are beginning to appear and would provide some early spring colour. Members were advised that there are two planters that have experienced problems with poor drainage and the Contractor has tried to resolve this. It was agreed unanimously to make the payment in full from the Street Decorations Budget.	Clerk
115.	<u>To agree the process for offering the Planting contract for tender and consider costs for 2009/2010:</u> Members agreed that a press release should be advertised in the Beacon asking for interested parties to tender for a one year contract on a similar basis to this year. The Clerk was asked to circulate a draft press release along with a copy of the Service Level Agreement to Councillors Mrs Dewhurst, Mrs Smith and Mrs Were for further comment. It was agreed that the cut off date for applications should be the end of February and that a decision would be made at the next meeting regarding the awarding of the contract.	Clerk
116.	<u>To agree contents or Press Release:</u> Funding for additional benches Improvements to Christmas Lights Funding for additional Litter and Dog bins Transition Monmouth	
117.	<u>To agree items of business to be discussed at next meeting:</u> Develop River Bank Area near Cattle Market Car park Working party to consider Highways issues Benches at Woodland View, Wyesham	
118.	<u>To confirm the date of the next meeting:</u> Monday 9th March 2009 at 6.30pm	

There being no further business the meeting closed at 8.45 pm

Date: _____

Signature: _____

Initials _____