

Monmouth Town Council

Market Hall
Priory Street
Monmouth
NP25 3XA

Tel: 01600 715662

Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk



ENVIRONMENTAL AFFAIRS COMMITTEE

**Minutes of the meeting held on
Monday 07 February 2011
at Market Hall, Priory Street, Monmouth**

PRESENT: Chair Cllr T Christopher

Cllr R Bond
Cllr Mrs S Chivers
Cllr J Fletcher
Cllr Mrs J Hall
Cllr M Jones
Cllr Mrs B Smith
Cllr Mrs S White

Cllr G Bright
Cllr Mrs A Dewhurst
Cllr Mrs J Gunter
Cllr B Hayward
Cllr C Munslow
Cllr Mrs A Were

AGENDA ITEM	DETAILS	ACTION
126.	To receive declarations of interest in items on the agenda. None received	
127.	To receive apologies for absence. None received	
128.	To approve and sign minutes of the meeting held on 17 January 2010. The minutes were approved and signed Proposed: Cllr R Hayward Seconded: Cllr Mrs Smith	
129.	To review action summary and receive the Town Clerk's report. Letter to Attik now sent Monnow Bridge lights. TC meeting to discuss this week. Roger Joy says they will not cost the full £100. The Clerk's report gave an update on the Millennium Wheel –repairs to be made when the weather improves, and on the planters.	

130.	<p>To receive Correspondence.</p> <p>Letter number 5: Cllr Munslow, Cllr Mrs Hall and Cllr Jones will meet to write a response on behalf of the committee regarding the Tourist Information Centre.</p> <p>Letter numbers 8, 18, 28 Car Parks: The Town Clerk to write to Ms K Bernie saying we endorse the MDCTC comments and as there are likely to be many changes to the proposal in the light of feedback we would like a chance to review the next version. Proposed: Cllr Hayward Seconded: Cllr Mrs White</p> <p>Letter number 18: There is no Conservation Area restriction on the bench site outside the Punch House. The query has been passed to Colin Philips. Town Clerk to check with Mrs Gunn and the Punch House Manager re proposed seat design.</p> <p>Letter number 22 Hereford Road: The crossing is still under discussion with possible funding available from SEWTA and Sustrans Monmouth Links Project. Sustrans representative will be at the next Monmouth Partnership Forum meeting to be held on .Wednesday 23 February</p>	<p>CM/JH/ MJ</p> <p>Town Clerk</p> <p>Town Clerk</p>
131.	<p>To review the Committee's expenditure to date.</p> <p>There will be an overspend of the Town Maintenance budget by the end of the financial year.</p>	
132.	<p>To resolve to vire £3000 from the Match Funding budget to the Town Maintenance budget</p> <p>To vire £3,000 from match funding to Town Maintenance to cover litter bin emptying and work completed by Mr R Griffiths.</p> <p>Proposed: Cllr R Hayward Seconded: Cllr Mrs Dewhurst.</p>	
133.	<p>To receive reports:</p> <p>a. To receive report from the Christmas decorations working group. Christmas Decorations group is willing to continue and to include Cllr Fletcher. The group will investigate the purchase of an artificial tree as in Usk. Suggestions welcome.</p> <p>b. To receive report from planting scheme supervisory working group:</p> <p>See agenda item 134.</p>	

	<p>c. To receive and report to CSATS working group: With the change of dates Cllr Hackett Pain was not available. Cllr Mrs White reported that the police are requesting information from people approached by scrap dealers. The OSS has asked for reports about new graffiti to ensure we retain the funding and clear as soon as possible</p> <p>d. To receive report from the working party on litter/bin Policy: David Jones reported (correspondence 27) that litterbins plus 2 recycling bins will be installed by the end of March. Town Clerk to write to Glyn Edmunds asking for the burnt bin at Chippenham (Waitrose end) to be replaced.</p> <p>e. To receive report/update from 10:10 Working Group 10:10 projects are ongoing. The issue of takeaway cartons is unresolved and the problem is likely to increase at the top of town when the new fish and chip shop, and kebab house open.</p>	<p>Town Clerk</p> <p>Town Clerk</p>
<p>134.</p>	<p>To discuss future policy of floral decorations in Monmouth.</p> <p>Planters to be planted with colourful annuals twice a year and perennials moved to raised bed sites.</p> <p>Proposed Cllr Christopher Seconded: Cllr Mrs Hall. For: 12 Against: 0 Abstention: 2</p> <p>The planting group will consist of Cllr Christopher, Cllr Mrs White, Cllr Mrs Gunter, Cllr Jones, Cllr Mrs Hall, Cllr Bright, Cllr Mrs Were and Cllr Mrs Chivers</p> <p>The tender for the new system needs to be advertised by the end of February</p>	
<p>135.</p>	<p>To discuss Public Toilets in Agincourt Street</p> <p>Cllr Fletcher reported that in one and a half hours on a Thursday thirty people used the Agincourt Street toilets, Cllr Mrs Hall also reported observing a high rate of usage.</p> <p>To maintain the toilets with 1 cleaning per day would cost £9,000 p.a., currently approximately 8% of Monmouth Town Councils total budget. Concerns were expressed about the state of the building and the lack of disabled facilities with MCC agreeing only to do minor repairs before the handover. There is no law at present that would mean we had to upgrade them to DDA approved.</p>	

	<p>Cllr Hayward proposed to keep them open until November, funded from reserves, monitoring the use and cost before a final decision be made in time for budgeting.</p> <p>Proposed: Cllr Hayward Seconded Cllr Fletcher For: 10 Against: 4</p> <p>Signage will be required giving the Town Clerk's number for emergencies 5 days per week with an emergency number for weekends and hazardous waste. F&P will need to set up a council management committee to oversee use and costs.</p>	
136.	<p>To discuss MCC commissioned report by Capita Symonds on Car Parking changes</p> <p>See agenda item 130 Correspondence letter numbers 1 and 13</p>	
137	<p>To discuss Battle of Agincourt celebrations in 2015</p> <p>A committee to work on plans for celebrating the anniversary of the Battle of Agincourt in 2016 was organised consisting of Cllr Munslow, Cllr Hayward, Cllr Mrs White, Cllr Jones, Cllr Mrs Were, Cllr Mrs Gunter, Cllr Mrs Hall, Cllr Mrs Chivers and Cllr Fletcher</p>	
138.	<p>To agree contents of press release.</p> <p>Press release to focus on the Toilets and ask for support and suggestions about the Battle of Agincourt celebrations</p>	
139.	<p>To agree items of discussion for future meetings.</p> <p>Sophie Whiting is to attend a meeting, members to compile a list of questions for her.</p>	ALL
140.	<p>To confirm date of the next meeting:</p> <p>Monday 21 March 2011</p>	
141.	<p>To resolve to exclude members of the press and public from the meeting during consideration of the following item of business by virtue of the Public Bodies (Admission to Meetings) Act 1960 on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	

	<p>The Clerk's advice from One Voice Wales was read out and members voted on the resolution to discuss the next item without press and public present.</p> <p>Cllr Mrs Chivers opposed excluding the press. For: 7 Against:7</p> <p>Chair's casting vote carried the motion.</p> <p>Cllr Mrs Chivers asked that voters should be recorded. For: Cllr Fletcher, Cllr Hayward, Cllr Christopher, Cllr Mrs Hall, Cllr Mrs Dewhurst, Cllr Mrs White and Cllr Mrs Smith</p> <p>Against: Cllr Mrs Gunter, Cllr Mrs Were, Cllr Bond, Cllr Munslow, Cllr Jones, Cllr Bright and Cllr Mrs Chivers</p> <p>The press left the room</p>	
142.	To discuss the Council's response to claims that the small Christmas tree light transformers were not fit for use	

Signed: _____

Date: _____