

Monmouth Town Council

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ENVIRONMENTAL AFFAIRS COMMITTEE

You are summoned to attend a meeting to be held on

Tuesday 3rd May 2011 at 7pm

at

The Shire Hall, Agincourt Square, Monmouth
For the purpose of transacting the following business

Mrs S James, Town Clerk Dated: 20th April 2011

AGENDA

AGENDA ITEM	DETAILS	ACTION
1.	To receive declarations of interest in items on the agenda	
2.	To receive apologies for absence	
3.	To approve and sign minutes of the meeting held on Monday 21 st March 2010	
4.	To review action summary and receive the Town Clerk's report	
5.	To receive Correspondence	
6.	To review the Committee's expenditure to date	
7.	To receive reports: a. To receive and report to CSATS working group. b. To receive update from Battle of Agincourt Celebrations working group c. To receive report from working group regarding litter from take-away outlets	

8.	To agree to write to MCC Highways Dept requesting a safe crossing area in Agincourt Square	
9.	To discuss pennants/banners quotation	
10.	To approve letter to press regarding floral display	
11.	To approve recommendation from planting working group of floral designs within planters in the town	
12.	To appoint two representatives to liaise on behalf of the Council with the Floral Contractors	
13.	To discuss repositioning of third planter currently in Monnow Street	
14.	To agree to pay for clearing litter from Chippenham on four Sundays in August at a total cost of £351.82 + VAT	
15.	To consider funding additional street lighting in Nailer's Lane	
16.	To agree write to MCC to extend time limit for coaches in Blestium Street	
17.	To agree contents of press release.	
18.	To agree items of discussion for future meetings.	
19.	To confirm date of the next meeting: Tuesday 13 June 2011	

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.

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