

Monmouth Town Council

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ENVIRONMENTAL AFFAIRS COMMITTEE

Minutes of the meeting held on
Tuesday 3rd May 2011
at Shire Hall, Agincourt Square, Monmouth

PRESENT: Chairman Cllr T Christopher
Cllr G Bright
Cllr Mrs S Chivers
Cllr Mrs A Dewhurst
Cllr J Fletcher
Cllr Mrs J Gunter
Cllr Mrs J Hall
Cllr B Hayward
Cllr C Munslow
Cllr Mrs Smith
Cllr Mrs A Were
Cllr Mrs S White

AGENDA ITEM	DETAILS	ACTION
1.	To receive declarations of interest in items on the agenda: None received	
2.	To receive apologies for absence: Cllr M Jones	
3.	To approve and sign minutes of the meeting held on Monday 21st March 2010: The minutes were confirmed as a true record and signed Proposed: Cllr Hayward Seconded: Cllr Mrs Hall Unanimous	
4.	To review action summary and receive the Town Clerk's report: Action Review sheet noted Budget The accounts for 2010-11 have now been closed, although accruals have been made into the 2011-12 Environmental Affairs budget for: £310 for Blestium Street bin emptying for March 2011 £650 for the bench and associated costs, in memory of Rifleman Jamie Gunn.	

	<p>Office Move/Closure Please note that the office will be moving to The Shire Hall, and will be closed from Weds 11th May until re-opening at the Shire Hall on Monday 16th May. The office telephone number and opening hours 9.30am to 12noon Monday to Friday will remain the same after the move.</p>	
5.	<p>To receive Correspondence:</p> <p>Number 1 Smartwater: Chamber of Commerce are to promote this system of marking possessions and tracing them if stolen. Number 2 Mud on the Road: Resolved Number 9 Football stand: Tim Bradfield (MCC) will notify us when there is a meeting regarding this issue Number 23 Dog Warden: Views and calls regarding this are being monitored by MCC, although no mention of problems this is causing the Town Vets – Clerk to write point this out AD/GB</p>	
6.	<p>To review the Committee’s expenditure to date:</p> <p>There was an underspend last year as the Christmas lights costs were lower than expected and match funding for the Allotment Road was not required. Shire Hall budget is not spent</p>	
7.	<p>To receive reports:</p> <p>a. To receive and report to CSATS working group: Parking at the end of Church St blocking access b. To receive update from Battle of Agincourt Celebrations working group: Nothing to report c. To receive report from working group regarding litter from take-away outlets: Nothing to report</p>	
8.	<p>To agree to write to MCC Highways Dept requesting a safe crossing area in Agincourt Square:</p> <p>After a discussion of various options to enable pedestrians to use Agincourt Square it was decided to write to MCC Highways to establish their plan when reinstating the Square as the Town Council would like to discuss various options to enable pedestrians to cross in safety at this point. Suggestions were</p> <ul style="list-style-type: none"> • Have the area cobbled or paved • Different coloured tarmac with tactile crossing points <p>Cllr Christopher and the Town Clerk to write a letter to MCC</p> <p>For: 11 Against: 0 Abstention:1</p>	<p>TOWN CLERK /TC</p>

9.	<p>To discuss pennants/banners quotation:</p> <p>Informal quote received from Chillipepper for PVC signs to fit into the Xmas tree holders. Tewkesbury has similar scheme, Cllr Mrs Dewhurst and Town Clerk to find out source and costs.</p>	AD
10.	<p>To approve letter to press regarding floral display:</p> <p>Letter to press to include wording that we will prosecute anyone vandalising floral displays, also to be put on the website.</p>	
11.	<p>To approve recommendation from planting working group of floral designs within planters in the town:</p> <p>Approved</p>	
12.	<p>To appoint two representatives to liaise on behalf of the Council with the Floral Contractors:</p> <p>Two representatives will be Cllr Mrs white and Cllr Mrs Hall. Will appoint permanent representatives at the next meeting</p>	
13.	<p>To discuss repositioning of third planter currently in Monnow Street:</p> <p>Proposed that the planter be planted in its position and moved later if necessary.</p> <p>Proposed: Cllr Mrs White Seconded: Cllr R Hayward Unanimous</p>	
14.	<p>To agree to pay for clearing litter from Chippenham on four Sundays in August at a total cost of £351.82 + VAT:</p> <p>It was agreed to start on 17 July this year continuing until 14 September. Ask MCC to replace the bins opposite Waitrose with something non-combustible.</p>	RH/BS
15.	<p>To consider funding additional street lighting in Nailer's Lane:</p> <p>MCC do not have a budget for lighting in this area, the cost would be £2,500. Houses backing onto it suffer from noise and litter problems so it was suggested movement sensor lights which would benefit Monnow Keep but could annoy residents in Nailers Lane. Cllr Munslow will find out the opinion of the residents in Nailers Lane.</p>	CM

16.	<p>To agree write to MCC to extend time limit for coaches in Blestium Street:</p> <p>Letter to be written to the bus company (cc. R Cope) to address the problems of buses parking. Also write to R Cope to extend the coach parking time to 7.00pm</p>	
17.	<p>To agree contents of press release.</p> <ul style="list-style-type: none"> • Vandalism to floral display 	TC
18.	<p>To agree items of discussion for future meetings.</p> <ul style="list-style-type: none"> • Seat for Kings Fee play area • Cobbles outside Shire Hall (some very uneven) • More benches along by the Bund by Monnow Bridge and bins • Concerns re Vauxhall at Inglis bridge end • Carbonne Close bin 	
19.	<p>To confirm date of the next meeting: Tuesday 13 June 2011</p>	