

Monmouth Town Council

Shire Hall
Agincourt Square
MONMOUTH
NP25 3DY

Tel: 01600 715662

Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk



ENVIRONMENTAL AFFAIRS COMMITTEE

**Minutes of the meeting held on
Monday 13 June 2011 (Amendment 1)
at Shire Hall, Agincourt Square, Monmouth**

PRESENT: Chairman Cllr T Christopher

Cllr R Bond

Cllr G Bright

Cllr Mrs S Chivers

Cllr Mrs A Dewhurst

Cllr J Fletcher

Cllr Mrs J Gunter

Cllr Mrs B Smith

Cllr Mrs A Were

Cllr Mrs S White

AGENDA ITEM	DETAILS	ACTION
1.	To receive declarations of interest in items on the agenda: None received	
2.	To receive apologies for absence: Cllr R Hayward and Cllr Munslow	
3.	To elect a Chairman of the Environmental Affairs Committee Cllr Mrs Smith was proposed by Cllr Christopher and unanimously elected as Chairman for the forthcoming year	
4.	To elect a Deputy Chairman of the Environmental Affairs Committee: Cllr Mrs Dewhurst was proposed by Cllr Christopher and unanimously elected as Deputy Chairman for the forthcoming year	

<p>5.</p>	<p>To approve and sign minutes of the meeting held on Tuesday 3 May 2010:</p> <p>The minutes were confirmed as a true record and duly signed</p>	
	<p>6. To review action summary and receive the Town Clerk's report:</p> <p>Dog Waste Bins Since the last committee meeting there have been instances where members of the public, directly, and through the One Stop Shop, have complained about the dog waste bins being overfull, and/or mess scattered around.</p> <p>On investigation, it appears that sometimes large amounts of waste have been collected from individual gardens and left in the bins, sometimes blocking them halfway down, so they appear full and are unable to hold further waste. Possibly a press release to advise people not to use in this way may be appropriate.</p> <p><u>Bin near to Rowing Club</u> –The office received reports of a large amount of waste spread over the field as the bin was overflowing. On contacting the contractor, this bin is normally emptied on a Friday night or Saturday morning, but close access to the gate was blocked by parked cars, prevented it being emptied as it is too heavy to be carried a long way. The contractor has promised a credit empty, but in trying to improve the situation, I have suggested perhaps the contractor could have a key to the gate to drive over to the bin, if carrying it for any distance is proving a problem. The contractor was appreciative of this, but also suggested that if he were to provide a second hand, freestanding bin and to site it closer to the rowing club, instead of the existing bin, it would make emptying it easier.</p> <p><u>Bin near to Rockfield Community Centre</u> - A member of the public reported dog waste had been taken from the bin and strewn into the ditch/stream area. Our contractor was unwilling to investigate or clear this as felt it was not his responsibility for actions of others, and is only contracted to empty the bins weekly. The office subsequently contacted MCC to clear the mess as it was a potential health and environmental hazard.</p> <p>In view of above issues that have arisen, I intend to investigate other options on contract details.</p> <p>Bench in Memory of Jamie Gunn The bench is now in place outside the Punch House. Mrs Gunn is very appreciative and has confirmed that its position is perfect for Jamie's memory, as it is already being used by his friends and other young people. Arrange dedication event with Father Mc Gladdery and Mayor</p> <p style="text-align: center;">Cllr Mrs White joined the meeting at 6.55pm</p>	<p style="text-align: center;">Town Clerk</p>

	<p>Dog Bins: Town Clerk requested to</p> <ul style="list-style-type: none"> • speak to the Rowing Club about parking problems and place a sign stating 'Keep Clear access required at all times' on the gate' on the gate (because skateboard accidents are possible) • give the contractor a key • Await results before buying /moving the bin • <p>Rockfield Community Centre:</p> <ul style="list-style-type: none"> • Monitoring of the situation required to asses as some of the problem is caused by vandalism • Put a notice on the bins stating 'If this bin is full please use general bin. 	<p>Town Clerk</p> <p>Town Clerk</p>
7.	<p>To receive Correspondence:</p> <p>Most correspondence is featured on the agenda otherwise noted</p>	
8.	<p>To review the Committee's expenditure to date:</p> <p>Town Council should only be paying to empty the Blestium street bins. Town maintenance budget needs to be monitored closely.</p>	
9.	<p>To receive reports:</p> <p>a. and report to CSATS working group: No report</p> <p>b. from Battle of Agincourt Celebrations working group: No report</p> <p>c. from working group regarding litter from take-away outlets: Cllr Mrs Gunter and Cllr Mrs Dewhurst will view the area as a new chip shop has opened on Priory Street</p> <p>d. from banners and pennants for Monnow St group: £2,000 top figure and request for samples. Working group to include Cllr Mrs Dewhurst Cllr Mrs White Cllr Christopher and Cllr Mrs Were will meet when all samples and information is gathered</p> <p>Proposed by: Cllr Christopher Seconded: Cllr Mrs Dewhurst Unanimous</p>	<p>AD, JG</p> <p>AD</p>
10.	<p>Discuss parking problems by takeaway in Church Street :</p> <p>No problems at the moment</p>	
11.	<p>To appoint representatives for the Floral Contract and confirm working group members:</p> <ul style="list-style-type: none"> • Cllr Bright, Cllr Mrs White and Cllr Mrs Chivers will liaise with MCC • Before each Committee meeting Cllr Bright and Cllr Mrs White will meet the contractor • The working group hope to have the planters in Church Street made level. Cllr Bright will contact Robert Price 	<p>SW</p> <p>GB</p>

12.	<p>To discuss lighting at Nailers Lane:</p> <p>Quotes from MCC have now been received for £7,545.00 +vat for a full lamp. Next Agenda, to clarify the possibilities of movement sensitive lighting only</p>	CM
13.	<p>To consider request for £750 for remedial works on 18th century iron gates on Whitecross Street entrance to the Priory Church of St Mary's:</p> <p>Refer to Community Grants scheme</p>	Town Clerk
14.	<p>To discuss props for Catalpa tree:</p> <ul style="list-style-type: none"> • Research is required for costing of props to be made out of oak instead of iron. • Ask Jim Keech of MCC regarding felled wood to use as props. 	RH
15.	<p>To discuss request for watering of shrubs at Carbonne Close:</p> <p>The trees are now broken despite much care by Cllr Fletcher Cllr White has been informed that there is no money to maintain them by MHA. Cllr Mrs Mrs White will be having a meeting with Tina James on Friday 17 June for further discussion. No watering</p> <p>Proposed: Cllr Fletcher Seconded: Cllr Bright For 7 Against 2</p>	SW
16.	<p>To discuss possibility and details of a dedication event for the bench in memory of Jamie Gunn:</p> <p>A suggestion was put forward for a short dedication service. Mrs Gunn, David McGladdery and Pub friends to be consulted</p>	Town Clerk
17.	<p>To agree to write to MCC Highways to request dropped kerbs in disabled parking bays.</p> <p>It seems that cars are blocking the kerbs. Request for a letter to be written to MCC Accessibility Officer for his view regarding the feasibility of dropping kerbs in disability bays</p> <p>For: 9 Against: 1</p>	Town Clerk
18.	<p>To discuss quotes and agree work for Drybridge Park playground- bench, bin and emptying, wood shavings:</p> <ul style="list-style-type: none"> a) Reciting the bin to outside the railings £55 Budget to empty weekly @ £5.00 a week b) Bench to supply and install £525 c) Woodchip purchase from Walford £30 maximum to inc delivery <p>Costs to come from Town Maintenance Unanimous</p>	

19.	<p>To discuss and give response to MCC Highways, for a view on the May fair being situated on the old cattle market car park in future:</p> <p>To move the fair to the old cattle market car park For: 0 Against: 8 abstention (1)</p> <ul style="list-style-type: none"> • There is already a shortage of parking spaces • People can choose to go to Fair without it inconveniencing others 	
20.	<p>To consider funding cost of paint for the railings along Priory Street if the Probation Service can provide labour:</p> <p>Defer as requested by Debbie McCarty MCC</p>	
21.	<p>To discuss the provision of a seat for the Kings Fee play area</p> <p>Request a letter be written to Tim Bradfield MCC to check permissions for placing a second bench (costs from Town maintenance)</p> <p>For: 10 Against: 0</p>	
22.	<p>To discuss the cobbles outside the Shire Hall</p> <ul style="list-style-type: none"> • The grouting is very variable and unsatisfactory. • Request a letter be written to MCC (cc Mike Booth) pointing re the unevenness over the whole area including the Punch House • Could be a serious hazard which needs attention 	Town Clerk
23.	<p>To consider the provision of more benches and bins along the bund by Monnow bridge</p> <p>After discussion regarding how many, picnic bench & Sustrans bench it was agreed to write a letter to the Environment Agency asking for permission then arrange a site meeting</p> <p>Unanimous</p>	Town Clerk BS
24.	<p>To discuss concerns regarding Vauxhall at the Inglis Bridge end</p> <ul style="list-style-type: none"> • Request a letter be written to the Castle asking for help emptying bins on Vauxhall • Request a letter be written to Glyn Edmunds asking for a second hand bin which we would pay for the emptying of For: 7 Against: 2 • Request a letter be written to Mr Tim Bradfield asking for update with quotes to improve the car park 	AD AD BS/Town Clerk

25.	<p>To discuss a bin at Carbonne Close</p> <p>Letter to be written to MHA asking what has become of the bin and is it to be replaced</p>	Town Clerk
26.	<p>To agree contents of press release.</p>	BS
27.	<p>To agree items of discussion for future meetings.</p> <ul style="list-style-type: none"> • Set up Christmas decoration working group • Urgent parking issues on the Old Bridge –Wyebridge Quay and Priory Street Invite the Police • Purchasing paint for bollards outside Shire hall • Reports to include Litter from takeaways • Consider funding the cost of paint for Priory Railings pending further information from D McCarty 	Town Clerk
28.	<p>To confirm date of the next meeting:</p> <p>Monday 25 July 2011</p>	

After no further business the meeting closed at 8.50pm

Please contact the Town Clerk if you find any problems with the minutes, if possible these will then be resolved before the meeting.