

Monmouth Town Council

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ENVIRONMENTAL AFFAIRS COMMITTEE
Minutes of the Environment Affairs meeting
held on Monday 5th September 2011
at Shire Hall Monmouth

for the purpose of transacting the following business

PRESENT: Chairman Councillor Mrs B Smith

Cllr R Bond
Cllr G Bright
Cllr Christopher
Mrs S Chivers
Cllr R Hayward

Cllr J Fletcher
Cllr Mrs J Gunter
Cllr Mrs J Hall
Cllr Mrs A Were
Cllr Mrs S White

Mr M Booth, General Manager of Shire Hall, will talk about plans for the Environs of the Shire Hall

Mr Booth informed the council that the Business Plan for the Shire Hall had been finally agreed by MCC. He then went on to explain some of his ideas in regard to the external appearance of the Shire Hall. The following were outlined: the re-laying of the cobbles, a portable cycle rack in front of the Town Map, to extend bollards around the cobbled area, with removable bollards to accommodate contractors vehicles parking, obtaining quote to re-install lanterns on the front of the Shire Hall, the poles on the front of the building to be removed, market stalls to be positioned on either side of the Rolls Statue - as the area between the Statue and the front of the building must remain a fire muster point, and also to introduce planters within the cobbled area.

AGENDA ITEM	DETAILS	ACTION
1.	To receive declarations of interest in items on the agenda None Received	
2.	To receive apologies for absence Cllr Mrs A Dewhurst, Cllr C Munslow	

3.	<p>To approve and sign minutes of the meeting held on Monday 25th July 2011 and Monday 8th August 2011</p> <p>Approved Proposed: Cllr R Bond, Seconded: Cllr R Hayward Unanimous</p>	
4.	<p>To review action summary and receive the Town Clerk's report</p> <p>Action Review noted Town Clerk's Report: <u>Signage</u> Quotes for signs have been a long while arriving, but we now have prices for A4 3mm aluminium composite signs for Drybridge Play area, and the gate at the entrance to the Town Field, at £14 + VAT each. Adhesive signs for the dog bins are £24 for 12, and we have found that we cannot ask people to use the general bin if full, but can perhaps simply ask them to take the waste home.</p> <p>Signs wording and costs agreed , signs for the toilets should include the word "now" Proposed: Cllr Mrs S White Seconded: Cllr Mr R Bond Unanimous <u>Guest speakers</u> Mark Youngman from MCC, and Gwyn Smith of Sustrans have confirmed that they are both available on the 17th October – the next Environment meeting, and will be able to give Councillors more information and possible discussion on the Monmouth Links network, which includes the new crossing on the Hereford Road.</p> <p>It was agreed to invite Robert Denny to speak regarding Himalayan Balsam removal for the following meeting</p>	Town Clerk
5.	<p>To receive Correspondence</p> <p>2. To community 23. Write to Highways stating MTC not in favour of the installation of illuminated signs – ancient monument and double yellow lines are already in place which the Council feels are appropriate</p>	Town Clerk
6.	<p>To review the Committee's expenditure to date</p> <p>The Chair requested members to come back to the next meeting with any suggestions for projects that the committee may undertake.</p>	

7.	<p>To receive reports:</p> <p>a. To receive from and report to CSATS working group. Nothing to report</p> <p>b. From Battle of Agincourt Celebrations working group Nothing to report</p> <p>c. From working group regarding litter from take-away outlets Nothing to report</p> <p>d. From banners and pennants for Monnow St group Nothing to report</p> <p>e. From Floral working group Agreed £618 to purchase winter plants and round-up and grass seed. Proposed: Cllr R Bond Seconded: Cllr T Christopher Unanimous</p>	Town Clerk/SW /GB
8.	<p>To clarify and receive update on the possibilities of movement sensitive lighting only at Nailers Lane</p> <p>As Cllr Munslow was not present, this item deferred to next meeting</p>	
9.	<p>To discuss Monnow rivers balsam eradication programme</p> <p>Cllr T Christopher proposed that this item be deferred to the meeting following a presentation on the subject.</p>	
10.	<p>To discuss dog bin issues –lockable lids and misuse problems</p> <p>Item deferred to next meeting for more information</p>	Town Clerk
11.	<p>To discuss cost and provision of a litter bin at Carbonne Close recreation area</p> <p>£425 cost agreed Proposed: Cllr R Bond Seconded: Cllr G Bright Unanimous</p>	
12.	<p>To agree quote for Drybridge Play area sign</p> <p>Agreed already (Item 4)</p>	

<p>13.</p>	<p>To discuss position and provision of further benches on the banks of the River Monnow and Waitrose</p> <p>The committee agreed that benches should be installed - 1 bench on Cinderhill side of the River Monnow against the New Bridge and facing Monnow Bridge and 2 alongside the existing benches on the river bund adjacent to the (Old Cattle Market) car park. To be discussed with Mr Horrex. Cost of benches will be met by Mr Horrex Proposed: Cllr Mrs S White Seconded: Cllr R Bond Unanimous</p> <p>Check cost and inform Mr Horrex</p>	<p>Town Clerk</p>
<p>14.</p>	<p>To discuss Tudor Road green Parking issues</p> <p>Letter to be written to MCC Highways highlighting problem</p> <p>Proposed: Cllr R Bond Seconded: Cllr Mrs A Were Unanimous</p>	<p>Town Clerk</p>
<p>15.</p>	<p>To update parking issues at Monmouth Quay and parking issues at Chippenham Mead and Monnow Bridge</p> <p>Monnow Bridge already discussed during Correspondence agenda item. It was agreed that parking on Chippenham is still a problem. Cllr Mrs B Smith and Cllr C Munslow will monitor parking at the Quay. Entry road to allotments – letter to be written to Highways requesting re- writing of No Parking on the road at Cattle Market end of Road.</p>	<p>BS/CM</p>
<p>16.</p>	<p>To discuss telephone box at Shire Hall and other issues raised by Mr Mike Booth</p> <p>Mike Booth was interested in using it for “out of hours” tourist information and would like details</p>	<p>Town Clerk</p>
<p>17.</p>	<p>To discuss the outcome of the public meeting regarding cemeteries</p> <p>Mr Robert Davies left maps of the maps of the Penalt proposed Cemetery site which were shown to members. After a discussion, it was decided to write to the MP and AM raising the issue of the strict regulations regarding new Burial sites that prevent the use of the drained area on the existing site.</p> <p>Proposed: Cllr R Hayward Seconded: Cllr G Bright Unanimous</p> <p>It was also proposed to write a letter to Giles Howard (cc Debbie McCarty), to nominate land adjacent to the garage, which is designated site for a hotel, as a burial ground, and the land that MCC own on the Link Road, could be re-designated as a hotel site. Proposed: Cllr T Christopher Seconded: Cllr G Bright Unanimous</p>	<p>Town Clerk</p>

18.	<p>To discuss winter planting for the Town planters and expenditure</p> <p>As agreed on Working Group report</p>	
19.	<p>To agree items of discussion for future meetings</p> <p>Presentation Small projects from members</p>	
20.	<p>To confirm date of the next meeting</p> <p>Monday 17th October 2011</p>	

There being no further business, the meeting closed at 8.40pm.

Please contact the Town Clerk if you foresee any problems with these minutes.