



MONMOUTH TOWN COUNCIL

Mayor's Parlour, Shire Hall, Monmouth, NP25 3DY

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Agenda for Monmouth Town Council Finance and Policy Committee for March 2006

To be Held in The Old Library, Shire Hall, Monmouth
On Monday 13th March 2006
At 7.00 pm

Monmouth Comprehensive School have requested an opportunity to give a talk about fund raising
For a project the school is involved in.

1. To receive apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider for approval the minutes of the Finance & Planning Committee of 30th January 2006 and the minutes of Finance & Planning Committee Closed Session Pink Paper of 30th January 2006 and the Budget Presentation by Graham Down of 3rd February 2006.
4. a To receive the summary of expenditure by 'Cheque' pages 1&2
Decision Required To approve the accounts to date for payment.

There are no Section 137 payments for approval.

b To receive a statement of the cash balance (pages 3,4, 5 & 6).

c Virements

Overall 'Other Admin Costs' are within budget but the following sub items have exceeded the agreed budget.

- i) Postage is over its individual budget by £13.95. The agreed budget figure was £350.00 the overspend has been due to the increase in outgoing mail.

The Clerk would recommend vireing money from the 'stationery' subheading of 'other admin costs' in the sum of £30.00. There is at present in excess of £150.00 of unspent monies within this category of the budget.

- ii) Copying is over its individual budget by £82.69. The agreed budget figure was £1100.00 the overspend has been due to the purchase of the new printer at a cost of £268.00 net which was not allowed for in the original budget.

The Clerk would recommend vireing money from the 'office sundries' subheading of 'other admin costs'. There is at present in excess of £90.00 of unspent monies within this category of the budget.

d Monies remaining from 2005/2006 to be earmarked for deferred capital spending, a decision will be required by the April meeting unless made earlier. Any remaining monies not so earmarked will be transferred to general reserves.

5. To consider the authorisation of payment of the following invoices and decide where to allocate spending within the agreed budget:

i) MCC – CCTV 2005/2006	£11500.00
ii) One Voice Wales Planning Booklet – 4 required	£20.00
iii) One Voice Wales – Renewal of Membership	£966.00

6. To receive RFO,s Report.

To review letter from Wales Audit Commission re complaints made against Monmouth Town Council by Gary Witcombe.

To consider confirmation of advice from NALC re the proper relation between committees and full council.

WAG – Agreed expenditure under Section 137 Payments.

7. To consider proposal to purchase Accounting Package from RBS Software Solutions.

8. To consider what format the presentation to The Mayor of Carbonne should take and agree the budget from Ceremonial Entertainments budget

9. Matters arising from previous meetings: -

- i) Risk Assessment.
- ii) Update re offer from MCC re taking over services and amenities.
- iii) Insurance Claim for damage to Deputy Mayors Chain
- iv) Any other matters arising from Finance and Planning Meeting of 30th January not covered elsewhere. As they are not specifically listed, no decisions may be taken on any of these other matters arising.

10. Any Other Business, ie general information or notification of future discussions, no decisions can be made at this meeting on items that arise under this heading.

11. Next meeting Old Library Community Room Monday 24th April 2006.

Sarah Robson
Town Clerk

6th March 2006.

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.

