



MONMOUTH TOWN COUNCIL

Mayor's Parlour, Shire Hall, Monmouth, NP25 3DY

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Agenda for Monmouth Town Council Finance and Policy Committee for June 2006

To be Held in The Old Library, Shire Hall, Monmouth
On Monday 5th June 2006
At 7.00 pm

1. To receive apologies for absence.
2. Declarations of interest in items on the agenda.
3. To Elect a Chairman of the Committee.
4. To Elect a Deputy Chairman of the Committee.
5. To consider for approval the minutes of the Finance & Planning Committee of 24th April 2006 & 22nd May 2006.
6. a To receive the summary of expenditure by 'Cheque' page 1
Decision Required To approve the accounts to date for payment.

The Clerk believes that cheque no 2420 is a Section 137 payment, and as such requests approval.

b To review a statement of the bank reconciliations (pages 2,3 & 4).

c To receive Trial Balance, Balance Sheet and Working Details for Annual Return for 2005/2006

(pages 5,6,7,8 & 9)

7. To consider the authorisation of payment of the following invoices and decide where to allocate spending within the agreed budget:

Zephyr - Replacement Union Jack Flag	£69.95 plus carriage
SLCC – Summer Seminar at University of Gloucestershire	£136.00 plus accommodation

8. To receive RFO,s Report.

Update on Financial Year End for 2005/2006.

Confirmation from Chair of F&P that internal accounts checks have been carried out.

9. To Review Employers Pension Contribution Payment for Town Clerk.
10. To Consider making a financial contribution towards legal costs for Councillor Mrs Pearce to defend a potential libel action against Monmouthshire Electors Community Pressure Group.
11. To Agree budget for entertaining Captain and Officers of HMS Monmouth to a maximum of £75.00

12. To Agree expenditure for Civic Service from Ceremonial budget.
13. To Review Committee's objectives as set out in 'Shaping Our Future'.
14. To Consider proposed Forward Plan for 2006/2007.
15. To Appoint Councillors to carry out six monthly check of accounts.
16. Matters arising from previous meetings: -
 - i) Risk Assessment.
 - ii) Update re offer from MCC re taking over services and amenities.
 - iii) Any other matters arising from Finance and Planning Meeting of 24th April not covered elsewhere. As they are not specifically listed, no decisions may be taken on any of these other matters arising.
17. Any Other Business, ie general information or notification of future discussions, no decisions can be made at this meeting on items that arise under this heading.
18. Next meeting Old Library Community Room Monday 17th July 2006.

Sarah Robson
Town Clerk

30th May 2006.

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.