



## MONMOUTH TOWN COUNCIL

Mayor's Parlour, Shire Hall, Monmouth, NP25 3DY

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### Agenda for Monmouth Town Council Finance and Policy Committee for October 2006

To be Held in The Old Library, Shire Hall, Monmouth  
On Monday 9<sup>th</sup> October 2006  
At 7.00 pm

1. To receive apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider for approval the minutes of the Finance & Policy Committee of 29<sup>th</sup> August 2006.
4. a To receive the summary of expenditure.  
**Decision Required** To approve the accounts between 18/08/2006 & 30/09/2006 for payment.  
(page 1 )
- b To review a statement of the bank reconciliations (pages 2,3 & 4 ).
5. To consider the authorisation of payment of the following invoices and decide where to allocate spending within the agreed budget:

SLCC Membership	£118.00
Clerks & Councils Direct Subscription	£9.00
6. To Receive RFO's Report.  
To Receive quarterly report on expenditure against budget to date.
7. To Receive Town Council half yearly report on paid invoices and petty cash vouchers.
8. To Review pay and service conditions of staff.
8. To Review Insurance cover and renewal premium.
9. To Consider recommendations regarding repair of Town Clerk's robe and wig.
10. To Review recommendations of Working Party with regard to proposed changes in the Standing Orders.
11. Matters arising from previous meetings: -
  - i) Risk Assessment.
  - ii) Sworn Declaration by Derek Watts re use of Shire Hall in 1974.
  - iii) Annual Audit 2005/2006
  - iv) Update re offer from MCC re taking over services and amenities.
  - v) Electricity Invoices and Supply at Shire Hall.
  - vi) Any other matters arising from Finance and Planning Meeting of 29th August not covered elsewhere. As they are not specifically listed, no decisions may be taken on any of these other matters arising.

12. Any Other Business, ie general information or notification of future discussions, no decisions can be made at this meeting on items that arise under this heading.
13. Next meeting Old Library Community Room Monday 20<sup>th</sup> November 2006.

Sarah Robson  
Town Clerk

2<sup>nd</sup> October 2006.

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.