



MONMOUTH TOWN COUNCIL

Mayor's Parlour, Shire Hall, Monmouth, NP25 3DY

Telephone number: (Town Clerk's Office) 01600 715662

Email address townclerk@monmouth.gov.uk

Agenda for Monmouth Town Council Finance and Policy Committee for February 2007

To be Held in The Old Library, Shire Hall, Monmouth
On Monday 12th February 2007
At 7.00 pm

1. To receive apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider for approval the minutes of the Finance & Policy Committee of 8th January 2007.
4. To receive the summary of expenditure.
 - i) **Decision Required.** To approve the accounts between 01/01/2007 & 31/01/2007 for payment.
 - ii) To review a statement of the bank reconciliations as at 31/01/2007. (pages 2,3 & 4).
 - iii) To review budget and year to date expenditure.
5. To consider the authorisation of payment of the following invoices and decide where to allocate spending within the agreed budget.
N/A
6. To receive RFO's report.
Report re expenditure of Mayor's allowance 2005/2006 (for information only).
7. To consider appropriate action to take in connection with cessation of CCTV contract.
8. To review staff holiday arrangements.
9. To discuss website upgrade.
10. To consider re-instating the list of Town Clerks in The Council Chamber (discontinued since 1974 re-organisation)

11. To confirm virement request from Environment Committee of £350.00 from Street Decorations Budget to Christmas lighting to cover additional work in Church Street replacing eye bolts.

12. Matters arising from previous meetings.

- i)** Risk Assessment.
- ii)** Review Staff Appraisals.
- iii)** Confirm change of electricity supplier.
- iv)** Any other matters arising from Finance and Policy Meeting of 8th January not covered elsewhere. As they are not specifically listed, no decisions may be taken on any of these other matters arising.

13. Any Other Business, ie general information or notification of future discussions, no decisions can be made at this meeting on items that arise under this heading.

14. Next meeting Old Library Community Room Monday 26th March 2007.

**Sarah Robson
Town Clerk**

5th February 2007.

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.