



MONMOUTH TOWN COUNCIL

Mayor's Parlour, Shire Hall, Monmouth, NP25 3DY

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Agenda for Monmouth Town Council Finance and Policy Committee for March 2007

To be Held in The Old Library, Shire Hall, Monmouth
On Monday 26th March 2007
At 7.00 pm

1. To receive apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider for approval the minutes of the Finance & Policy Committee of 12th February 2007.
4. To receive the summary of expenditure.
 - i) **Decision Required.** To approve the accounts between 01/02/2007 & 16/03/2007 for payment.
 - ii) To review a statement of the bank reconciliations as at 28/02/2007. (Pages 2, 3 & 4).
 - iii) To consider virements.

Stationery & Office Supplies is over budget by £8.00 with an additional bill of £45.00 due.

Utilities is over budget by £125.00.

Insurance is over budget by £95.00. (Excess Payment of £100.00 made re repairs to Deputy Mayors Pendant)

Subscriptions is over budget by £95.00.

I.T Help Desk will be over budget by £76.63.

iv) Monies remaining from 2006/2007 to be earmarked for deferred capital spending, a decision will be required by the April meeting unless made earlier. Any remaining monies not so earmarked will be transferred to general reserves.

5. To consider the authorisation of payment of the following invoices and decide where to allocate spending within the agreed budget.

One Voice Wales – Renewal of subscription	£1029.00
MCC – CCTV Services 2006/07	£11,500.00
MG Computers – Computer Maintenance	£676.63
RBS Software – Accounts Maintenance	£200.00

6. To receive RFO's report.

Update regarding cessation of members interests register.

7. To consider changes to Monmouth Partnership Forum's constitution.
8. To agree how to dispose of obsolete electrical equipment in Town Clerk's Office.
9. To consider request from Wales Audit Office to appoint new external auditor.
10. To consider installation of a broadband connection to the Town Clerk's Office.
11. To confirm request from Community Committee to vire and earmark funds in the sum of £1000.00 from Christmas Event Budget 2006/2007 to Carnival 2007/2008 to cover either insurance payment or band.
12. To agree recommended increase from Torfaen CBC re employers pension contribution from 17.2% to 18.2%.
13. To consider further developments of CCTV User Group.
14. To discuss WAG consultation paper regarding recommendations following the Beecham Report - 'Making the Connections – Delivering Beyond Boundaries'
15. Matters arising from previous meetings.
 - i) Risk Assessment.
 - ii) Staff Holidays
 - iii) Any other matters arising from Finance and Policy Meeting of 15th February not covered elsewhere. As they are not specifically listed, no decisions may be taken on any of these other matters arising.
16. Any Other Business, ie general information or notification of future discussions, no decisions can be made at this meeting on items that arise under this heading.
17. Next meeting Old Library Community Room Monday 30th April 2007.

**Sarah Robson
Town Clerk**

19th March 2007.

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.