

# Monmouth Town Council

Mayor's Parlour,  
Shire Hall,  
Monmouth NP25 3DY

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You are requested to attend a meeting of the  
Finance & Policy Committee  
To be held on  
Monday 10<sup>th</sup> September at 7.00 pm  
In the Community Room Shire Hall

## AGENDA

32. To receive declarations of interest on items on the agenda
33. To receive apologies for absence
34. To approve minutes of the previous meeting dated 23rd July 2007
35. To receive the summary of expenditure
  - i) **Decision Required.** To approve the accounts between 16/07/2007 & 14/08/2007 for payment. (Page 1)
  - ii) To review a statement of the bank reconciliations as at 14/08/2007. (Pages 2,3,& 4)
  - iii) To receive quarterly report on expenditure to date ( Pages 5 & 6 )
36. To consider the authorisation of payment of the following invoices and decide where to allocate spending within the agreed budget  
  
N/A
37. To receive RFO's report  
  
N/A
38. To receive correspondence
  - a) **Monmouthshire Show Soc Ltd:** Response re request for finance
  - b) **Zurich Municipal:** Request for information regarding renewal of insurance policy
39. To consider arrangements for cheque signatories
40. To review Standing Orders
41. To consider arrangements for moving to The Market Hall from The Shire Hall

**42. Matters arising from previous meetings**

- i)** Risk Assessment.
- ii)** Connecting the Spheres/Making the Connections/Delivering Beyond Boundaries.
- iii)** Civic Service.
- iv)** Quote for new 'List of Town Clerks'.
- v)** Any other matters arising from Finance and Policy Meeting of 23<sup>rd</sup> July not covered elsewhere. As they are not specifically listed, no decisions may be taken on any of these other matters arising.

**43. Any Other Business, i.e. general information or notification of future discussions, no decisions can be made at this meeting on items that arise under this heading.**

**44. Next meeting Old Library Community Room Monday 22<sup>nd</sup> October 2007.**

**Town Clerk  
3<sup>rd</sup> September 2007**

Minutes of the meetings can be found on our website