

Monmouth Town Council

Mayor's Parlour,
Shire Hall,
Monmouth NP25 3DY

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**You are requested to attend a meeting of the
Finance & Policy Committee
To be held on
Monday 22nd October at 7.00 pm
In the Community Room Shire Hall**

AGENDA

45. To receive declarations of interest on items on the agenda
46. To receive apologies for absence
47. To approve minutes of the previous meeting dated 10th September 2007
48. To receive the summary of expenditure
 - i) **Decision Required.** To approve the accounts between 15/08/2007 & 30/09/2007 for payment. (Page 1)
 - ii) To review a statement of the bank reconciliations as at 30/09/2007. (Pages 2,3,& 4)
49. To receive correspondence and discuss
 - a) Quote for removal from Shire Hall A-Z Removals & Storage
 - b) Quote for removal from David Gundy A-Z Removals & Storage
50. To consider request for financial support for additional PCSO in the Monmouth area
51. To receive report on 'Consultation on relationship building measures and charters for unitary authority and community and town councils' (Councillor Stevens)
52. To receive report on ' Revised Community Strategy' (Councillor Mrs Dewhurst)
53. To review pay and service conditions of staff
54. To consider increase of salary of one point to SCP 33 for The Clerk to reflect additional qualifications
55. To review and monitor expenditure of other committees
56. To consider request from The Community Committee to vire monies between budget heads

57. **To agree finances and protocol for authorisation of expenditure for staff training courses**
58. **To review Town Council insurance renewal policy documents**
59. **To consider adopting a Policy on Unacceptable Actions by Individuals**
60. **To consider the future role of the Mace Bearers in relation to training a deputy**
61. **To review balances of earmarked reserves and consider allocation of funding and expenditure of earmarked reserves**
62. **Matters arising from previous meetings**
 - i) Risk Assessment.
 - ii) Connecting the Spheres/Making the Connections/Delivering Beyond Boundaries.
 - iii) Bank Interest Rate Review
 - iv) Town Council move to Market Hall
 - v) Any other matters arising from Finance and Policy Meeting of 10th September not covered elsewhere. As they are not specifically listed, no decisions may be taken on any of these other matters arising.
63. **Any Other Business, i.e. general information or notification of future discussions, no decisions can be made at this meeting on items that arise under this heading.**
64. **Next meeting Old Library Community Room Monday 3rd December 2007.**

**Town Clerk
15th October 2007**

Minutes of the meetings can be found on our website