

Monmouth Town Council

Mayor's Parlour,
Shire Hall,
Monmouth NP25 3DY

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**You are requested to attend a meeting of the
Finance & Policy Committee to be held on
Monday 7th April 2008 at 7.00 pm
In the Market Hall, Priory Street, Monmouth**

AGENDA

- 102. To receive declarations of interest on items on the agenda**
- 103. To receive apologies for absence**
- 104. To approve minutes of the previous meeting dated 18th February 2008**
- 105. To receive and approve the summary of expenditure**
 - i)** To approve the accounts for payment between 12/02/2008 & 25/03/2008. (Page 1)
 - ii)** To review a statement of the bank reconciliations as at 29/02/2008. (Pages 2,3,& 4)
 - iii)** To consider a virement for Staff Training and Subsistence in the Administration Section which is over budget by £158.00
 - iv)** To consider a virement for Insurance in the Administration Section which is over budget by £322.00
 - v)** To consider a virement for Subscriptions in the Administration Section which is over budget by £322.00
- 106. To review expenditure for 2007/2008 and consider earmarking reserves**
- 107. To confirm authorisation of payment of the following invoice and agree where to allocate spending within the agreed budget**

One Voice Wales Subscription for 2008/2009 £1073.00
- 108. To consider correspondence**

One Voice Wales – Update on training seminars
Gwent Police -- Review of Neighbourhood Policing
- 109. To receive reports from R.F.O**

HMS Monmouth expenditure
Staff overtime
Torfaen CBC Pension Fund Contributions
- 110. To confirm appointment of Internal Auditor and agree fee**

- 111. To consider storage and insurance arrangements for Deputy Mayor's Chain**
- 112. To discuss guidelines for members representation on outside bodies**
- 113. To consider induction training for new Councillors**
- 114. Matters arising from previous meetings**
- i)** Connecting the Spheres/Making the Connections/Delivering Beyond Boundaries.
 - ii)** Town Council move to Market Hall
 - iii)** Any other matters arising from Finance and Policy Meeting of 18th February 2008 not covered elsewhere. As they are not specifically listed, no decisions may be taken on any of these other matters arising.
- 115. Any Other Business, i.e. general information or notification of future discussions, no decisions can be made at this meeting on items that arise under this heading.**
- 116. Next meeting: Market Hall, Priory Street on Monday 19th May 2008 at 7.00pm.**

**Sarah Robson
Town Clerk**

31st March 2008

Minutes of the meetings can be found on our website