

Monmouth Town Council

Market Hall
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Finance & Policy Committee

**You are summoned to attend a meeting of the committee
To be held on Monday 6th April 2009 at 7.00 pm at Market Hall, Priory Street, Monmouth
For the purpose of transacting the following business:**

Sarah Robson, Town Clerk

30th March 2009

AGENDA

117. To receive declarations of interest on items on the agenda

118. To receive apologies for absence

119. To approve and sign the minutes of the previous meeting dated 12th January 2009 & 23rd February 2009

120. To receive and approve the summary of expenditure

- i)** To approve the accounts for payment between 14/02/2009 & 30/03/2009
- ii)** To review a statement of the bank reconciliations as at 28/02/2009.
- iii)** To review a statement of income as at 28/02/2009
- iv)** To review the committee's expenditure for 2008/2009
- v)** To consider a virement for Staff Training and Subsistence in the Administration Section which is over budget by £269.00
- vi)** To consider a virement for Postage in the Administration Section which is over budget by £4.00
- vii)** To confirm virements recommended by Environment committee
- viii)** To consider monies remaining from 2008/2009 to be earmarked for deferred capital spending. Any remaining monies not so earmarked will be transferred to general reserves.

121. To consider payment of the following invoice:

One Voice Wales – Subscription for 2009/2010 £1127.00

122. To receive correspondence:

One Voice Wales: eTrading for Community and Town Councils

Torfaen CBC: Confirmation of employers rate payable for Local Government Pension Scheme

- 123. To consider Action Review summary and Town Clerk's report**
- 124. To consider budget for Mayor Making ceremony from Civic Hospitality**
- 125. To discuss communication issues relating to the Shire Hall Project**
- 126. To confirm amended terms regarding the changes to statutory rights to staff annual leave from 4.8 weeks to 5.6 weeks with effect from 1st April 2009 and consider the implications regarding public and bank holidays**
- 127. To confirm re-appointment of Mr Clive James as Internal Auditor as per the Accounts and Audit (Wales) Regulations**
- 128. To confirm storage arrangements for regalia**
- 129. To consider response to the National Assembly in relation to the promotion and use of the Welsh language and which services should be able to be received bilingually**
- 130. To consider engaging a Conservator to appraise the condition of the Maces and make recommendation in relation to their future use**
- 131. To agree items of business for next meeting**
- 132. Next meeting: Market Hall, Priory Street on Monday 18th May 2009 at 7.00pm**

Minutes of the meetings can be found on our website

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.