

Monmouth Town Council

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Finance & Policy Committee

**You are summoned to attend a meeting of the committee
To be held on Monday 28th June 2010 at 7.00 pm
at Market Hall, Priory Street, Monmouth
For the purpose of transacting the following business:**

Mrs Susan James Town Clerk

21 June 2010

AGENDA

15. To receive declarations of interest on items on the agenda

16. To receive apologies for absence

17. To approve and sign the minutes of the previous meetings dated 17th May 2010

18. To receive and approve the summary of expenditure

- i. To approve the accounts for payment between 18/05/2010 & 20/06/2010
- ii. To review a statement of the bank reconciliations as at 31/05/2010.
- iii. To review a statement of income as at 31/05/2010

19. To receive correspondence

1. **Greater Gwent (Torfaen) Pension Fund June 2010**
2. **HM Revenue & Customs:** Filing VAT return online
3. **WAG:** Changes to accounts and audit regulations and capital finance and accounting regulations in Wales
4. **Membership renewal of One Voice Wales**
5. **Pontypool County Court:** Listing Questionnaire (Pre-trial Checklist)
6. **Pontypool County Court:** Notice of Allocation to Fast Track
7. **N Hacket Pain:** Email 8/6/10 **CSAT's** reporting
8. **N Hacket Pain:** Email 27/5/10 Regarding **CCTV Working Group**
9. **One Voice Wales:** National training programme for Community and Town Councils in Wales



- 20. To consider action review summary**
- 21. To discuss membership renewal of One Voice Wales**
- 22. To discuss CCTV in Monmouth**
- 23. To discuss CSAT'S issues**
- 24. To discuss protocol and procedure**
- 25. To discuss storage/display of robes and maces**
- 26. To discuss notice board requirements for Shire Hall**
- 27. To discuss a Service Level Agreement for the Shire Hall**
- 28. To discuss Town Clerks course requirements.**
- 29. To discuss signatories for bank mandate.**
- 30. To agree items of business for next meeting**
- 31. Date of Next meeting: Monday 9th August 2010, 7pm, venue to be confirmed.**

Minutes of the meetings can be found on our website

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.

