

# Monmouth Town Council

Market Hall  
Priory Street  
Monmouth NP25 3XA

Tel: 01600 715662  
Email: [townclerk@monmouth.gov.uk](mailto:townclerk@monmouth.gov.uk)  
[www.monmouth.gov.uk](http://www.monmouth.gov.uk)



## Finance & Policy Committee

**You are summoned to attend a meeting of the committee  
To be held on Monday 28<sup>th</sup> June 2010 at 7.00 pm  
at Market Hall, Priory Street, Monmouth  
For the purpose of transacting the following business:**

**Mrs Susan James Town Clerk**

**21 June 2010**

### AGENDA

**15. To receive declarations of interest on items on the agenda**

**16. To receive apologies for absence**

**17. To approve and sign the minutes of the previous meetings dated 17<sup>th</sup> May 2010**

**18. To receive and approve the summary of expenditure**

- i.** To approve the accounts for payment between 18/05/2010 & 20/06/2010
- ii.** To review a statement of the bank reconciliations as at 31/05/2010.
- iii.** To review a statement of income as at 31/05/2010

**19. To receive correspondence**

- 1. Greater Gwent (Torfaen) Pension Fund June 2010**
- 2. HM Revenue & Customs:** Filing VAT return online
- 3. WAG:** Changes to accounts and audit regulations and capital finance and accounting regulations in Wales
- 4. Membership renewal of One Voice Wales**
- 5. Pontypool County Court:** Listing Questionnaire (Pre-trial Checklist)
- 6. Pontypool County Court:** Notice of Allocation to Fast Track
- 7. N Hacket Pain:** Email 8/6/10 **CSAT's** reporting
- 8. N Hacket Pain:** Email 27/5/10 Regarding **CCTV Working Group**
- 9. One Voice Wales:** National training programme for Community and Town Councils in Wales

- 20. To consider action review summary**
- 21. To discuss membership renewal of One Voice Wales**
- 22. To discuss CCTV in Monmouth**
- 23. To discuss CSAT'S issues**
- 24. To discuss protocol and procedure**
- 25. To discuss storage/display of robes and maces**
- 26. To discuss notice board requirements for Shire Hall**
- 27. To discuss a Service Level Agreement for the Shire Hall**
- 28. To discuss Town Clerks course requirements.**
- 29. To discuss signatories for bank mandate.**
- 30. To agree items of business for next meeting**
- 31. Date of Next meeting: Monday 9<sup>th</sup> August 2010, 7pm, venue to be confirmed.**

Minutes of the meetings can be found on our website

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.