

Monmouth Town Council

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Finance & Policy Committee

**You are summoned to attend a meeting of the committee
To be held on Monday 20th September 2010 at 7.00 pm
at The Shire Hall, Monmouth
For the purpose of transacting the following business:**

Mrs Susan James Town Clerk. Dated 13th September 2010

AGENDA

There will be a presentation by Mr Gary Witcombe of Welsh Electors Community Group, at the commencement of the meeting, concerning the "Charter of King Henry VI and the Act of Parliament King George IV" for a maximum of 15 minutes.

53. To receive declarations of interest on items on the agenda

54. To receive apologies for absence

55. To approve and sign the minutes of the previous meetings dated 9 August 2010

56. To receive and approve the summary of expenditure

- i. To approve the accounts for payment between 03/08/2010 & 17/09/2010
- ii. To review a statement of the bank reconciliations as at 31/08/2010
- iii. To review a statement of income as at 31/8/2010
- iv. To receive quarterly report on committee's expenditure to date

57. To receive correspondence

- a. Chamber of Commerce e-mail 11/8/10 Re: Monmouth Festival and CCTV
- b. Email 17/8/10 re. SLCC Clerks' Manual update and costs
- c. Andrew Mason, CCTV Engagement Officer for MCC rec'd 12/8/10: Letter re. Conditions, Temporary Agreement & Memorandum of Understanding. All re: CCTV
- d. Email 13/8/10: Cllr R Hayward: initial thoughts on Memorandum of Understanding CCTV
- e. Public Services Ombudsman for Wales 7/9/10: Re: Complaint to Ombudsman by Mr Charles Boase, referred back to MTC

- f. Charles Boase 8/9/10: Complaint that council private session during meeting 6/9/10 should have been held in public
- g. Email 18.8.10 Re: SLCC Advice confirmation of Agenda wording for meeting 6/9/10
- h. Email 19/8/10 Re: Event Management Training
- i. SLCC August 2010 Greater Gwent Branch Newsletter
- j. Monmouth Branch of the Royal British Legion: Acceptance of invitation to organise Remembrance Day Parade
- k. Mon CC: Agenda for Central Monmouthshire Area Committee mtg 15th Sept 2010
- l. SLCC: Information incl. The Clerk journal, "Being a good employer"
- m. Disability Wales Membership application invitation

58. To consider action review summary and receive Town Clerk's report

59. To receive update from CCTV working group and discuss.

60. To discuss CSAT'S issues

61. To discuss protocol and procedure, especially regarding the Remembrance Day Parade

62. To consider main objectives for coming year

63. To discuss complaint made by Mr Boase regarding Agenda items 66 and 67 at the Town Council meeting of 6th September 2010.

64. To approve the Town Clerks attendance on an Event Management training Day, 6/10/10, at a cost of approximately £54 (subject to numbers), plus travelling expenses.

65. To discuss invitation to membership of Disability Wales at a cost of £45

66. To discuss request for a letter of support for Bridges Community Centre regarding grant application.

67. To discuss and approve Annual Contract of Insurance renewal.

68. Items of discussion for future meetings

69. Date of Next meeting: Monday 1 November 2010, 7pm, The Shire Hall, Monmouth.

Minutes of the meetings can be found on our website

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.

