

Monmouth Town Council

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Finance & Policy Committee

**You are summoned to attend a meeting of the committee
to be held on Monday 13th December 2010 at 7.00 pm
at The Market Hall, Priory Street, Monmouth
For the purpose of transacting, the following business:**

Mrs Susan James Town Clerk. Dated 6th December 2010

AGENDA

Mr D Cummings, Chair of MDCTC to give an update and suggestions on potential closure of Monmouth TIC

96. To receive declarations of interest on items on the agenda

97. To receive apologies for absence

98. To approve and sign the minutes of the previous meetings dated 20th September 2010

99. To receive and approve the summary of expenditure

- i. To approve the accounts for payment between 30/10/10 and 10/12/10
- ii. To review a statement of the bank reconciliations as at 31/10/2010 and 30/11/10
- iii. To review a statement of income as at 30/11/2010
- iv. To receive quarterly report on committee's expenditure to date

100. To receive correspondence

- i. Lloyds TSB: 8.11.10 Changes to Banking Terms & Conditions.
- ii. C Boase: Letter rec'd 18.11.10 Request copy of legal advice given to MTC
- iii. Lloyds TSB: 25.11.10 Change in Corporate Markets trading name.
- iv. SLCC: 26.11.10 Membership 2011 Renewal
- v. MDCTC: Email 30.11.10 CCTV Press Release and comments
- vi. MDCTC: Email 5.12.10 Threat of Closure of Monmouth TIC
- vii. MCC Robert Greenland: Email 6.12.10 Re. Threat of Closure of Monmouth TIC
- viii. MDCTC/R Greenland: Emails re. TIC 7.12.10
- ix. MTC: 7.12.10 Email confirmation of D Cummings to attend mtg 13.12.10 to update
- x. MDC: Letter 6.12.10. Reply to C Boase

- 101. To consider action review summary and receive Town Clerk's report**
- 102. To discuss the possible closure /move of Monmouth Tourist Information Centre**
- 103. To discuss CSAT'S issues**
- 104. To discuss if the some of the chairs at Shire Hall should be restored.**
- 105. To discuss amending Budget 2011/12 following decision on CCTV**
- 106. To agree Clerk's attendance on RBS Omega Year End Course in Swindon at a cost of £160 + VAT**
- 107. To discuss procedures for meetings with third party representatives and review Members Code of Conduct**
- 108. Review complaints book**
- 109. To discuss Review of Standing Orders**
- 110. To agree subscription renewal to SLCC at cost of £168**
- 111. Items of discussion for future meetings**
- 112. Date of Next meeting: Monday 24th January 2010, 7pm.**

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.