

Monmouth Town Council

Market Hall
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Monmouth NP25 3XA

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Finance & Policy Committee

**You are summoned to attend a meeting of the committee
to be held on Monday 24th January 2011 at 7.00 pm
at The Market Hall, Priory Street, Monmouth
For the purpose of transacting, the following business:**

Mrs S James Town Clerk. Dated 18th January 2011

AGENDA

- 113.** To receive declarations of interest on items on the agenda
- 114.** To receive apologies for absence
- 115.** To approve and sign the minutes of the previous meetings dated **Monday 13th December 2010**
- 116.** To receive and approve the summary of expenditure
 - i.** To approve the accounts for payment between 13/12/10 and 21/1/11
 - ii.** To review a statement of the bank reconciliations as at 31/12/10
 - iii.** To review a statement of income as at 31/12/2010
 - iv.** To receive quarterly report on committee's expenditure to date
- 117. To receive correspondence**
 - i.** Open Spaces Society: Renewal of subscription notice
 - ii.** Lloyds TSB: Notification of Relationship Manager
 - iii.** Email Clerk/Paul Barrett/ Roger James: Rolls Royce lunch
 - iv.** Siemens: info. Re. CCTV system at Bexley monitoring 3rd party CCTV systems
 - v.** C Boase: Further request re; Co-option advice
 - vi.** Clerks & Councils Direct magazine Jan 2011
 - vii.** The Voice Magazine Dec 10 (One Voice Wales)
 - viii.** The Clerk Magazine (SLCC) Jan 2011
 - ix.** Clive James, internal auditor confirming will be visiting soon
 - x.** MTC reply to Mr Boase
 - xi.** One Voice Wales : Info re: Ballot for invitation to Buckingham Palace Garden Party

- 118. To consider action review summary and receive Town Clerk's report**
- 119. To discuss CSAT'S issues**
- 120. To receive valuer's report and restoration quotes for chairs at the Shire Hall and to make decision on storage/restoration/disposal/location**
- 121. To receive and discuss protocol for Mace Bearers**
- 122. To agree Administration Assistant's attendance on Working With Your Council course 23/3/11 and 12/4/11 at Abergavenny, at cost of £180 max, plus travelling**
- 123. In order to accurately identify training needs, to agree the recording of training received by each councillor**
- 124. Items of discussion for future meetings**
- 125. Date of Next meeting: Monday 7th March 2011**

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.