

Monmouth Town Council

Market Hall
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Finance & Policy Committee

You are summoned to attend a meeting of the committee

**To be held on Monday 18th April at 7.00 pm
At The Market Hall, Priory Street, Monmouth**

For the purpose of transacting, the following business:

Mrs S James, Town Clerk. Dated 11th April 2011

Mr Mike Booth, General Manager of The Shire Hall will present

The Draft Business Plan for The Shire Hall

AGENDA

- 1. To receive declarations of interest on items on the agenda**
None received
- 2. To receive apologies for absence**
- 3. To approve and sign the minutes of the previous meetings dated Monday 7th March 2011**
- 4. To receive and approve the summary of expenditure**
 - i. To approve the accounts for payment between 01/02/11 and 31/3/11**
 - ii. To review a statement of the bank reconciliations as at 28/2/11 (Cash book 1) and 31/3/11.**
 - iii. To review a statement of income as at 31/3/11**
 - iv. To receive quarterly report on committee's expenditure to 31/3/11 and all committees for 2010/11**
- 5. To receive correspondence (listed separately)**
- 6. To consider action review summary and receive Town Clerk's report**
- 7. To discuss CSAT'S issues**

- 8. To confirm renewal of One Voice Wales subscription at £1183**
- 9. To resolve that Councillors expenses should be claimed within six months of occurring**
- 10. To approve recommendation of working group regarding which cost structure to adopt for cleaning of Agincourt Street Toilets.**
- 11. To re-appoint internal auditor, Mr Clive James**
- 12. To confirm amendments to Standing Orders including Protocol.**
- 13. To agree to donation of chairs no longer required, and any other furniture, to voluntary/charitable organisations or disposal.**
- 14. Items of discussion for future meetings**
- 15. Date of Next meeting: Tuesday 31st May 2011**
- 16. To resolve to exclude members of the press and public from the meeting during consideration of the following items of business, by virtue of the Public Bodies (Admission to Meetings) Act 1960, Section 1 (2), on the grounds of confidentiality**
- 17. To confirm staff holidays**
- 18. To confirm incremental increase of 1 point in Clerk's salary as per contract**

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.