

Monmouth Town Council

Shire Hall
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Finance & Policy Committee

You are summoned to attend a meeting of the committee

**To be held on Monday 19th December 2011 at 7 pm
At The Council Chambers, The Shire Hall Monmouth**

For the purpose of transacting the following business:

Mrs S James, Town Clerk. Dated 13th December 2011

- 1. To receive declarations of interest on items on the agenda**
- 2. To receive apologies for absence**
- 3. To approve and sign the minutes of the previous meeting dated Monday 21st November 2011.**
- 4. To receive and approve the summary of expenditure**
 - i. To approve the accounts for payment between 15/11/11 and 14/12/11**
 - ii. To review a statement of the bank reconciliations as at 30/11/11**
 - iii. To review a statement of income from 15/11/11 to 13/12/11**
 - iv. To receive report on committee's expenditure to 13/12/11.**
- 5. To receive correspondence (listed separately)**
- 6. To consider action review summary and receive Town Clerk's report**
- 7. To discuss CSAT'S issues**
- 8. To discuss advertising in good time for next year's elections**
- 9. To discuss communication of Town Councils work to the public**
- 10. To confirm SLCC membership renewal at £157**

- 11. To discuss and respond to Local Government Pension Scheme consultation on possible changes to employee contributions. (Details provided separately, closing date 6th Jan 2012)**
- 12. To discuss and respond to consultation on Local Government Byelaws (Wales) Bill. (Details provided separately, closing date 2nd February 2012)**
- 13. To discuss office computer issues**
- 14. Items of discussion for future meetings**
- 15. To confirm date of next meeting:
Monday 30th January 2012, 7pm, Shire Hall, Monmouth**

For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.