

*Monmouth Town Council*

Mayor's Parlour,  
Shire Hall,  
Monmouth NP25 3DY

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**To the Mayor and members of the Town Council  
You are summoned to attend the Town Council Annual Meeting  
to be held on  
Tuesday 8<sup>th</sup> May 2007 at 7.00 pm  
in the Community Room Shire Hall Monmouth  
to take into consideration the following matters.**

1. To receive declarations of interest in items on the agenda.
2. To elect the Mayor for the coming year.
3. Mayor installation and election of the Deputy Mayor.
4. To name the Mayors Chaplain.  

The Mayors Chaplain to lead the meeting in prayer.
5. To confirm the date for the civic service: Sunday 10th June 2007.
6. To receive apologies for absence.
7. To confirm and sign the minutes of the meeting held on 16th & 23rd April 2007.
8. To receive the Town Clerk's report.
9. Correspondence.
10. To consider and approve reports and minutes of the council's committees.
  - a Planning Committee
  - b Environmental Affairs Committee
  - c Community Affairs Committee
  - d Finance & Policy Committee
  - e Monmouth Partnership Forum
  - f Others
11. To appoint members to committees.
12. To confirm meeting dates.

**Sarah Robson  
TOWN CLERK**

**30<sup>th</sup> April 2007**