

Monmouth Town Council

Mayor's Parlour,
Shire Hall,
Monmouth NP25 3DY

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To the Mayor and members of Monmouth Town Council

**You are sSummoned to attend a Town Council meeting to be held on
Monday 11th June 2007 at 7.00 pm
at The Community Room, Shire Hall, Monmouth,
to take into consideration the following matters.**

It would assist us to complete council business if members looked at all the relevant papers before the scheduled meeting date so that any concerns raised may be resolved before the start time.

There will be a presentation at the commencement of the meeting from Clare Webb, the Monmouth Festival Secretary.

- 13. To receive declaration of interest in items on the agenda.**
- 14. To receive apologies for absence.**
- 15. To confirm and sign the minutes of the meeting held on 8th May 2007.**
- 16. To receive the town clerk's report (for information only).**
- 17. To receive correspondence that the mayor wishes to place before the council.**
- 18. Matters raised by members:** Nothing received in writing.
- 19. To consider and approve reports and minutes of the council's committees:**
 - a. Planning
 - b. Environmental Affairs
 - c. Community Affairs
 - d. Finance & Policy
 - e. Monmouth Partnership Forum.
 - f. Others.
- 20. To nominate representatives for Outside Organisations.**
- 21. To consider alternative accommodation for the Town Council whilst The Shire Hall refurbishment takes place.**
- 22. To consider adopting the One Voice Wales model complaints procedure.**
- 23. To confirm recommendation from F&P to give delegated authority to Clerk for expenditure within the Administration Budget.**
- 24. To resolve to act as guarantor to The Shire Hall Stewards for their contribution towards the refurbishment up to a maximum of £28,000.**

Proposed: Councillor GFW Buckland **Seconded:** Councillor T Christopher
- 25. To resolve to participate in 'European Mobility Week' starting on Sunday 16th September and ending on Saturday 22nd September 2007.**

Proposed Councillor: Mrs A Were **Seconded:** Councillor Mrs M Atkins
- 26. Any other business.**
- 27. To agree meeting dates.**

**Sarah Robson
Town Clerk**

4th June 2007