

# Monmouth Town Council

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**To the Mayor and members of Monmouth Town Council**

**You are summoned to attend a Town Council meeting to be held on  
Monday 1<sup>st</sup> September 2008 at 7.00 pm  
at St James Hall, Wyesham, Monmouth  
to take into consideration the following matters.**

It would assist us to complete council business if members looked at all the relevant papers before the scheduled meeting date so that any concerns raised may be resolved before the start time.

Dr Payne will be attending to give a presentation regarding the services at Monnow Vale Health & Social Care Facility

- 50. To receive declarations of interest in items on the agenda**
- 51. To receive questions from members of the public for a maximum of 10 minutes**
- 52. To receive apologies for absence**
- 53. To confirm and sign the minutes of the meeting held on 21st July 2008 and the pink paper minutes dated 21<sup>st</sup> July 2008**
- 54. To receive the Town Clerk's report (for information only)**
- 55. To receive correspondence that the mayor wishes to place before the council**
- 56. Matters raised by members: Nothing received in writing**
- 57. To consider and approve reports and minutes of the council's committees:**
  - a. Planning**
  - b. Environmental Affairs**
  - c. Community Affairs**
  - d. Finance & Policy**
  - e. Shire Hall Renovation Project**
  - f. Monmouth Partnership Forum**
  - g. Others**
- 58. To receive recommendation from F&P Committee to amend the Administrative Assistant's Job Description**
- 59. To consider failure by members to attend committee meetings without prior apologies**
- 60. To discuss invitation for Mayor to attend a joint twinning event in Waldbronn, Germany**
- 61. To resolve to continue commitment to Monmouth Fairtrade Charter**

**62. Any other business**

**63. To agree meeting dates**

**Sarah Robson  
Town Clerk**

**22<sup>nd</sup> August 2008**

Minutes of all meetings can be found on the website