

Monmouth Town Council

Market Hall
Priory Street
Monmouth NP25 3XA

Tel: 01600 715662
Email: townclerk@monmouth.gov.uk
www.monmouth.gov.uk



To the Mayor and members of Monmouth Town Council

**You are summoned to attend a Town Council meeting to be held on
Monday 13th October 2008 at 7.00 pm
at Osbaston Church in Wales School, Osbaston Road, Monmouth
to take into consideration the following matters.**

It would assist us to complete council business if members looked at all the relevant papers before the scheduled meeting date so that any concerns raised may be resolved before the start time.

Ms Lloyd will be attending to give a presentation regarding the services provided by the Citizens Advice Bureau

- 64. To receive declarations of interest in items on the agenda**
- 65. To receive apologies for absence**
- 66. To confirm and sign the minutes of the meeting held on 1st September 2008**
- 67. To receive the Town Clerk's report (for information only)**
- 68. To receive correspondence that the mayor wishes to place before the council**
- 69. Matters raised by members:** Nothing received in writing
- 70. To consider and approve reports and minutes of the council's committees:**
 - a. Planning
 - b. Environmental Affairs
 - c. Community Affairs
 - d. Finance & Policy
 - e. Shire Hall Renovation Project
 - f. Shire Hall Stewards
 - g. CSATS
 - h. Monmouth Partnership Forum
 - i. Others
- 71. To resolve to agree threshold figure of £25.00 for gifts and hospitality and confirm requirement of registration**
- 72. To resolve to purchase a gift for the town of Waldbronne to commemorate the Mayor's visit to a maximum of £100.00 to be allocated to the Civic Hospitality Budget**

- 73. To resolve to pay the National Joint Council rate allowable to Community and Town Councillors for subsistence to the Mayor on his visit to Waldbronne to represent Monmouth**
- 74. To resolve to accept recommendation from F&P committee to pay contribution for Shire Hall refurbishment in three instalments**
- 75. To resolve to accept recommendation from F&P committee to amend the Standing Orders as per annexed list**
- 76. To confirm Town Council insurance policy**
- 77. To consider the review undertaken by the F&P committee of pay and service conditions of staff**
- 78. To confirm changes to committee membership**
- 79. To receive questions from members of the public**
- 80. Any other business**
- 81. To agree meeting dates:**
Date of next meeting Monday 24th November 2008

**Sarah Robson
Town Clerk**

6th October 2008

Minutes of all meetings can be found on the website