

# Monmouth Town Council

Market Hall  
Priory Street  
Monmouth NP25 3XA

Tel: 01600 715662  
Email: [townclerk@monmouth.gov.uk](mailto:townclerk@monmouth.gov.uk)  
[www.monmouth.gov.uk](http://www.monmouth.gov.uk)



## MINUTES OF THE MEETING OF MONMOUTH TOWN COUNCIL

Held on Monday 12<sup>th</sup> October 2009 at 7.00pm  
at Monmouth Priory, Priory Street, Monmouth

**PRESENT:** Chairman the Mayor Councillor Mrs A Were  
Councillor R Bond, Councillor G Bright, Councillor Mrs S Chivers,  
Councillor T Christopher, Councillor Mrs A Dewhurst, Councillor J Fletcher,  
Councillor Mrs J Gunter, Councillor R Hayward, Councillor N Hacket Pain,  
Councillor C Munslow, Councillor Mrs B Smith and Councillor Mrs S White

**IN ATTENDANCE:** Mrs Sarah Robson Town Clerk and Mrs Jane Lloyd Clerical Assistant

Mr Barry Englefield gave a presentation on behalf of the Attik.

The Attik opened in 2001 and works mainly with people from nine to sixteen years of age, it is open six days a week and acts as an information point for young people offering them support and guidance. At the moment there are on average about 50 young people per day using the centre. Staffing is provided by Monmouth Youth Service as well as volunteers.

Facilities at the Centre include the use of computers and internet access, a grant from MCC has been received to help towards the replacement of the outdated computer equipment. However more funds are required, Attik also fundraise themselves towards the upkeep of the Centre.

Counselling is also provided in a confidential environment and help for those who are struggling with school. The Attik also runs a family mediation project, young person's clinic and a post 16 group which helps with employment training and finding work.

Some of the problems that are encountered are anti social behaviour and substance misuse; however staff are working with local schools and the police regarding this problem.

The future plan is for the Centre to remain fit for purpose. Mr Englefield thanked the members of the Town Council for their continued financial support.

**64. To receive declarations of interest in items on the agenda:**

None received

**65. To receive questions from members of the public for a maximum of 10 minutes:**

Mr Roy Nicholas from Llangattock Community Council gave an update on the rebuilding of the wall at Llangattock Church, he informed the Council that the wall is now complete and works on surrounding trees has also been finished. Vegetation has been removed from the head stones and cleaning up has taken place but there is still a continuing problem with damage caused by ants.

**66. To receive apologies for absence:**

Councillor Mrs J Hall, Councillor M Jones, Councillor L Robson

**67. To confirm and sign the minutes of the meeting held on 7th September 2009**

The minutes were confirmed correct with the following correction  
Item 53 i) remove 'with exception of the Masonic Hall'

**Proposed:** Councillor Fletcher  
**For:** 12

**Against:** 0

**Seconded:** Councillor Hayward

**Abstention:** 1

The pink paper minutes of the meeting held on 7<sup>th</sup> September 2009 were confirmed correct and signed

**Proposed:** Councillor Mrs White

**For:** 12

**Against:** 0

**Seconded:** Councillor Bond

**Abstention:** 1

**68. To receive the Town Clerk's report (for information only)**

1. The Charles Rolls working group has issued an invitation for another 3 members to join. Councillor Mrs Chivers is the Town Council's representative on the group but it is now felt that more members are needed as it is envisaged that the Town Council will take a lead role in the events planned for the centennial commemoration in July 2010.
2. Those Environment Committee members present last Monday will be aware that the planned trip to Wormtech/MRF had been postponed. I have now been contacted by Glyn Edmunds' office to suggest an alternative day. It is proposed to go on Tuesday 27<sup>th</sup> October leaving Monmouth at 9.00am to go to Caerwent first and then on to Cardiff. The maximum number of places offered is 12 and if there are places left that the Town Council cannot fill then the invitation will be extended to County Councillors.
3. A request has been made again this year to the Commanding Officer of the Royal Engineers to allow the Mayor and Members to use the Castle on the Sunday morning prior to the Remembrance Day parade. This will enable the Mayor to invite members and guests for a drink before the parade commences. A memo will be sent out in due course to advise members of the arrangements.

**69. To receive correspondence that the Mayor wishes to place before the Council (for information only)**

**Time and Place:** Invitation to a hard hitting presentation requested by Monmouth Schools aimed at reducing deaths of young people on the road. This presentation will take place on Wednesday 18<sup>th</sup> November, 8.45am until 10.00am at Monmouth Comprehensive School and on Tuesday 8<sup>th</sup> December, 2.15pm until 3.15pm at Monmouth Girls School. Those Councillors wishing to attend to advise the Clerk please.

**Gwent Local Resilience Forum:** Seminar to be held on 14th October 2009 at County Hall

**70. To note the reports and minutes of the Council's committees and outside bodies:**

**a. Planning:**

As per minutes of the meetings held on 7<sup>th</sup> & 28<sup>th</sup> September 2009  
Next meeting due to be held on Monday 26<sup>th</sup> October 2009 at 6.00pm

**b. Environmental Affairs:**

As per minutes of the meeting held on 5<sup>th</sup> October 2009.  
Next meeting due to be held on Monday 16<sup>th</sup> November 2009 at 6.30pm

**c. Community Affairs:**

It was reported that no meeting had been held since the last Full Council meeting. Next meeting due to be held on Monday 19<sup>th</sup> October 2009 at 7.00pm

**d. Finance & Policy:**

As per minutes of the meeting held on 21<sup>st</sup> September 2009. The Chair reported that a sample audit of the accounts has been carried out successfully. Members were advised that a review of the complaints procedure had taken place with no complaints received during the year. The Asset List was reviewed and due to some changes it is anticipated that the insurance premium will be increased.

Councillor Hayward brought to the attention of the meeting the issue being raised by WAG regarding proposed changes to the Welsh language policy and the financial implications this could have on many organisations and businesses. Investigations are also being made regarding the potential of having a Past Mayors badge.

Next meeting due to be held on Monday 2nd November 2009 at 7.00pm

**e. Shire Hall Stewards:**

A photographic presentation was given by Mrs Barbara Wright at the last meeting to update on the building works so far, which are progressing well.

Next meeting will be the AGM due to be held on Tuesday 20<sup>th</sup> October at 6.00pm

**f. Monmouth Partnership Forum:**

Councillor Mrs Smith reported that at the AGM on Wednesday 7<sup>th</sup> October

Terry Christopher was elected Chairman with Brian Ramsey as Deputy Chair.

Forthcoming events include a lecture by David Harrison on December 10<sup>th</sup> on the Chartists and January 16<sup>th</sup> will be a ticketed open day at the Shire Hall.

Next meeting due to be held on Wednesday 25<sup>th</sup> November 2009

**g. Others:**

**Charles Rolls Working Group:**

Councillor Mrs Chivers reported that Mr Prichard from Monmouth China Company had approached the group regarding the possibility of a commemoration plate or cup to be given to each participant in the Rolls Royce procession. The main events will take place on July 12<sup>th</sup> 2010 with a Church ceremony at Llangattock and the unveiling of a plaque at the Shire Hall. There will also be a commemorative golf event timed to finish at 6.00 followed by a reception at the Hendre. On Sunday 1<sup>st</sup> August to end Monmouth Carnival Day it is hoped that there will be a balloon dance.

Next meeting to be held on Monday 16<sup>th</sup> November 2009

**Vision Monmouth:**

Councillor Hayward reported that the development of the Portal Road site is to go ahead although there are no firm proposals to date.

**71. To receive the Member's attendance summary of committee meetings**

Members	Community	Planning	Full Council	Planning	F&P	Planning
	1st Sept	7th Sept	7th Sept	14th Sept	21st Sept	28th Sept
Cllr R Bond		1	1	Meeting Cancelled	1	1
Cllr G Bright	1		1		1	
Cllr Mrs S Chivers	1	1	1		1	1
Cllr T Christopher	Apologies	Apologies	1		1	1
Cllr Mrs A Dewhurst	1	Apologies	Apologies		1	1
Cllr J Fletcher	1	1	1		1	1
Cllr Mrs J Gunter	1	Apologies	1			Apologies
Cllr N Hacket Pain			1		1	
Cllr Mrs J Hall	1	1	1		1	1
Cllr R Hayward		1	1		1	1
Cllr M Jones	1		1		Apologies	
Cllr C Munslow	1	1	1			Apologies
Cllr L Robson			Absent			
Cllr Mrs B Smith	1		1		1	
Cllrs Mrs A Were	1		1		Apologies	1
Cllr Mrs S White	Apologies		1		1	
Total In Attendance	10	6	14		9+2	7+1
Members on Committee	12	9	16		10	9
	<b>KEY</b>					
			Non Committee Member			
			Non Committee Member attendance			
			Absent			

**Noted**

**72. To confirm changes to committee membership:**

The changes consisted of new members on the Planning and Finance committees. Members confirmed approval of these changes.

**73. To consider member's representation on outside bodies and organisations and discuss whether to appoint deputies:**

The suggestion was put to members that in order to avoid non attendance at meetings on outside organisations the appointment of a deputy would be advisable. Members were in agreement and it was suggested that any member unable to attend a meeting should let the Clerk know so that the Deputy can then be invited to attend. The current list was reviewed and where appropriate deputies were appointed. An amended list to include deputies will be circulated in due course

**Proposed:** Councillor Hayward  
**Unanimous**

**Seconded:** Councillor Mrs White

**74. To consider items of business for discussion at next meeting:**

To discuss signage showing details of the towns twinning at the entry points to the town

**75. To agree meeting dates:**

Date of next meeting – Monday 23<sup>rd</sup> November 2009 at Bridges Community Centre for Planning as well as Full Council.

Agreed

**Further business was conducted in closed session, this part of the meeting closed at 8.00pm.**

Councillor Hackett Pain left the meeting

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_