

Monmouth Town Council  
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**MINUTES OF MEETING OF MONMOUTH TOWN COUNCIL**  
**Held on Tuesday 4 January 2011 at 7.00pm**  
**Shire Hall Monmouth**

**PRESENT:** Chairman the Mayor Cllr Mrs J Hall

Cllr R Bond	Cllr G Bright
Cllr Mrs S Chivers	Cllr T Christopher
Cllr Mrs A Dewhurst	Cllr J Fletcher
Cllr Mrs J Gunter	Cllr R Hayward
Cllr C Munslow	Cllr J Saran
Cllr Mrs B Smith	Cllr Mrs A Were
Cllr Mrs S White	

**IN ATTENDANCE:** Mrs S James Town Clerk and Mrs J Lloyd Admin Assistant

MCC Cllr Greenland and Ms Kellie Bernie gave a talk regarding local issues that have arisen, this included Ms Kellie giving a résumé of her position which she has been in since September 2010. Part of her role is to look at the structure of the Tourist Information service taking into consideration how many people access information either on foot or from the web. The project will be called 'The Future of Tourist Information Centres'. There are many difficulties facing MCC due to the cut backs with MCC believing money should be going to Social Services and Educational developments. Consultations will begin on 10 January 2011 for six weeks.

On the subject of the market County Cllr Greenland explained that no decision had been made to date, Cllr Bond expressed his opinion that a decision had been made, County Cllr Greenland stated there might have been a record by officers but no final decision had been taken at Cabinet.

**105. To receive declarations of interest in items on the agenda:**

None received

**106. To receive apologies for absence:**

Cllr N Hacket Pain and Cllr M Jones

**107. To receive questions from members of the public for a maximum of 10 minutes:**

Mr GF W Buckland resident of Chippenhamgate Street, spoke to the Council with his concerns about planning application DC/2010/1087 and 001088 -Monmouth School Almshouse Street, regarding the size of the project and effects on local residents during the construction of the site

**108. To confirm and sign the minutes of the meeting held on 22<sup>nd</sup> November 2010:**

The minutes were confirmed correct and signed

Proposed: Cllr Mrs J Hall

Seconded: Cllr R Hayward

Unanimous

**109. To receive the Town Clerk's report (for information only)**

A reminder to members for the Overmonnow and Drybridge wards that a meeting is taking place this Friday, 7<sup>th</sup> January at 2.30pm in the room behind the TIC, with Richard Evans, from Bovis Homes regarding development at Wonastow Road.

Please can members note that Apologies for any Council meetings must be given to the Office, even if just as a message on the answer phone.

The office has today been made aware that some post to members sent on 23<sup>rd</sup> December was not delivered, but collection was requested and payment charged. Apologies for the inconvenience this may have caused and reimbursement will be available from the office on request. Please can members who still have the envelopes return them to the office, as we are investigating this as believe the correct postage was attached. Sorting office staff have confirmed that all the envelopes were collected by 31/12/10.

**110. To receive correspondence that the Mayor wishes to place before the Council**

Letters read aloud;

Councillor Mrs Chivers requested letter number 1. Open Spaces

Councillor Mrs Hall requested letter number 43 Temporary road closures re pinch point experiment

Cllr Mrs Were requested letter number 24 response from David Dais MP regarding Chinese lanterns

**111. To note the reports and minutes of the council's committees and outside bodies:**

- a **Planning Committee:** As per minutes. Discussions regarding 20-36 Monnow Street with access to parking at the rear and application DC/2010/1087 and 001088 with concerns of disturbance to residents during construction at the Boys School. Next meeting to be held on Monday 17 January 2011.
- b **Environmental Affairs Committee:** The meeting due to be held on Monday 20 December was cancelled due to poor weather conditions. Concerns had been raised over communications with MCC. Next meeting to be held on Monday 17 January 2011.
- c **Community Affairs Committee:** As per minutes of the meeting held on 29 November 2010, Items discussed were mainly the planning of the Christmas Event. Next meeting to be held on Monday 10 January 2011
- d **Finance & Policy Committee:** As per minutes of meeting held on 13 December 2010. Mr D Cummings of the Chamber of Commerce spoke to the committee with his concerns regarding the closure of the Tourist Information Centre and the moving back of the market to Shire Hall. A Committee was formed to discuss the Service Level Agreement for Shire Hall. Next meeting to be held on Monday 24 January 2011
- e **CSATS Committee:** No meeting held. Next meeting to be held on Tuesday 11 January 2011
- f **Monmouth Partnership Forum:** At the meeting held on Wednesday 1 December Cllr C Munslow gave a presentation regarding a new roundabout on the A 40 Discussions also took place regarding the experimental 'pinch point' project in Monnow Street.

- g Vision Monmouth:** At the last meeting discussions took place regarding the experimental 'pinch point' project in Monnow Street, with its main purpose to protect pedestrians. Signs will be erected explaining this is a trial for up to three months. Present traffic regulation will remain in place
- h Others:** It was brought to the attention of the Council that in 2015 it will be the 600<sup>th</sup> anniversary of the Battle of Agincourt and this event should be honoured. Councillor Mrs Chivers suggested involving Ms Kellie Bernie as this event could be too big for the Town Council to organise. Forward to Environment Committee

**112. To receive the Member's attendance summary of committee meetings:**

Members	Environment	Planning	Town Council	Community	Environment (Special Meeting)	Planning	F&P
2010/2011	15-Nov	22-Nov	22-Nov	29-Nov	01-Dec	06-Dec	13-Dec
Cllr R Bond	1	1	1		1	1	1
Cllr G Bright	1		1	1	1		1
Cllr Mrs S Chivers	Apologies	1	1	1	Apologies	Apologies	1
Cllr T Christopher	1		1	1	1		1
Cllr Mrs A Dewhurst	1	1	1	1	1	1	1
Cllr J Fletcher	1	1	1	1	Apologies	Apologies	1
Cllr Mrs J Gunter	1	1	1	1	1	1	1
Cllr N Hackett Pain			1				1
Cllr Mrs J Hall	1	1	1	Apologies	Apologies	1	1
Cllr R Hayward	1	1	1		1	Apology	1
Cllr M Jones	1	1	1	1	1	Apology	1
Cllr C Munslow	Apologies	1	1	1		1	1
Cllr J Saran		1	1			1	
Cllr Mrs B Smith	1		1	1	1		
Cllrs Mrs A Were	1		1	1	1		
Cllr Mrs S White	1		1	1	1		1
Total In Attendance	12	10	16	11	10	6	12+1
Members on Committee	14	10	16	12	14	10	12
<b>KEY</b>							
	Non Committee Member						
	Non Committee Member attendance						
	Absent						

Planning and Environment meetings due to be held on Monday 20 December 2010 were cancelled due to poor weather conditions

**113. To discuss the future of Monmouth Tourist Information Centre, and location of Monmouth Market:**

After some discussion, it was agreed this item to be discussed further at Environmental Affairs Committee meeting to be held on Monday 17 January 2010

**114. To discuss possible change of day for Council Meetings.**

After discussion, and with the Council members being split down the middle between Monday and Tuesday meeting days, this item it was deferred to the next Full Council meeting, with the Mayor to make further investigations.

**115. To discuss meeting room requirements in The Shire Hall**

**(This item was discussed before agenda item 114.)**

After discussion this item was also deferred to the next Full Council meeting.

**116. Items for discussion for future meetings.**

To discuss possible change of day for Council Meetings.  
To discuss meeting room requirements in The Shire Hall

**117. To confirm meeting dates:**

Confirmed

Next meeting to be held on Monday 14<sup>th</sup> February 2011, 7.00pm, Shire Hall Monmouth

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_