

Monmouth Town Council  
Market Hall,  
Priory Street,  
Monmouth NP25 3XA

Tel: 01600 715662

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**To the Mayor and Members of Monmouth Town Council**

**You are summoned to attend the Annual Meeting to be held on**

**Monday 9<sup>th</sup> May 2011**

**at 7.00pm at The Shire Hall, Monmouth**

**for the purpose of transacting the following business:**

**Mrs S James, Town Clerk Dated: 3<sup>rd</sup> May 2011**

**Presentation of a cheque from the sale of "Day in the Life of Monmouth" booklets, to the Mayor for her Charities**

#### **AGENDA**

- 1. To receive declarations of interest in items on the agenda**
- 2. To elect the Mayor for the coming year**
- 3. Mayor installation and election of Deputy Mayor**
- 4. To name the Mayor's Chaplain**  
**The Mayor's Chaplain to lead the meeting in prayer**
- 5. To confirm the date for the Civic Service as Sunday 12<sup>th</sup> June 2011**
- 6. To receive apologies for absence**
- 7. To confirm and sign the minutes for the meetings held 28<sup>th</sup> March 2011 and 3<sup>rd</sup> May 2011**
- 8. To receive the Clerk's Report**
- 9. To receive correspondence that the Mayor wishes to place before the Council**

10. To consider and approve reports and minutes of the Council's committees
  - a) Planning Committee
  - b) Environmental Affairs Committee
  - c) Community Affairs Committee
  - d) Finance and Policy Committee
  - e) Monmouth Partnership Forum
  - f) Others
11. To receive the Member's attendance summary of committee meetings
12. To appoint Members to committees
13. To appoint representatives to outside bodies
14. To receive and approve the asset register of Council property
15. To confirm meeting room for Council Committee meetings within the Shire Hall
16. To discuss Damage Assessment Report from CADW on Clawdd Du
17. To confirm revision of Standing Orders
18. To consider request from Monmouth Rowing Club to use the Town Field during the weekend of their Autumn Head, Sunday 25<sup>th</sup> September
19. To consider request from Monmouth Rowing Club to acquire the Town Field, or alternatively to be given "first option" if a sale was ever proposed
20. Items for discussion for future meetings
21. To confirm meeting dates, and date of next meeting.

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For further background information or an explanation of any of the information provided, please contact the Town Clerk on receipt of this agenda. Please also contact the Town Clerk if you foresee any problems with any of the agenda items; if possible these will then be resolved before the meeting.

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