

Monmouth Town Council
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**MINUTES OF THE ANNUAL GENERAL MEETING OF
MONMOUTH TOWN COUNCIL
Held on Monday 9th May 2011 at 7.00pm
At The Shire Hall, Monmouth**

PRESENT: Chairman the Mayor Cllr Mrs J Hall

Cllr R Bond	Cllr G Bright
Cllr Mrs S Chivers	Cllr T Christopher
Cllr Mrs A Dewhurst	Cllr J Saran
Cllr Mrs J Gunter	Cllr N Hacket Pain
Cllr R Hayward	Cllr M Jones
Cllr C Munslow	Cllr Mrs B Smith
Cllr Mrs A Were	Cllr Mrs S White

Cllr C Munslow presented the Mayor Cllr Mrs J Hall, with a cheque representing the profit from sales of "Day in the Life of Monmouth", for her charities.

1. To receive declarations of interest in items on the agenda

None received

2. To elect the Mayor for the coming year

The outgoing Mayor Cllr Mrs J Hall thanked all the many people that helped and supported her throughout the year, and that it had been a privilege to meet and work with so many people and groups.

There was only one candidate nominated for the position of Mayor, Cllr G Bright.

Proposed: Cllr Mrs J Hall, Seconded: Cllr Mrs S White

Unanimous (by a show of hands)

3. Mayor installation and election of Deputy Mayor

The new Mayor, Cllr G Bright, thanked members for their support and promised to serve Monmouth and its people to the very best of his ability.

The Mayor then presented Cllr Mrs J Hall with her past Mayor's badge, and thanked her for her service.

The outgoing Mayor's Consort, Mr W Hall, presented the new Mayor's Consort, Mrs O Bright, with the Consort's badge of office.

There was only one nomination for the position of Deputy Mayor, Cllr T Christopher.

Proposed: Cllr G Bright, Seconded: Cllr Mrs J Hall

For: 11, Against: 2 (by a show of hands)

The Mayor then presented Cllr Christopher with the Deputy Mayor's chains of office, and Cllr Christopher then thanked members for exercising their democratic right in voting for him, and promised to do all he could to help and support the new Mayor.

- 4. To name the Mayor's Chaplain**
The Mayor named the Reverend Mr David McGladdery s his Chaplain for the year. Reverend McGladdery then led the meeting in prayer.
- 5. To confirm the date for the Civic Service as Sunday 12th June 2011**
The Mayor confirmed that arrangements were in hand for the Civic Service to take place at St Mary's Parish Church on Sunday 12 June 2011with the reception afterwards at the Priory. Invitations would follow'.
- 6. To receive apologies for absence**
Apologies received from Cllr J Fletcher, and Cllr R Bond
- 7. To confirm and sign the minutes for the meetings held 28th March 2011 and 3rd May 2011**
The minutes of 28th March 2011 were confirmed as an accurate record and signed
Proposed: Cllr R Hayward, Seconded: Cllr C Munslow
For:10, Abstentions: 4
The minutes of 3rd May 2011 were confirmed as an accurate record and signed.
Proposed: Cllr R Hayward, Seconded: Cllr Mrs S White.
For:12, Abstentions: 2
- 8. To receive the Clerk's Report**
The Clerk reported that the accounts for last years Mayors Allowance had been received from Cllr Mrs J Hall, and all appeared to be in order.
The office would be closing at 12noon Tuesday 10th May and would be re-opening at the Shire Hall from Monday 16th May.
The Clerk also passed on a request from a member of the Royal Navy for accommodation on 7th November for a sponsored cycle ride team.
- 9. To receive correspondence that the Mayor wishes to place before the Council**
Correspondence as listed was noted.
- 10. To consider and approve reports and minutes of the Council's committees**
 - a) Planning Committee:** Cllr Mrs S Chivers reported - as per minutes, next meeting to be held on 23rd May 2011
 - b) Environmental Affairs Committee:** Cllr T Christopher reported on the floral displays this year -would have themes of gold and yellow, concerns regarding pedestrians crossing Agincourt Square, and project banners/pennants for Monnow Street, additionally as per minutes. Next meeting to be held on 13th June 2011
 - c) Community Affairs Committee:** Cllr Mrs A Dewhurst reported on a meeting with K Beirne regarding Jobcentre progress, and Carnival issues around traffic management, with the Kymin Dash already cancelled. A special Community Committee meeting is called for 4th May the discuss the Carnival. Otherwise, as per minutes, with next meeting to be held on 16th May 2011
 - d) Finance and Policy Committee:** Cllr R Hayward reported that Mike Booth, Manager of the Shire Hall had given a presentation on the Draft Business Plan for the Shire Hall, which was well attended by the public. Otherwise, as per minutes, with the next meeting to be held on 31st May 2011
 - e) Monmouth Partnership Forum:** Cllr Mrs B Smith reported that Action 50+ have acquired a craft unit at Bridges, and Monmouth Links Project has begun projects

along Beach Road, on the allotment road, Watery Lane Roundabout and Hereford Road crossing.

- f) **Others: Vision Monmouth-** Cllr Mrs S Chivers reported the next meeting will be on the 20th May

11. To receive the Member's attendance summary of committee meetings

The attendance summary was approved.

Proposed: Cllr Mrs J Hall, Seconded: Cllr Mrs S White

Unanimous

12. To appoint Members to committees

The members agreed to accept the appointment of committees as per the circulated sheet. In addition to this, Cllr M Jones was appointed to Finance and Policy , and Community Affairs Committees.

Proposed:, Cllr Mrs S White, Seconded: Cllr R Hayward

Unanimous

13. To appoint representatives to outside bodies

This was confirmed as per separate list.

Proposed: Cllr R Hayward, Seconded: Cllr Mrs S White

Unanimous

14. To receive and approve the asset register of Council property

It was noted that an additional bench at Wyesham, and an additional dog waste bin at the Town Ditch which were currently not listed were to be added.

The asset register, with these two additions, was approved.

Proposed: Cllr Mrs J Hall, Seconded: Cllr N Hacket Pain

Unanimous

15. To confirm meeting room for Council Committee meetings within the Shire Hall

It was confirmed that the Council Chambers should be used for Full Town Council meetings and Committee meetings.

Proposed:Cllr Mrs S White , Seconded:Cllr R Hayward

Unanimous

16. To discuss Damage Assessment Report from CADW on Clawdd Du

Cllr Mrs S Chivers read an extract of a report from Cadw, asking MonCC to reinstate its original profile under archaeological supervision, and confirmation that it would remain a Scheduled Monument. Cllr Mrs S Chivers also read a letter from Mr S Clarke regarding recent works, also referring to Cllr J Fletchers observations.

17. To confirm revision of Standing Orders

This item was deferred to the next meeting

18. To consider request from Monmouth Rowing Club to use the Town Field during the weekend of their Autumn Head, Sunday 25th September

It was confirmed that Monmouth Rowing Club have always left the field in excellent order after previous uses.

Approved

Proposed: Cllr R Hayward, Seconded: Cllr Mrs S White

Unanimous

- 19. To consider request from Monmouth Rowing Club to acquire the Town Field, or alternatively to be given “first option” if a sale was ever proposed**
It was discussed and suggested that as the field was only just being put “in trust” as a playing field, such a sale or option was not appropriate. It was also felt that the current council could not make a commitment to make a decision for a future Council to adhere to regarding the first option, and there was no proposal to support either request.
- 20. Items for discussion for future meetings**
To confirm revision of Standing Orders
To discuss Chippenham Mead
- 21. To confirm meeting dates, and date of next meeting.**
Monday 20th June at The Shire Hall, Monmouth

There being no further business the meeting closed at 8.23pm

If you have any issues or concerns regarding these minutes, please raise them with the Town Clerk before the next meeting.